



Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, October 28, 2019

5:30 PM

City-County Building Room 351

City-County Building Room 351 ****BUDGET****

A. Call To Order

Chair Miles called the meeting to order at 5:30 PM.

YGP Present: Her

Others Present: Greg Brockmeyer, Chuck Hicklin, Meg Krohn, Pam Dunphy, Gene Meyers, Pete Patten, Amy Utzig, Alex Hauri, Karin Thurlow Peterson, Adam Gallagher, John Welch, Tracy Herold, Carrie Maier, Kevin Fosso, Laura Hicklin, Jerry Mandli

Registrants: Nicole Solheim (2019 Res-289 available for information only), Ted Matkom (2019 Res-289 registered in support) and Mark Hammond (2019 Res-289 available for information only).

Present: 7 - CARL CHENOWETH, BILL CLAUSIUS, SHARON CORRIGAN, CHUCK ERICKSON, PAUL NELSON, PATRICK MILES and SHELIA STUBBS

Excused: 2 - ANALIESE EICHER and MELISSA RATCLIFF

B. Consideration of Minutes

1. Approval of Minutes - Personnel & Finance Committee October 7, 2019

Attachments: [2019 min-279 PF20191007](#)

A motion was made by NELSON, seconded by CHENOWETH, that the Minutes be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

C. Fund Transfers

1. FUNDS TRANSFER REQUEST FOR ADDITIONAL FUNDS FOR THE BIOGAS PROJECT. GEN SET MODIFICATION NOT FEASIBLE.

Sponsors: RIPP

Attachments: [2019 FTR-23](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

2. FUNDS TRANSFER REQUEST FOR ADDITIONAL FUNDS FOR LABOR, MATERIAL AND EQUIPMENT TO COMPLETE ASPHALT AT THE DANE COUNTY LANDFILL SITE #2.

Sponsors: RIPP

Attachments: [2019 FTR-24](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

3. FUND TRANSFER TO ANDERSON FARM DOG PARK

Attachments: [2019 FTR-25_AFP_Dog_Pk](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Fund Transfer be approved. The motion carried by a voice vote 6-0 (YGP 1-0).

D. Referrals (Resolutions & Ordinance Amendments)

1. AMENDING THE 2019 OPERATING BUDGET TO FUND THE DANE COUNTY HOUSING INITIATIVE (DCHI) AND COMPREHENSIVE PLANNING OUTREACH

Sponsors: BOLLIG, AUDET, BUCKINGHAM, CLAUSIUS, KILMER, KRAUSE, McCARVILLE, NELSON, PETERS and SCHAUER

Attachments: [2019 RES-219](#)
[2019 RES-219 FISCAL NOTE](#)

A motion was made by CORRIGAN, seconded by CLAUSIUS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0 (YGP 1-0).

2. ACCEPTING FUNDS FROM THE JOHN LUSSIER CHARITABLE LEAD ANNUITY TRUST AND AMENDING THE 2019 OPERATING BUDGET

Sponsors: CHAWLA, AUDET, BOLLIG, BUCKINGHAM, CLAUSIUS, DeGARMO, DOYLE, JONES, KNOLL, KRAUSE, KUHN, LEVIN, McCARVILLE, MILES, NELSON, PETERS, RITT, SCHAUER and WEGLEITNER

Attachments: [2019 RES 232](#)
[2019 RES-232 Fiscal Note](#)

A motion was made by NELSON, seconded by CLAUSIUS, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 1-0).

3. AUTHORIZING EXECUTION OF A LEASE OF AGRICULTURAL LAND AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2019 RES-248](#)
[2019 RES-248 Fiscal Note](#)
[2019 RES-248 CONTRACT #13809](#)

A motion was made by CHENOWETH, seconded by CLAUSIUS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

4. AUTHORIZING RECLASSIFICATION OF THE EMS SPECIALIST POSITION TO A DATA ANALYST POSITION AND FILLING A POSITION THAT HAS BEEN VACANT FOR OVER SIX MONTHS

Sponsors: McCARVILLE, BAYRD, DANNER, NGUYEN-HILFIGER, RUSK and SCHWELLENBACH

Attachments: [2019 RES-257](#)
[2019 RES-257 FISCAL NOTE](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

5. AGREEMENT FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF CTH DM FROM MORRISONVILLE ROAD TO APPROXIMATELY 100 FEET SOUTHEAST OF THE YAHARA BRIDGE

Sponsors: RIPP, DeGARMO, RATCLIFF and SCHAUER

Attachments: [2019 RES 260](#)
[2019 RES-260 Fiscal Note](#)
[2019 RES-260 CONTRACT #13818](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

6. AGREEMENT FOR TRANSFER OF COUNTY RIGHT OF WAY OF THE CTY P RECONSTRUCTION PROJECT TO THE VILLAGE OF CROSS PLAINS

Sponsors: RIPP, DeGARMO, RATCLIFF and SCHAUER

Attachments: [2019 RES 266](#)
[2019 RES-266 Fiscal Note](#)
[2019 RES-266 CONTRACT #13821](#)
[2019 RES-266 CONTRACT #13822](#)

