

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original ☐ Update	Substitute No. _____
Sponsor: Andrae	Resolution No. 2025 RES-177
Vote Required: Majority ☒	Ordinance Amendment No. _____
Two-Thirds _____ 3/4 _____	

Title of Resolution or Ord. Amd.:

Resolution Extending the Dane County District Attorney's Office Deferred Prosecution Program (DPP) LTE Clerk III an additional 600 hours per the 2025 payroll year.

Policy Analysis Statement:

Brief Description of Proposal -

Request County Board approval to grant an exception to Ordinance 18.16 (1)(a) to allow the Clerk III at the Deferred Prosecution Program to exceed 1200 hours by no more that 600- hour in the 2025 payroll year.

Current Policy or Practice -

Exception to Ordinance 18.16 (1) (a) require County Board approval

Impact of Adopting Proposal -

The Resolution will allow DPP to continue to provide direct service to program participants, balance the notable workload increase, and overall operational efficiency.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses	\$19,140		\$19,140						
Contractual Services									
Capital									
Total	\$19,140	\$0	\$19,140	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:	Dane County DA Office	Division:	Dane County DA Office-Deferred Prosecution Program	
Prepared by:	Melvin Juette	Date:	9/25/25	Phone: (608)284-6905
Reviewed by:		Date:		Phone: