



Bid Waiver Form

Short Description of Goods/Services	United Way Dane County
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Date	1/17/2020
Department	Human Services
Name	Martha Stacker
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Purchasing Officer	Carolyn Clow

Vendor Name	United Way Dane County
Vendor MUNIS #	8210
Requisition #	
Requisition Year	2020
Total Cost	\$ 100,000
Vendor Quote Attached	<input checked="" type="checkbox"/> Yes (Quote Required to be Attached)

Provide a detailed description of the goods/services intended to be purchased:

Dane County Human Services intends to partner with United Way of Dane County in the area of youth mentoring.

The Opportunity Youth Cross Sector Coalition (OY-CSC) was established in October of 2018 due to a surge in the number of acts of violence and crimes committed by adolescents in the City of Madison and surrounding communities. OY-CSC estimates from this pilot, that each youth cost approximately \$4,200 to mentor. To date, the Opportunity Youth Mentoring program has operated with minimal funding. American Family Insurance has contributed \$4,500 for programming and mentee support costs and Dane County Human Services has provided gift cards to mentors, mentees, and families. Over the next two years (2020 and 2021), United Way Dane County (UWDC) will contribute \$270,000 to serve 37 justice involved youth with awarded funds to mentorship programs from the Cheryl Rosen Weston Fund. Dane County has committed to partnering with UWDC and investing an additional \$100,000 each year into mentoring for justice involved youth and those at risk of justice involvement of 12 additional youth to bring the total amount of youth served to 49. UWDC will be the administrator with a fee of 10%. The bid waiver is requested because this is still a pilot program and we need to evaluate the approach with the program providers who helped launch it. Dane County has relied on the extensive competitive process the UWDC used to select the vendors. After the UWDC funding is exhausted, Dane County intends to bid the services out based on the evidence gathered through the pilot.

In 2018, an assessment of Madison Police Department data suggests that while crime committed by youth is down overall, the escalating number of incidents has been mainly driven by a group of several dozen young people. In 2018, there were 133 car theft cases



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filed with the Dane County court, and 27 youth accounted for 90 of those 133 cases. Due to these youth involved incidents key stakeholders from the Madison Metropolitan School District, City of Madison, Madison Police Department, Juvenile Court, UW-Madison Morgridge Center, Dane County Human Services, and United Way requested a coalition that focuses on strengthening collaborations across sectors to specifically target groups of adolescents that demonstrate a need for immediate and intense support.

If 2019 and after engaging with one another and with justice involved youth, the OY-CSC identified a need for intensive mentoring and conducted an eight week pilot program that included three mentoring organizations and seven opportunity youth. Four established mentoring agencies advised the coalition and three of them participated in the pilot program: Trained to Grow, Charles Hamilton Houston Institute, Nehemiah and The Mellowood Foundation. Representatives from the DA's office, Human Services, State Public Defender's office and Juvenile Court Program identified seven youth whose cases met at least two of the three qualifiers: (1) habitual offenders, (2) serious offenders, and/or (3) identified by Law Enforcement or their School of attendance. The Juvenile Reception Center (JRC) staff contacted parents of identified youth to describe the program and solicit consent to participate and share confidential information with the mentors. One mentor from Trained to Grow was matched with three youth, another from Charles Hamilton Houston Institute was also matched with three youth, and a Nehemiah mentor was partnered with one youth. The mentoring organizations then followed up with the family and used their own processes for matching youth with a mentor.

The OY-CSC evaluated the pilot program through weekly surveys to track the mentor and mentee's developing relationship and hosted two group mentor meetings where mentors came together to discuss strategies and long-term engagement needs. During the eight-week pilot, there were a total of 42 in person meetings between mentors and mentees, and approximately 93 phone calls or text communications. The pilot program was used to identify systemic barriers and inform next steps regarding scaling and programming.

Procurement Exception List

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|-------------------------------------|--|
| <input type="checkbox"/> | Emergency Procurement |
| <input checked="" type="checkbox"/> | Only one vendor possesses the unique and singularly available ability to meet the Department's requirements |
| <input checked="" type="checkbox"/> | Unique and specific technical qualifications are required |
| <input type="checkbox"/> | A special adaptation for a special purpose is required |
| <input checked="" type="checkbox"/> | A unique or opportune buying condition exists |

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:



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Bid Waiver Approval (Purchasing Use Only)

Under \$36,000 Controller Approval	Date
\$36,000 or over Personnel & Finance Committee Approval	Date