

FUND TRANSFER REQUEST FORM

AGENCY: Dane County District Attorney Office	ORGANIZATION: Adult –Criminal/Traffic	LEGISTAR FILE # 2020 FTR-028
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TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	125,000	SPS Domestic Violence STOP grant	DACTA-80534				
2							
3							
4							

TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	125,000	Domestic violence grant-STOP grant	DACTA-32481				
2							
3							
4							

EXPLANATION	APPROVALS				
Dept of Justice extended the current STOP grant and added \$125,000 in additional funds for the grant period of 10/01/20-9/30/21. This is additional funding on the current grant due to the covid pandemic and is different than the usual process.		DATE	APPROVED	DENIED	
	Oversight Committee				
	Controller				
	County Executive				
	Finance Committee				
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.					