

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Michael Engelberger		Resolution No. _____
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 _____	

Title of Resolution or Ord. Amd.:

2024 RES-199 AUTHORIZING THE RECLASSIFICATION OF A 1.0 FTE CLERK I-II TO A 1.0 FTE CLERK III FOR THE HENRY VILAS ZOO

Policy Analysis Statement:

Brief Description of Proposal -
 The Henry Vilas Zoo has a vacant 1.0 FTE Clerk I-II position (#1540) which we requested to be reclassified to a 1.0 FTE Clerk III position. This vacant position has been open since June of 2024 due to the employee transferring to a different Dane County department.

Current Policy or Practice -
 This position supports all zoo departments and their employees.

Impact of Adopting Proposal -
 The requested reclassification will strengthen the zoos internal effectiveness to support its' growing team while increasing its' ability to serve the community and new partners. This reclassification will also aid in how the zoo functions with all other County departments (e.g. ER, HR, Purchasing, and Controller).

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input checked="" type="checkbox"/> No Fiscal Effect	<input type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input checked="" type="checkbox"/> Increases Position Authority
	<input checked="" type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

N/A

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency: 684	Division: HVZ
Prepared by: Joseph Darcangelo	Date: 11/4/20
Reviewed by:	Phone: 608-225-1294
	Date: