



# Dane County

## Minutes - Final Unless Amended by Committee

### Personnel & Finance Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, October 28, 2019

5:30 PM

City-County Building Room 351

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#### City-County Building Room 351 **\*\*BUDGET\*\***

#### A. Call To Order

Chair Miles called the meeting to order at 5:30 PM.

YGP Present: Her

Others Present: Greg Brockmeyer, Chuck Hicklin, Meg Krohn, Pam Dunphy, Gene Meyers, Pete Patten, Amy Utzig, Alex Hauri, Karin Thurlow Peterson, Adam Gallagher, John Welch, Tracy Herold, Carrie Maier, Kevin Fosso, Laura Hicklin, Jerry Mandli

Registrants: Nicole Solheim (2019 Res-289 available for information only), Ted Matkom (2019 Res-289 registered in support) and Mark Hammond (2019 Res-289 available for information only).

**Present:** 7 - CARL CHENOWETH, BILL CLAUSIUS, SHARON CORRIGAN, CHUCK ERICKSON, PAUL NELSON, PATRICK MILES and SHELIA STUBBS

**Excused:** 2 - ANALIESE EICHER and MELISSA RATCLIFF

#### B. Consideration of Minutes

1. [2019 MIN-279](#) Approval of Minutes - Personnel & Finance Committee October 7, 2019

**Attachments:** [2019 min-279 PF20191007](#)

A motion was made by NELSON, seconded by CHENOWETH, that the Minutes be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

#### C. Fund Transfers

1. [2019 FTR-23](#) FUNDS TRANSFER REQUEST FOR ADDITIONAL FUNDS FOR THE BIOGAS PROJECT. GEN SET MODIFICATION NOT FEASIBLE.

**Sponsors:** RIPP

**Attachments:** [2019 FTR-23](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

2. [2019 FTR-24](#) FUNDS TRANSFER REQUEST FOR ADDITIONAL FUNDS FOR LABOR, MATERIAL AND EQUIPMENT TO COMPLETE ASPHALT AT THE DANE COUNTY LANDFILL SITE #2.

**Sponsors:** RIPP

**Attachments:** [2019 FTR-24](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

3. [2019 FTR-25](#) FUND TRANSFER TO ANDERSON FARM DOG PARK

**Attachments:** [2019 FTR-25\\_AFP\\_Dog\\_Pk](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2019 RES-219](#) AMENDING THE 2019 OPERATING BUDGET TO FUND THE DANE COUNTY HOUSING INITIATIVE (DCHI) AND COMPREHENSIVE PLANNING OUTREACH

**Sponsors:** BOLLIG, AUDET, BUCKINGHAM, CLAUSIUS, KILMER, KRAUSE, McCARVILLE, NELSON, PETERS and SCHAUER

**Attachments:** [2019 RES-219](#)  
[2019 RES-219 FISCAL NOTE](#)  
[2019 RES-219 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by CLAUSIUS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0 (YGP 1-0).

2. [2019 RES-232](#) ACCEPTING FUNDS FROM THE JOHN LUSSIER CHARITABLE LEAD ANNUITY TRUST AND AMENDING THE 2019 OPERATING BUDGET

**Sponsors:** CHAWLA, AUDET, BOLLIG, BUCKINGHAM, CLAUSIUS, DeGARMO, DOYLE, JONES, KNOLL, KRAUSE, KUHN, LEVIN, McCARVILLE, MILES, NELSON, PETERS, RITT, SCHAUER and WEGLEITNER

**Attachments:** [2019 RES 232](#)  
[2019 RES-232 Fiscal Note](#)  
[2019 RES-232 SIGNED COPY](#)

A motion was made by NELSON, seconded by CLAUSIUS, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 1-0).

3. [2019 RES-248](#) AUTHORIZING EXECUTION OF A LEASE OF AGRICULTURAL LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

**Attachments:** [2019 RES-248](#)  
[2019 RES-248 Fiscal Note](#)  
[2019 RES-248 CONTRACT #13809](#)  
[2019 RES-248 SIGNED COPY](#)

A motion was made by CHENOWETH, seconded by CLAUSIUS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

4. [2019 RES-257](#) AUTHORIZING RECLASSIFICATION OF THE EMS SPECIALIST POSITION TO A DATA ANALYST POSITION AND FILLING A POSITION THAT HAS BEEN VACANT FOR OVER SIX MONTHS

**Sponsors:** McCARVILLE, BAYRD, DANNER, NGUYEN-HILFIGER, RUSK and SCHWELLENBACH

**Attachments:** [2019 RES-257](#)  
[2019 RES-257 FISCAL NOTE](#)  
[2019 RES-257 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

