



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging Board

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Monday, July 10, 2017

3:45 PM

AAA/ADRC  
2865 N Sherman Ave, Room 109  
Madison WI 53704

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Madison WI 53704

#### A. Call To Order

*Staff and Guests Present: Cheryl Batterman, Marcia Hendrickson, Sara Koenig, Howard Thomas, and Angela Velasquez*

**Chair Clausius called the meeting to order at 3:45 pm.**

**Present** 7 - FRAN BARMAN-PAULSON, TED BUNCK, BILL CLAUSIUS, CAROLE L. KRETSCHMAN, PAUL H KUSUDA, PEG MARTIN, and DANIELLE WILLIAMS  
**Absent** 4 - PATRICK DOWNING, DIANNE LEIGH, STEVE STOCKER, and MATT VELDRAN

#### B. Consideration of Minutes

[2017](#) MINUTES FROM JUNE 5, 2017  
[MIN-161](#)

**Attachments:** [2017\\_0605\\_AAA\\_Board\\_Mtg](#)

**A motion was made by WILLIAMS, seconded by BUNCK, that these minutes be approved. The minutes were approved by the following vote:**

**Ayes:** 7 - BARMAN-PAULSON, BUNCK, CLAUSIUS, KRETSCHMAN, KUSUDA, MARTIN and WILLIAMS  
**Absent:** 4 - DOWNING, LEIGH, STOCKER and VELDRAN

#### C. Action Items

*Downing and Veldran arrived at 3:48 pm. Leigh arrived at 3:50 pm.*

**Present** 10 - FRAN BARMAN-PAULSON, TED BUNCK, BILL CLAUSIUS, PATRICK DOWNING, CAROLE L. KRETSCHMAN, PAUL H KUSUDA, DIANNE LEIGH, PEG MARTIN, MATT VELDRAN, and DANIELLE WILLIAMS  
**Absent** 1 - STEVE STOCKER

## 1. ACCESS COMMITTEE RECOMMENDATION: CLIENT-CENTERED CASE MANAGEMENT POLICY & PROCEDURES

[2017  
ACT-219](#) ACCESS COMMITTEE RECOMMENDATION: CLIENT-CENTERED  
CASE MANAGEMENT POLICY & PROCEDURES

**Attachments:** [Access Committee Recommendation 071017](#)

*AAA Manager Cheryl Batterman outlined the proposed changes to the policy and procedures.*

**A motion was made by KUSUDA, seconded by MARTIN, to accept the Access Committee's recommendation to approve the revisions as presented. The motion carried by the following vote:**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUDIUS, DOWNING, KRETSCHMAN, KUSUDA, LEIGH, MARTIN, VELDRAN and WILLIAMS

**Absent:** 1 - STOCKER

## 2. 2017 SPECIAL PROJECT FUND GRANT: MADISON SENIOR COALITIONS CASE MANAGEMENT DATA BASE

[2017  
ACT-220](#) 2017 SPECIAL PROJECT FUN GRANT: MADISON SENIOR  
COALITIONS CASE MANAGEMENT DATA BASE

**Attachments:** [2017 SPF Grant Application--Madison Senior Coalitions](#)

*Batterman stated the Madison Senior Coalitions' application was the only one of three that met the grant parameters. The funds will compensate the data base designer and pay for software and training.*

*Batterman and Marcia Hendrickson, Executive Director of South Madison Coalition of the Elderly, stated that Focal Points throughout Dane County are expected to benefit from the launch of the data base.*

**A motion was made by KUSUDA, seconded by WILLIAMS, to award \$13,807 to the Madison Senior Coalitions' Case Management Data Base project. The motion carried by the following vote:**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUDIUS, DOWNING, KRETSCHMAN, KUSUDA, LEIGH, MARTIN, VELDRAN and WILLIAMS

**Absent:** 1 - STOCKER

## 3. NUTRITION/WELLNESS COMMITTEE RECOMMENDATION: HOME-DELIVERED MEALS WAITLIST POLICY & MEAL UTILIZATION POLICIES

[2017](#)  
[ACT-221](#)

NUTRITION/WELLNESS COMMITTEE RECOMMENDATION:  
HOME-DELIVERED MEALS WAITLIST POLICY & MEAL  
UTILIZATION POLICIES

**Attachments:** [Nutrition-Wellness Committee Recommendation 071017](#)

*AAA Aging Programs Specialist Angela Velasquez stated the Nutrition/Wellness Committee established a state-mandated waitlist policy for the Senior Nutrition Program and reluctantly implemented a reduction in home-delivered meals from seven per week to five per week (Monday-Friday), effective 17 July 2017, to address a projected \$72,000 shortfall in 2017 funding. The reduction in meals is projected to save \$32,000 in 2017. The Nutrition/Wellness Committee will revisit the meal utilization policy after the 2018 County budget is released.*