A motion was made by NELSON, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

7. AUTHORIZING A LEASE WITH MADISON GAS AND ELECTRIC COMPANY FOR AN ELECTRIC VEHICLE CHARGING STATION AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2019 RES-288](#)
[2019 RES-288 Fiscal Note](#)
[2019 RES-288 CONTRACT #13815](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

8. AFFIRMING THE 2019 AWARDS FOR THE AFFORDABLE HOUSING DEVELOPMENT FUND

Sponsors: MILES

Attachments: [2019 RES-289](#)
[2019 RES-289 Fiscal Note](#)
[Gorman Elderberry Place](#)
[Gorman Landsby Ridge](#)
[JT Klein Limestone Ridge](#)
[Movin' Out Ace Apartments](#)
[Movin' Out Glen Grove](#)
[MSP Huxley](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Resolution be recommended for approval. Mark Hammond from MSP Real Estate provided information on the MSP project. Nicole Solheim and Ted Matkom from Gorman & Company provided information on the Gorman projects. The motion carried by a voice vote 7-0 (YGP 1-0).

9. CONTRACT CHANGE ORDER #28 TO CONTRACT FOR BIOFERM USA, INC. FOR BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION (PHASE III).

Sponsors: RIPP, DeGARMO, RATCLIFF and SCHAUER

Attachments: [2019 RES-291](#)
[2019 RES-291 FISCAL NOTE](#)
[2019 RES-291 CHANGE ORDER #28](#)

A motion was made by NELSON, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

10. APPROVAL OF THE 2020 ANNUAL ACTION PLAN FUNDING RECOMMENDATIONS.

Sponsors: CLAUSIUS, BUCKINGHAM, McCARVILLE, MILES, NELSON and SCHAUER

Attachments: [2019 RES-292](#)
[2019 RES-292 Fiscal Note](#)

A motion was made by CLAUSIUS, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

11. AUTHORIZING RENEWABLE NATURAL GAS (RNG) ACCESS AGREEMENT TO SANDHILL ADVANCED BIOFUELS LLC

Sponsors: RIPP, DeGARMO, RATCLIFF and SCHAUER

Attachments: [2019 RES-299](#)
[2019 RES-299 FISCAL NOTE](#)
[2019 RES-299 CONTRACT #13814](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

12. AUTHORIZING ACCEPTANCE OF A GRANT FROM US FISH & WILDLIFE SERVICE FOR WILDLIFE HABITAT RESTORATION ON DANE COUNTY PARKLAND

Sponsors: RIPP and EICHER

Attachments: [2019 RES-301](#)
[2019 RES-301 Fiscal Note](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

13. 2019 PARK AND TRAIL FLOOD REPAIR GRANT AWARDS

Sponsors: RIPP, BOLLIG, CORRIGAN, EICHER, JONES and MILES

Attachments: [2019 RES-302](#)
[2019 RES-302 Fiscal Note](#)
[SUB ___ to 2019 RES-302 \(PROPOSED-PARKS COMMISSION\)](#)
[SUB 1 to 2019 RES-302 \(PROPOSED-PARKS COMMISSION\)](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the sub. 1 to the resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

14. AUTHORIZING A PURCHASE OF LAND IN THE TOWN OF VIENNA FOR FLOODWATER STORAGE AREA

Sponsors: RIPP and EICHER

Attachments: [2019 RES-307](#)
[2019 RES-307 Fiscal Note](#)

A motion was made by ERICKSON, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

15. AUTHORIZING LEASE AT BADGER ROAD FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - CYF DIVISION

Sponsors: KUHN, BUCKINGHAM, DOYLE, KILMER, VELDRAN and YOUNG

Attachments: [2019 RES-311](#)
[2019 RES-311 FISCAL NOTE](#)
[2019 RES-311 CONTRACT #13244C](#)

A motion was made by CLAUSIUS, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

16. CREATION OF COMPLIANCE AND ETHICS PROGRAM FOR BADGER PRAIRIE HEALTH CARE CENTER - DCDHS - BP DIVISION

Sponsors: KUHN, BUCKINGHAM, DOYLE, KILMER, VELDRAN and YOUNG

Attachments: [2019 RES-312](#)
[2019 RES-312 FISCAL NOTE](#)

A motion was made by STUBBS, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

17. AUTHORIZING ACCEPTANCE OF GRANT FUNDING HABITAT IMPROVEMENTS

Sponsors: RIPP and EICHER

Attachments: [2019 RES-313](#)
[2019 RES-313 Fiscal Note](#)

A motion was made by CORRIGAN, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

18. AUTHORIZING THE RECLASSIFICATION OF A SOIL AND WATER CONSERVATIONIST TO LAND CONSERVATION PROGRAM/BUSINESS ANALYST FOR THE LAND CONSERVATION DIVISION OF LAND & WATER RESOURCES DEPARTMENT

Sponsors: RITT, CHAWLA, DOWNING and LEVIN

Attachments: [2019 RES-314](#)
[2019 RES-314 Fiscal Note](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

19. AUTHORIZING PURCHASE OF INSURANCE

Sponsors: CORRIGAN

Attachments: [2019 RES-315](#)
[2019 RES-315 FISCAL NOTE](#)

