



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

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Wednesday, November 9, 2016

5:00 PM

Robert B. Skuldt Conference Room at the Airport

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**Note: Earlier Start time! 5:00PM**

#### A. Call To Order

Chair Haight called the meeting to order at 5:00PM.

**Present:** 8 - DENNIS O'LOUGHLIN, PAUL RUSK, DAVE de FELICE, WILLIAM HAIGHT, PERRY ARMSTRONG, DONALD ESPOSITO JR., ANDREW SCHAUER and MAUREEN McCARVILLE

**Absent:** 1 - SALLY PROBASCO

*Staff in attendance: Livingston; Jensen; Jones; McHenry and Ladell*

*Guests present: Jeff Davis, Wisconsin Aviation*

#### Pledge of Allegiance

*The pledge was recited.*

#### B. Consideration of Minutes

1. [2016 MIN-342](#) OCT 19 2016 AIRPORT COMMISSION MINUTES

**Attachments:** [2016 MIN-342](#)

A motion was made by Cmsnr. RUSK, seconded by Cmsnr. ARMSTRONG, that the Minutes be approved. The motion carried by a voice vote. (7-0) Cmsnr. SCHAUER arrived after consideration of minutes.

2. [2016 MIN-359](#) NOISE ABATEMENT SUBCOMMITTEE MINUTES OCTOBER 24, 2016

**Attachments:** [2016 MIN-359](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ESPOSITO, JR., that the Minutes be approved. The motion carried by a voice vote. (7-0) Cmsnr. SCHAUER arrived after consideration of minutes.

#### C. Reports of Subcommittees

**1. Report on Noise Abatement Subcommittee**

*Noise Abatement Chair Rusk reported on the recently held Noise Abatement Meeting on October 24, 2016. There were a few questions and answers. The noise issues website has been improved and noticed by interested parties.*

**D. Referrals (Resolutions & Ordinance Amendments)**

- 1. [2016 RES-350](#) AUTHORIZING EXECUTION OF PURCHASE OF SERVICES AGREEMENT FOR MARKETING AND ADVERTISING SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, McCARVILLE and SCHAUER

**Attachments:** [2016 RES-350](#)  
[2016 RES-350 Fiscal Note](#)  
[2016 RES-350 CONTRACT #12910](#)

Jones introduced Airport Marketing and Communications Director, Brent McHenry who addressed this contract. A motion was made by Cmsnr. SCHAUER, seconded by Cmsnr. O'LOUGHLIN, that Resolution 2016 RES-350 be recommended for approval. The motion carried by a voice vote. (8-0)

- 2. [2016 RES-368](#) AUTHORIZING PURCHASE OF SERVICES AGREEMENT FOR ENGINEERING SERVICES FOR MONITORING THE TRUAX LANDFILL - DANE COUNTY REGIONAL AIRPORT-

**Sponsors:** RUSK, McCARVILLE and SCHAUER

**Attachments:** [2016 RES-368](#)  
[2016 RES-368 Fiscal Note](#)  
[2016 RES-368 CONTRACT #12909](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG, that Resolution 2016 RES-368 be recommended for approval. The motion carried by a voice vote. (8-0)

- 3. [2016 RES-376](#) AUTHORIZING AMENDMENT OF LEASE NO DCRA 2006-11 INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, McCARVILLE and SCHAUER

**Attachments:** [2016 RES-376](#)  
[2016 RES-376 Fiscal Note](#)  
[2016 RES-376 CONTRACT #8919A](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ESPOSITO, JR., that Resolution 2016 RES-201 be recommended for approval. The motion carried by a voice vote. (7-1) Cmsnr. Armstrong voted no.

**E. Items Requiring Commission Action****1. Mileage and Per Diem for Airport Commission members in attendance at Noise Abatement Subcommittee meeting, October 24, 2016 and at this meeting, November 9, 2016.**

*A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. RUSK to approve mileage and per diem for commission members in attendance at the Noise Abatement Subcommittee meeting of October, 24, 2016 and at this Airport Commissioning meeting, November 9, 2016. Motion carried by a voice-vote. (8-0)*

**F. Presentations - None****G. Reports to Commission****1. Activity Report**

*Director Livingston reported that enplanements for September were up 12.2% from the same month last year, and year-to-date up 9.5%. At this continued rate of increase, Dane County Regional Airport will likely realize a record year in enplanements. The Airport's concessionaires are winding up with new construction and refurbishment. The new restaurant should be completely remodeled by December 1, 2016 and the gift shops refurbished by February 9, 2016.*

**2. Air Park Activity**

*Jones was pleased to report that all Air Park lessees are current on rent and some lessees are improving properties, as you might notice when you drive down International Lane.*

**H. Future Meeting Items and Dates**

*Next Meeting tentatively scheduled for, Wed., December 14, 2016 at 5:30pm, Or Call of the Chair*

**I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the agenda.*

**J. Such Other Business as Allowed by Law**

*There was no other business as allowed by law.*

**K. Adjourn**

*A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. SCHAUER to adjourn. Motion carried by a voice-vote. (8-0) The meeting adjourned at 5:31PM.*

*Minutes respectfully submitted by Chair Haight.  
cjl*

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*