



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant (CDBG) Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, January 7, 2025

5:00 PM

A. Call To Order

Meeting was called to order at 5:00pm by Chair Taylor Brown, with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Michelle Bozeman, Caleb Odorfer

Present 8 - GODWIN AMEGASHIE, TERESITA TORRENCE, JEREMIAH DEGOLLON, TAYLOR BROWN, KATHERINE KAMP, MARTIN LACKEY, JEFF GLAZER, and MICHAEL ENGELBERGER

Excused 1 - RON JOHNSON

B. Consideration of Minutes

[2024](#) 12-03-2024 CDBG Commission Meeting Minutes
[MIN-372](#)

Attachments: [12-3-2024 CDBG Commission Meeting Minutes](#)

The agenda stated 10-1-2024 meeting minutes, however the attachment is the correct minutes from the 12-3-2024 CDBG Commission meeting.

Motion was made by Supervisor Glazer and seconded by Torrence to approve the 12-3-2024 meeting minutes. Motion passed unanimously by voice vote.

C. Presentations

[2024](#) URBAN TRIAGE
[PRES-166](#)

Attachments: [Urban Triage Presentation 2025](#)

Brandi Grayson from Urban Triage presented on the programs and services offered by the organization, including the Doubled-up and Unhoused Youth programs funded by CDBG and CDBG-CV grants.

[2024
PRES-167](#)

WWBIC (WISCONSIN'S WOMEN'S BUSINESS INITIATIVE CORPORATION)

Attachments: [WWBIC 2025 Dane County Presentation](#)

WWBIC presented first, and gave an overview of the organization's trainings, services and success stories. They also discussed how the CDBG grant has supported new and existing businesses, and micro-businesses.

3. [2024
PRES-158](#)

CDBG/HOME 2025-2029 CONSOLIDATED PLAN - PRELIMINARY CITIZEN PARTICIPATION & SURVEY RESULTS

Attachments: [Citizen Participation & Survey Results](#)

Cindy Grady presented on the preliminary results from the community surveys and engagement meetings; and noted that the visuals are in draft format. The data and information will be used, along with other components, in the 2025-2029 Consolidated Plan and will help to guide the funding priorities for the next five years. A public hearing on the draft Consolidated Plan is tentatively scheduled for March 2025.

D. Action Items

1. [2024
ACT-302](#)

APPOINTMENT TO APPLICATION REVIEW TEAM

Attachments: [CDBG Commission Subcommittees - Ch 15.40](#)
[Proposal Viewer & Evaluation Agreement](#)

Chair Brown asked for volunteers for the Application Review Team, which will review and score applications for the 2026 CDBG/HOME funding. The subcommittee must have a minimum of 2, but no more than 5, members.

Taylor Brown, Supervisor Glazer, Kathy Kamp and Martin Lackey volunteered to be on the Application Review Team. Jeremiah DeGollon volunteered as an alternate, should any members have a conflict of interest with applicants.

Motion was made by Chair Brown and seconded by Kamp to approve the appointments to the Application Review Team. Motion passed unanimously by voice vote.

E. Reports to Committee

1. [2024
RPT-436](#)

CDBG COMMISSION RE-APPOINTMENTS FOR DANE COUNTY CDBG COMMISSION

Attachments: [CDBG Commission Terms Ending](#)

Chair Brown indicated that terms are ending on April 19, 2025, for seven members of the CDBG Commission. If members would like to be reappointed for another 2-year term, let Cindy Grady know by the end of February. Those interested in continuing service on the Commission will be reappointed by the County Executive.

2. Monitoring Updates

Joanna Cervantes gave an update on the monitoring of grant recipients. Annually, staff are required to perform a risk analysis, which scores each agency on programmatic, financial and operational categories. Staff determine which agencies need to be monitored with an on-site visit. Program Specialists have performed the necessary site visits, with the exception of 3 agencies that had to be rescheduled.

F. Future Meeting Items and Dates

February 4, 2025

G. Public Comment on Items not on the Agenda

I. Adjourn

Motion was made by Amegashie and seconded by Kamp to adjourn the meeting at 6:18pm. Motion passed unanimously by voice vote.

Minutes respectfully submitted by Cindy Grady pending committee approval.