

**DANE COUNTY
POLICY AND FISCAL NOTE**

| | | |
|--|---------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update | Substitute No. _____ |
| Sponsor: Supervisor McCarville | | Resolution No. 2019 RES-497 |
| Vote Required: Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/> | | Ordinance Amendment No. _____ |

Title of Resolution or Ord. Amd.:

AUTHORIZING A CONTRACT FOR TOWING SERVICE FOR DANE COUNTY SHERIFF'S OFFICE

Policy Analysis Statement:

Brief Description of Proposal -

Request approval to authorize a 5-year towing service contract with Schmidt's Auto Inc., maximum amount paid to vendor not to exceed \$200,000 over 5-years.

Current Policy or Practice -

Contracts for amounts exceeding \$100,000 require County Board approval. Dane County engaged in a competitive bid process for a vendor to provide towing service to the Sheriff's Office, Request for Proposal # 120012, Schmidt's Auto Inc. was the successful vendor in the competitive bid process.

Impact of Adopting Proposal -

Towing service is required to improve safety on the roadway for the public and law enforcement and to minimize the effect incidents have on the operation of the transportation network. The County is not equipped to provide necessary tow service effectively and efficiently.

Fiscal Estimate:

| | | | |
|---|---|--|---|
| <u>Fiscal Effect (check all that apply) -</u> | | <u>Budget Effect (check all that apply) -</u> | |
| <input type="checkbox"/> No Fiscal Effect | <input checked="" type="checkbox"/> No Budget Effect | <input type="checkbox"/> Increases Rev. Budget | <input type="checkbox"/> Decreases Rev. Budget |
| <input type="checkbox"/> Results in Revenue Increase | <input type="checkbox"/> Increases Exp. Budget | <input type="checkbox"/> Decreases Exp. Budget | <input type="checkbox"/> Increases Position Authority |
| <input checked="" type="checkbox"/> Results in Expenditure Increase | <input type="checkbox"/> Decreases Position Authority | Note: if any budget effect, 2/3 vote is required | |
| <input type="checkbox"/> Results in Revenue Decrease | | | |
| <input type="checkbox"/> Results in Expenditure Decrease | | | |

Narrative/Assumptions about long range fiscal effect:

Total five-year contract amount, not to exceed \$200,000. Contract cost estimated to average \$40,000 annually.

Expenditure/Revenue Changes:

| | Current Year | | Annualized | | | Current Year | | Annualized | |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
| | Increase | Decrease | Increase | Decrease | | Increase | Decrease | Increase | Decrease |
| Expenditures - | | | | | Revenues - | | | | |
| Personal Services | | | | | County Taxes | | | | |
| Operating Expenses | | | | | Federal | | | | |
| Contractual Services | \$40,000 | | | | State | | | | |
| Operating Capital | | | | | Other | | | | |
| Total | \$40,000 | \$0 | \$0 | \$0 | Total | \$0 | \$0 | \$0 | \$0 |

Personnel Impact/FTE Changes:

N/A

Prepared By:

| | | | |
|--------------|------------------------------|-----------|-------------------------|
| Agency: | Dane County Sheriff's Office | Division: | Administrative Services |
| Prepared by: | Lillian Radivojevich | Date: | 02/02/20 |
| Reviewed by: | Jeff Hook, Chief Deputy | Phone: | 284.4801 |
| | | Phone: | 284.6167 |