

**DANE COUNTY  
POLICY AND FISCAL NOTE**

|  |                                 |                               |
|--|---------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update | Substitute No. _____          |
| Sponsor: Miles                               |                                 | Resolution No. _____          |
| Vote Required:                               |                                 | Ordinance Amendment No. _____ |
| Majority <input checked="" type="checkbox"/> | Two-Thirds                      |                               |

Title of Resolution or Ord. Amd.:

AMENDING CHAPTER 25 OF THE DANE COUNTY CODE OF ORDINANCES, REMOVING REFERENCES TO "SEALED" BIDS

**Policy Analysis Statement:**

Brief Description of Proposal -

The Purchasing office has begun receiving bids electronically. The ordinance currently refers to "sealed bids" as though bids were submitted in a sealed envelope. This ordinance amendment updates chapter 25 to remove the references to "sealed bids" so that references are only made to "bids".

Current Policy or Practice -

Bids are now received electronically.

Impact of Adopting Proposal -

The ordinance language will comport to current administrative practices.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

none

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |              | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |              | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues -   |              |          |            |          |
| Personal Services    |              |          |            |          | County Taxes |              |          |            |          |
| Operating Expenses   |              |          |            |          | Federal      |              |          |            |          |
| Contractual Services |              |          |            |          | State        |              |          |            |          |
| Capital              |              |          |            |          | Other        |              |          |            |          |
| Total                | \$0          | \$0      | \$0        | \$0      | Total        | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

**Prepared By:**

|                            |                 |
|----------------------------|-----------------|
| Agency:                    | Division:       |
| Prepared by: Chuck Hicklin | Date: 2/18/20   |
| Reviewed by:               | Phone: 266-4109 |
|                            | Date:           |
|                            | Phone:          |