5. [2019 RES-260](#) AGREEMENT FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF CTH DM FROM MORRISONVILLE ROAD TO APPROXIMATELY 100 FEET SOUTHEAST OF THE YAHARA BRIDGE

**Sponsors:** RIPP, DeGARMO, RATCLIFF and SCHAUER

**Attachments:** [2019 RES 260](#)  
[2019 RES-260 Fiscal Note](#)  
[2019 RES-260 CONTRACT #13818](#)  
[2019 RES-260 SIGNED COPY](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

6. [2019 RES-266](#) AGREEMENT FOR TRANSFER OF COUNTY RIGHT OF WAY OF THE CTY P RECONSTRUCTION PROJECT TO THE VILLAGE OF CROSS PLAINS

**Sponsors:** RIPP, DeGARMO, RATCLIFF and SCHAUER

**Attachments:** [2019 RES 266](#)  
[2019 RES-266 Fiscal Note](#)  
[2019 RES-266 CONTRACT #13821](#)  
[2019 RES-266 CONTRACT #13822](#)  
[2019 RES-266 SIGNED COPY](#)

A motion was made by NELSON, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

7. [2019 RES-288](#) AUTHORIZING A LEASE WITH MADISON GAS AND ELECTRIC COMPANY FOR AN ELECTRIC VEHICLE CHARGING STATION AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

**Attachments:** [2019 RES-288](#)  
[2019 RES-288 Fiscal Note](#)  
[2019 RES-288 CONTRACT #13815](#)  
[2019 RES-288 SIGNED COPY](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

8. [2019 RES-289](#)      **AFFIRMING THE 2019 AWARDS FOR THE AFFORDABLE HOUSING DEVELOPMENT FUND**

**Sponsors:** MILES

**Attachments:** [2019 RES-289](#)  
[2019 RES-289 Fiscal Note](#)  
[Gorman Elderberry Place](#)  
[Gorman Landsby Ridge](#)  
[JT Klein Limestone Ridge](#)  
[Movin' Out Ace Apartments](#)  
[Movin' Out Glen Grove](#)  
[MSP Huxley](#)  
[2019 RES-289 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Resolution be recommended for approval. Mark Hammond from MSP Real Estate provided information on the MSP project. Nicole Solheim and Ted Matkom from Gorman & Company provided information on the Gorman projects. The motion carried by a voice vote 7-0 (YGP 1-0).

9. [2019 RES-291](#)      **CONTRACT CHANGE ORDER #28 TO CONTRACT FOR BIOFERM USA, INC. FOR BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION (PHASE III).**

**Sponsors:** RIPP, DeGARMO, RATCLIFF and SCHAUER

**Attachments:** [2019 RES-291](#)  
[2019 RES-291 FISCAL NOTE](#)  
[2019 RES-291 CHANGE ORDER #28](#)  
[2019 RES-291 SIGNED COPY](#)

A motion was made by NELSON, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

10. [2019 RES-292](#) APPROVAL OF THE 2020 ANNUAL ACTION PLAN FUNDING RECOMMENDATIONS.

**Sponsors:** CLAUDIUS, BUCKINGHAM, McCARVILLE, MILES, NELSON and SCHAUER

**Attachments:** [2019 RES-292](#)  
[2019 RES-292 clean copy](#)  
[2019 RES-292 Fiscal Note](#)  
[2019 RES-292 SIGNED COPY](#)

A motion was made by CLAUDIUS, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

11. [2019 RES-299](#) AUTHORIZING RENEWABLE NATURAL GAS (RNG) ACCESS AGREEMENT TO SANDHILL ADVANCED BIOFUELS LLC

**Sponsors:** RIPP, DeGARMO, RATCLIFF and SCHAUER

**Attachments:** [2019 RES-299](#)  
[2019 RES-299 FISCAL NOTE](#)  
[2019 RES-299 CONTRACT #13814](#)  
[2019 RES-299 SIGNED COPY](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

12. [2019 RES-301](#) AUTHORIZING ACCEPTANCE OF A GRANT FROM US FISH & WILDLIFE SERVICE FOR WILDLIFE HABITAT RESTORATION ON DANE COUNTY PARKLAND

**Sponsors:** RIPP and EICHER

**Attachments:** [2019 RES-301](#)  
[2019 RES-301 Fiscal Note](#)  
[2019 RES-301 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

