

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>2018 RES-152</u>
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**APPROVING CHANGES TO THE 2018 EMPLOYEE BENEFIT HANDBOOK**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution approves the terms and conditions of a 2018 Employee Benefit Handbook. The Handbook includes a 1.25% increase in the base wages for employees.

Current Policy or Practice -

The current employee benefit handbook contains the terms and conditions of employment for Dane County employees.

Impact of Adopting Proposal -

This Handbook includes a 1.25% increase in the base wages for 2018.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The expenditures related to this Handbook are included in the 2018 Executive Operating Budget. Expenditures for future years will be included in the annual operating budget.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

The employee benefit handbook will continue to set forth the terms and conditions of employment for Dane County Employees.

**Prepared By:**

Agency: Administration	Division: Employee Relations
Prepared by: Amy Utzig	Date: 7/19/18 Phone: 266-9253
Reviewed by:	Date: Phone: