

**DANE COUNTY
POLICY AND FISCAL NOTE**

| | | |
|-----------------------------------|---|-------------------------------|
| <input type="checkbox"/> Original | <input type="checkbox"/> Update | Substitute No. |
| Sponsor: | | Resolution No. 2023 RES-373 |
| Vote Required: Two-Thirds | Majority <input checked="" type="checkbox"/> 3/4 | Ordinance Amendment No. _____ |

Title of Resolution or Ord. Amd.:

**AUTHORIZING A LEASE TO HORIZONS YOUTH SERVICES LC AT JOB CENTER
DCDHS – EAWS DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -
This resolution authorizes Dane County to lease two cubicles at the Job Center to Horizons Youth Services LC.

Current Policy or Practice -
Leases require County Board approval.

Impact of Adopting Proposal -
This space will be leased from April 1, 2024 to February 28, 2026 with the option to renew the lease for three additional one year terms.

Fiscal Estimate:

| | |
|--|---|
| <u>Fiscal Effect (check all that apply) -</u> | <u>Budget Effect (check all that apply)</u> |
| <input checked="" type="checkbox"/> No Fiscal Effect | <input checked="" type="checkbox"/> No Budget Effect |
| <input type="checkbox"/> Results in Revenue Increase | <input type="checkbox"/> Increases Rev. Budget |
| <input type="checkbox"/> Results in Expenditure Increase | <input type="checkbox"/> Increases Exp. Budget |
| <input type="checkbox"/> Results in Revenue Decrease | <input type="checkbox"/> Decreases Rev. Budget |
| <input type="checkbox"/> Results in Expenditure Decrease | <input type="checkbox"/> Decreases Exp. Budget |
| | <input type="checkbox"/> Increases Position Authority |
| | <input type="checkbox"/> Decreases Position Authority |
| | Note: if any budget effect, 2/3 vote is required |

Narrative/Assumptions about long range fiscal effect:

DCDHS and HYS have agreed to enter into a lease for two (2) 6.5' x 9' cubicles with a term of 23 months, beginning April 1, 2024 and ending February 28, 2026. The total rent for the term shall be \$9,949.80 to be paid in twenty-three (23) installments of \$432.60. The tenant shall have the option to renew the lease for three (3) additional one (1) year terms with a 3% increase in rental rate at the beginning of each renewal term.

Expenditure/Revenue Changes:

| | Current Year | | Annualized | | | Current Year | | Annualized | |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
| | Increase | Decrease | Increase | Decrease | | Increase | Decrease | Increase | Decrease |
| Expenditures - | | | | | Revenues - | | | | |
| Personal Services | | | | | County Taxes | | | | |
| Operating Expenses | | | | | Federal | | | | |
| Contractual Services | | | | | State | | | | |
| Capital | | | | | Other | | | | |
| Total | \$0 | \$0 | \$0 | \$0 | Total | \$0 | \$0 | \$0 | \$0 |

Personnel Impact/FTE Changes:

N/A

Prepared By:

| | | | |
|--------------|----------------|-----------|-----------|
| Agency: | Der Xiong | Division: | |
| Prepared by: | Chad Lillethun | Date: | 2/28/2024 |
| Reviewed by: | | Date: | 3/4/2024 |
| | | Phone: | 358-6085 |
| | | Phone: | 242-6431 |