A motion was made by STUBBS, seconded by NELSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

20. REAUTHORIZATION OF DANE COUNTY'S SELF-INSURED WORKER'S COMPENSATION PROGRAM & PURCHASE OF EXCESS WORKER'S COMPENSATION COVERAGE

Sponsors: CORRIGAN

Attachments: [2019 RES-316](#)
[2019 RES-316 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

21. AUTHORIZING TEMPORARY SPACE USE AGREEMENT FOR DANE COUNTY EXTENSION FINANCIAL EDUCATION CENTER AT THE VILLAGE ON PARK

Sponsors: STUBBS

Attachments: [2019 RES-319](#)
[2019 RES-319 Fiscal Note](#)
[2019 RES-319 CONTRACT #13820](#)

A motion was made by NELSON, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

22. AMENDING CHAPTER 6 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING COMPENSATION OF THE COUNTY BOARD

Sponsors: CORRIGAN, CHENOWETH, MILES and NELSON

Attachments: [2019 OA-023](#)
[2019 OA-023 Fiscal Note](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Ordinance be recommended for approval. The motion carried by a voice vote 6-1 (Clausius) (YGP 1-0).

23. AMENDING CHAPTERS 15 & 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING THE AUTHORITY OF THE RECLASSIFICATION APPEALS BOARD

Sponsors: CORRIGAN and MILES

Attachments: [2019 OA-026](#)

A motion was made by CORRIGAN, seconded by NELSON, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

E. Items Requiring Committee Action

1. Appeal of Reallocation Request - Printing & Services Manager

Attachments: [2019 ACT-189 Reallocate Printing and Services Supervisor #177](#)
[2019 ACT-189 Reclassifications-Reallocations procedure \(UTZIG\)](#)
[2019 ACT-189 Reallocation and Reclassification policy 3-2019 \(UTZIG\)](#)
[2019 ACT-189 UTZIG HANDOUT](#)
[2019 ACT-189 HAURI HANDOUT](#)
[2019 ACT-189 DC P F Reallocation Appeal Recommendation \(UTZIG\)](#)
[2019 ACT-189 Reallocation Attachments \(PATTEN\)](#)
[2019 ACT-189 AUDIT QUESTIONS - Pete Patten \(PATTEN\)](#)
[2019 ACT-189 Reallocation - Additional Information \(PATTEN\)](#)
[2019 ACT-189 Employee Relations Responses to Pete Patten PF document 10-24-19 \(Utzig\)](#)

A motion was made by CHENOWETH, seconded by CLAUSIUS, that the Action Item be approved. Pete Patten addressed the committee. The motion carried by a voice vote 7-0 (YGP 1-0).

2. Request to Fill Position Vacant for More than Six Months - Human Services - Trauma Informed Care Coordinator SW-20 (Position #3175)

Attachments: [2019 ACT-216 Trauma Informed Care Coordinator \(2\)](#)

A motion was made by STUBBS, seconded by NELSON, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

3. Request for Waiver of Bid - Public Safety Communications - Firstwatch software tool for 911 Center (Firstwatch)

Attachments: [2019 ACT-204 First Watch Bid Waiver](#)
[2019 ACT-204 First Watch Bid Waiver Quote](#)

A motion was made by CHENOWETH, seconded by NELSON, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

4. Request for Exception to Co. Ord. 20.14(3) - Department of Administration Risk Management - Managers and Department Head meeting 11/12/19

Attachments: [2019 ACT-217 Risk Mgmt Request to P and F](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

- 5. Request for Waiver of Bid - Airport - Providing Services for the Visitor's Information Center at the Dane County Regional Airport (Destination Madison)

Attachments: [2019 ACT-218 AIRPORT BID WAIVER](#)

A motion was made by NELSON, seconded by CLAUSIUS, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

- 6. Approval of Bills and Accounts - October 28, 2019

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

F. 2020 Budget

Adam Gallagher presented the budget for the Treasurer’s Office.

Greg Brockmeyer presented the budget for the Department of Administration

Tracy Herold presented the budget for the Library Service.

The committee reviewed the operating and capital amendments.

- 1. PERSONNEL AND FINANCE COMMITTEE AMENDMENTS TO THE PROPOSED 2020 OPERATING BUDGET

Attachments: [P&F Operating Amends 10-28-19](#)
[County Treasurer Equity & Sustainability Budget Memo](#)
[DOA Equity & Sustainability Budget Memo](#)
[Library Board Equity & Sustainability Budget Memo](#)
[PHMDC Equity & Sustainability Budget Memo](#)

- 2. PERSONNEL AND FINANCE COMMITTEE AMENDMENTS TO THE PROPOSED 2020 CAPITAL BUDGET

Attachments: [P&F Capital Amends 10-28-19](#)

G. Future Meeting Items and Dates

H. Public Comment on Items not on the Agenda

None

I. Such Other Business as Allowed by Law

None

J. Adjourn

A motion was made by CHENOWETH, seconded by CLAUSIUS, to adjourn at 7:00 PM. The motion carried unanimously.