13. [2019 RES-302](#) 2019 PARK AND TRAIL FLOOD REPAIR GRANT AWARDS

**Sponsors:** RIPP, BOLLIG, CORRIGAN, EICHER, JONES and MILES

**Attachments:** [2019 RES-302](#)  
[2019 RES-302 Fiscal Note](#)  
[SUB \\_\\_\\_\\_\\_ to 2019 RES-302 \(PROPOSED-PARKS COMMISSION\)](#)  
[SUB 1 to 2019 RES-302](#)  
[2019 RES-302, SUB1 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the sub. 1 to the resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

14. [2019 RES-307](#) AUTHORIZING A PURCHASE OF LAND IN THE TOWN OF VIENNA FOR FLOODWATER STORAGE AREA

**Sponsors:** RIPP and EICHER

**Attachments:** [2019 RES-307](#)  
[2019 RES-307 Fiscal Note](#)  
[2019 RES-307 SIGNED COPY](#)

A motion was made by ERICKSON, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

15. [2019 RES-311](#) AUTHORIZING LEASE AT BADGER ROAD FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - CYF DIVISION

**Sponsors:** KUHN, BUCKINGHAM, DOYLE, KILMER, VELDRAN and YOUNG

**Attachments:** [2019 RES-311](#)  
[2019 RES-311 FISCAL NOTE](#)  
[2019 RES-311 CONTRACT #13244C](#)  
[2019 RES-311 SIGNED COPY](#)

A motion was made by CLAUSIUS, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

16. [2019 RES-312](#) CREATION OF COMPLIANCE AND ETHICS PROGRAM FOR BADGER PRAIRIE HEALTH CARE CENTER - DCDHS - BP DIVISION
- Sponsors:** KUHN, BUCKINGHAM, DOYLE, KILMER, VELDRAN and YOUNG
- Attachments:** [2019 RES-312](#)  
[2019 RES-312 FISCAL NOTE](#)  
[2019 RES-312 SIGNED COPY](#)
- A motion was made by STUBBS, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).
17. [2019 RES-313](#) AUTHORIZING ACCEPTANCE OF GRANT FUNDING HABITAT IMPROVEMENTS
- Sponsors:** RIPP and EICHER
- Attachments:** [2019 RES-313](#)  
[2019 RES-313 Fiscal Note](#)  
[2019 RES-313 SIGNED COPY](#)
- A motion was made by CORRIGAN, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).
18. [2019 RES-314](#) AUTHORIZING THE RECLASSIFICATION OF A SOIL AND WATER CONSERVATIONIST TO LAND CONSERVATION PROGRAM/BUSINESS ANALYST FOR THE LAND CONSERVATION DIVISION OF LAND & WATER RESOURCES DEPARTMENT
- Sponsors:** RITT, CHAWLA, DOWNING and LEVIN
- Attachments:** [2019 RES-314](#)  
[2019 RES-314 Fiscal Note](#)  
[2019 RES-314 SIGNED COPY](#)
- A motion was made by CHENOWETH, seconded by NELSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

19. [2019 RES-315](#) AUTHORIZING PURCHASE OF INSURANCE

**Sponsors:** CORRIGAN

**Attachments:** [2019 RES-315](#)  
[2019 RES-315 FISCAL NOTE](#)  
[2019 RES-315 SIGNED COPY](#)

A motion was made by STUBBS, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

20. [2019 RES-316](#) REAUTHORIZATION OF DANE COUNTY'S SELF-INSURED WORKER'S COMPENSATION PROGRAM & PURCHASE OF EXCESS WORKER'S COMPENSATION COVERAGE

**Sponsors:** CORRIGAN

**Attachments:** [2019 RES-316](#)  
[2019 RES-316 FISCAL NOTE](#)  
[2019 RES-316 SIGNED COPY](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

21. [2019 RES-319](#) AUTHORIZING TEMPORARY SPACE USE AGREEMENT FOR DANE COUNTY EXTENSION FINANCIAL EDUCATION CENTER AT THE VILLAGE ON PARK

**Sponsors:** STUBBS

**Attachments:** [2019 RES-319](#)  
[2019 RES-319 Fiscal Note](#)  
[2019 RES-319 CONTRACT #13820](#)  
[2019 RES-319 SIGNED COPY](#)

A motion was made by NELSON, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

22. [2019 OA-023](#) AMENDING CHAPTER 6 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING COMPENSATION OF THE COUNTY BOARD

**Sponsors:** CORRIGAN, CHENOWETH, MILES and NELSON

**Attachments:** [2019 OA-023](#)  
[2019 OA-023 Fiscal Note](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Ordinance be recommended for approval. The motion carried by a voice vote 6-1 (Clausius) (YGP 1-0).