**A motion was made by VELDRAN, seconded by WILLIAMS, to affirm the Nutrition/Wellness Committee's decisions to create a waitlist policy and implement a reduction in home-delivered meals from seven per week to five per week, effective 7/17/17. The motion carried by the following vote:**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUSIUS, DOWNING, KRETSCHMAN, KUSUDA, LEIGH, MARTIN, VELDRAN and WILLIAMS

**Absent:** 1 - STOCKER

#### D. Presentations

*None.*

#### E. Reports to Board

## 1. STATE & FEDERAL REPORT

*Sara Koenig, Elder Nutrition Program Manager for the Bureau of Aging and Disability Resources (BADR), reported the State Department is considering whether to apply for the Administration for Community Living's Lifespan Respite Care Grant. The purpose of the grant is to benefit the National Family Caregiver Support Program (NFCSP) and the Alzheimer's Family and Caregiver Support Program (AFCSP) by enhancing respite care services to family caregivers, improving statewide coordination and dissemination of respite care, and improving the access and quality of respite care services.*

*Koenig reported advocacy efforts are continuing to restore federal funding for the Senior Community Service Employment Program (SCSEP), which serves approximately 1,000 state residents, and the State Health Insurance Assistance Program (SHIP), which helps low-income seniors navigate the Medicare system. Funding for both programs was eliminated in the proposed 2018 federal budget.*

*BADR received Administration for Community Living grants that target reducing falls and improving chronic disease self-management education. Koenig encouraged county aging units to apply for funding to conduct the evidence-based health promotion programs.*

*Koenig lauded Dane County's efforts in support of Safe Communities Madison-Dane County's evidence-based classes to prevent falls and falls-related research. Koenig also commended Dane County for its efforts to hire a Health Promotion Coordinator to advance chronic disease self-management education efforts and partnerships with community members related to programs such as Healthy Living with Diabetes, Living Well with Chronic Conditions, and Powerful Tools for Caregivers, as well as evidenced-based dementia care efforts.*

*Batterman stated the Governor's state budget proposal did not include funding for the Wisconsin Institute of Healthy Aging (WIHA). Advocacy efforts continue to secure funding for the non-profit organization dedicated to providing high-level, evidence-based healthy aging programs.*

## 2. BOARD MEMBER REPORTS

*None.*

### 3. CHAIR & STAFF REPORTS

*Batterman reported the State chose Care Wisconsin and My Choice Family Care as Managed Care Organizations (MCOs) for the transition to Family Care and IRIS in 2018. Representatives from the State provided information about the transition and answered questions during a joint meeting of Dane County's Health and Human Needs Committee, Aging and Disability Resource Center (ADRC) Governing Board, Human Services, and AAA Board of Directors on 28 June 2017 at the ADRC.*

*Batterman reported the AAA Board received a thank-you card from the Village of Deerfield, a 2017 Leck Grant recipient for its Pickleball Programming Project. Batterman and Velasquez attended the ceremony during which RSVP of Dane County's Driver's Services Program received the Governor's Service Recognition Senior Corps Program of the Year Award for its Vets Helping Vets program.*

*Velasquez reported the Wisconsin Department of Health Services (DHS) awarded Dane County a Dementia Crisis Innovation Grant in the amount of \$48,804 to implement a dementia crisis response system. The funding will pay for a part-time dementia professional to work with law enforcement agencies and first responders outside the city of Madison with the goals of de-escalating crisis situations and creating individual crisis plans with families to provide guidance about how individuals in distress should be approached.*

### F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 7 AUGUST 2017, 3:45 PM @ AAA/ADRC

*Bill Hanna, Dane County Human Services Fiscal and Management Services Administrator, is scheduled to attend the August meeting to provide a presentation about the County budget process. Batterman asked that members send her questions or items they would like Hanna to cover.*

### G. Public Comment on Items not on the Agenda

*None.*

### H. Such Other Business as Allowed by Law

*None.*

### I. Adjournment

**A motion was made by DOWNING, seconded by WILLIAMS, to adjourn. This meeting adjourned at 4:45 pm.**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUDIUS, DOWNING, KRETSCHMAN, KUSUDA, LEIGH, MARTIN, VELDRAN and WILLIAMS

**Absent:** 1 - STOCKER

*Minutes respectfully submitted by Howard Thomas, AAA Clerk Typist.*