

Date: November 29, 2018

To: Personnel & Finance Committee

From: Laura Hicklin

RE: Request to fill position #0130 – Lakes and Watershed Program Coordinator

Pursuant to County Ordinance 29.52(15), which requires approval from the Personnel & Finance Committee and County Executive to fill position that have been vacant for more than six months, I am writing to request approval to fill position #0130 – Lakes and Watershed Program Coordinator.

The class specification is attached.

Thank you for your consideration of this request.