

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: MILES		Resolution 2019 RES-153
Vote Required:		Ordinance Amendment No. _____
Majority _____	Two-Thirds _____	x

Title of Resolution or Ord. Amd.:

AUTHORIZING REALLOCATION OF ELECTION SPECIALIST POSITION IN THE COUNTY CLERK OFFICE

Policy Analysis Statement:

Brief Description of Proposal -

The County Clerk's office currently has a vacancy in the Election Specialist position. There have been some changes in the position description. Also an evaluation (allocation) of the job duties by human resources of the position relative to other positions in County Government has been conducted. Added security responsibilities and complexity and challenges of critical function are factors in the proposed change.

Current Policy or Practice -

Impact of Adopting Proposal -

Increase base wage for Election Specialist from \$26.60 to \$30.93

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- _____ No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

This change will cause an increase in expenditures for future budgets, but due to salary savings in the Clerk's office there is no effect for 2019. The base salary changes from P07 \$26.60 to P9 \$30.93 /hour

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services			\$8,833		County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$8,833	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

none

Prepared By:

Agency: Clerk
Prepared by McDonell
Reviewed by:

Division:
Date: 07/09/2019
Date:

Phone:
Phone: