

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Rusk		Resolution No. 2017 RES-352
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING EXECUTION OF LEASE NO. DCRA 2017-05 WITH QUALITY MECHANICAL SERVICES, INC.
-DANE COUNTY REGIONAL AIRPORT-

Policy Analysis Statement:

Brief Description of Proposal -

A Dane County Regional Airport tenant, Quality Mechanical Services, Inc. (QMS), is in need of a larger space in which to conduct its operations, and Airport staff and QMS have negotiated a successor lease providing QMS with more space in the Air Freight Building at the airport.

Current Policy or Practice -

QMS is a tenant in the Dane County owned Air Freight Building on the premises of the Airport adjacent to the terminal building. QMS provides maintenance and repair services for airline's aircraft ground handling vehicles and equipment.

Impact of Adopting Proposal -

QMS will continue to occupy space in the Air Freight Building

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Under the new lease, QMS will lease 1,539 square feet of interior space, and will have access to adjacent outside parking and storage areas for equipment and vehicles awaiting service. During the five year term of the lease, commencing February 1, 2018, QMS will pay rent of \$1,127.32 per month, and a monthly utility fee of \$275.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other	\$0		\$13,524	
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$13,524	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency: Airport	Division: Administration	Phone: 246-3384
Prepared by: Doug Pickard	Date: 12/19/17	Phone: 246-3391
Reviewed by: Kim Jones	Date: 12/19/17	