23. [2019 OA-026](#) AMENDING CHAPTERS 15 & 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING THE AUTHORITY OF THE RECLASSIFICATION APPEALS BOARD

**Sponsors:** CORRIGAN and MILES

**Attachments:** [2019 OA-026](#)  
[2019 OA-026 SIGNED COPY](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

## E. Items Requiring Committee Action

1. [2019 ACT-189](#) Appeal of Reallocation Request - Printing & Services Manager

**Attachments:** [2019 ACT-189 Reallocate Printing and Services Supervisor #177](#)  
[2019 ACT-189 Reclassifications-Reallocations procedure \(UTZIG\)](#)  
[2019 ACT-189 Reallocation and Reclassification policy 3-2019 \(UTZIG\)](#)  
[2019 ACT-189 UTZIG HANDOUT](#)  
[2019 ACT-189 HAURI HANDOUT](#)  
[2019 ACT-189 DC P F Reallocation Appeal Recommendation \(UTZIG\)](#)  
[2019 ACT-189 Reallocation Attachments \(PATTEN\)](#)  
[2019 ACT-189 AUDIT QUESTIONS - Pete Patten \(PATTEN\)](#)  
[2019 ACT-189 Reallocation - Additional Information \(PATTEN\)](#)  
[2019 ACT-189 Employee Relations Responses to Pete Patten PF document 10-24-19 \(Utzig\)](#)

A motion was made by CHENOWETH, seconded by CLAUSIUS, that the Action Item be approved. Pete Patten addressed the committee. The motion carried by a voice vote 7-0 (YGP 1-0).

2. [2019 ACT-216](#) Request to Fill Position Vacant for More than Six Months - Human Services - Trauma Informed Care Coordinator SW-20 (Position #3175)
- Attachments:** [2019 ACT-216 Trauma Informed Care Coordinator \(2\)](#)
- A motion was made by STUBBS, seconded by NELSON, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).
3. [2019 ACT-204](#) Request for Waiver of Bid - Public Safety Communications - Firstwatch software tool for 911 Center (Firstwatch)
- Attachments:** [2019 ACT-204 First Watch Bid Waiver](#)  
[2019 ACT-204 First Watch Bid Waiver Quote](#)
- A motion was made by CHENOWETH, seconded by NELSON, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).
4. [2019 ACT-217](#) Request for Exception to Co. Ord. 20.14(3) - Department of Administration Risk Management - Managers and Department Head meeting 11/12/19
- Attachments:** [2019 ACT-217 Risk Mgmt Request to P and F](#)
- A motion was made by CHENOWETH, seconded by CORRIGAN, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).
5. [2019 ACT-218](#) Request for Waiver of Bid - Airport - Providing Services for the Visitor's Information Center at the Dane County Regional Airport (Destination Madison)
- Attachments:** [2019 ACT-218 AIRPORT BID WAIVER](#)
- A motion was made by NELSON, seconded by CLAUSIUS, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).
6. [2019 ACT-205](#) Approval of Bills and Accounts - October 28, 2019
- A motion was made by CORRIGAN, seconded by CHENOWETH, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

## F. 2020 Budget

Adam Gallagher presented the budget for the Treasurer's Office.

Greg Brockmeyer presented the budget for the Department of Administration

Tracy Herold presented the budget for the Library Service.

The committee reviewed the operating and capital amendments.

1. [2019 ACT-193](#) PERSONNEL AND FINANCE COMMITTEE AMENDMENTS TO THE PROPOSED 2020 OPERATING BUDGET

**Attachments:** [P&F Operating Amends 10-28-19](#)  
[County Treasurer Equity & Sustainability Budget Memo](#)  
[DOA Equity & Sustainability Budget Memo](#)  
[Library Board Equity & Sustainability Budget Memo](#)  
[PHMDC Equity & Sustainability Budget Memo](#)

2. [2019 ACT-194](#) PERSONNEL AND FINANCE COMMITTEE AMENDMENTS TO THE PROPOSED 2020 CAPITAL BUDGET

**Attachments:** [P&F Capital Amends 10-28-19](#)

**G. Future Meeting Items and Dates**

**H. Public Comment on Items not on the Agenda**

None

**I. Such Other Business as Allowed by Law**

None

**J. Adjourn**

A motion was made by CHENOWETH, seconded by CLAUSIUS, to adjourn at 7:00 PM. The motion carried unanimously.