

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Stubbs		Resolution No. 2018 RES-609
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

AUTHORIZING A FOUR MONTH SPACE AGREEMENT FOR DANE COUNTY EXTENSION FINANCIAL EDUCATION CENTER AT THE VILLAGE ON PARK

Policy Analysis Statement:

Brief Description of Proposal -

In order to provide Volunteer Income Tax Assistance Partnership Project services, Dane County Extension Financial Education Center requires office and storage space. The Community Development Authority of the City of Madison (CDA) has agreed to provide approximately 191 square feet of space for VITA services. The fee for using the space from December 13, 2018 through April 15, 2019 is \$50.00 per month.

Current Policy or Practice -

Office space agreements require County Board approval.

Impact of Adopting Proposal -

Funds are available in the 2019 Extension budget.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Empty box for narrative/assumptions.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$200				Federal				
Contractual Services					State				
Capital					Other				
Total	\$200	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None.

Prepared By:

Agency: Land & Water Resources	Division: Administration
Prepared by: Janet Crary	Date: 3/15/19 Phone: 224-3757
Reviewed by:	Date: Phone: