



Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Monday, August 28, 2017

5:30 PM

City-County Building Room 351

City-County Building Room 351

A. Call To Order

Supervisor Dye called a subcommittee of Personnel and Finance to order to take up non action items.

Others Present: Greg Brockmeyer, Chuck Hicklin, Meg Krohn, Sheriff Mahoney, Pam Dunphy, Brad Livingston, Lynn Green, Vincent Tranchida, Barry Irmen, Laura Hicklin, John Welch, Paul Logan, John Rader (Baker Tilly)

Present: 3 - SHELIA STUBBS, JENNI DYE and SHARON CORRIGAN

Excused: 5 - CHUCK ERICKSON, JEFF PERTL, CARL CHENOWETH, BILL CLAUSIUS and ANDREW SCHAUER

F. Presentations

1. [2017 PRES-066](#) PRESENTATION OF 2016 FINANCIAL AUDIT - BAKER TILLY VIRCHOW KRAUSE LLP

Attachments: [2017 PRES-066 Dane County Audit Results 2016](#)

[Dane County CAFR 2016](#)

[Dane County Communication to Management Letter 2016](#)

John Rader of Baker Tilly presented the results of teh 2016 financial audit.

A. Call To Order

Chair Dye called the meeting to order at 5:56 PM.

Board Chair Corrigan was present for quorum.

Present: 3 - JEFF PERTL, SHELIA STUBBS and JENNI DYE

Excused: 4 - CHUCK ERICKSON, CARL CHENOWETH, BILL CLAUSIUS and ANDREW SCHAUER

B. Consideration of Minutes

1. [2017 MIN-233](#) Approval of Minutes - Personnel & Finance - August 14, 2017

Attachments: [2017 MIN-233 PF20170814](#)

A motion was made by PERTL, seconded by STUBBS, that the Minutes be approved. The motion carried by a voice vote 3-0.

C. Fund Transfers

1. [2017 FTR-14](#) CTH PB BRIDGE TRANSFER

Attachments: [2017 FTR-14](#)

A motion was made by STUBBS, seconded by PERTL, that the Fund Transfer be approved. The motion carried by a voice vote 3-0.

2. [2017 FTR-15](#) SUBSTITUTE EQUIPMENT PURCHASES

Attachments: [2017 FTR-15](#)

A motion was made by STUBBS, seconded by PERTL, that the Fund Transfer be approved. The motion carried by a voice vote 3-0.

3. [2017 FTR-17](#) CORRECT TRANSFER ACCOUNT NUMBER

Attachments: [2017 FTR-17](#)

A motion was made by STUBBS, seconded by PERTL, that the Fund Transfer be approved. The motion carried by a voice vote 3-0.

4. [2017 FTR-19](#) REALLOCATION OF REPLACEMENT OF SPILLMAN CAPITAL FUNDING

Attachments: [2017 FTR-19](#)

A motion was made by STUBBS, seconded by PERTL, that the Fund Transfer be approved. The motion carried by a voice vote 3-0.

D. Referrals (Resolutions & Ordinance Amendments)

1. [2017 RES-121](#) APPROVING PETITION FOR AIRPORT IMPROVEMENT AID AND DESIGNATION OF THE WISCONSIN SECRETARY OF TRANSPORTATION AS DANE COUNTY'S AGENT FOR IMPROVEMENT PROJECTS AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: [2017 RES-121](#)
[2017 RES-121 Fiscal Note](#)
[2017 RES-121 Transcript Public Hearing](#)
[2017 RES-121 BUREAU AGREEMENT](#)
[2017 RES-121 CONTRACT #13186](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

2. [2017 RES-139](#) DANE COUNTY CONSERVATION FUND GRANT AWARD TO THE NATURAL HERITAGE LAND TRUST (HANLEY)

Sponsors: O'LOUGHLIN, CLAUSIUS, KOLAR, McCARVILLE, RIPP, RITT and ZWEIFEL

Attachments: [2017 RES-139](#)
[2017 RES-139 Fiscal Note](#)
[2017 RES-139_Map_NHLT-Hanley](#)

A motion was made by STUBBS, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

3. [2017 RES-149](#) AUTHORIZING TERMINATION OF THE "TRUAX AIR PARK DECLARATION OF COVENANTS, CONDITIONS & RESTRICTIONS" AS IT APPLIES TO DANE COUNTY OWNED PARCELS

Sponsors: RUSK, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: [2017 RES-149](#)
[2017 RES-149 Fiscal Note](#)
[2017 RES-149 CCR - 1842455- recorded 07-12-1984 \(02302408x9D882\)](#)
[2017 RES-149 CONTRACT #13187](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

4. [2017 RES-150](#) AUTHORIZING EXECUTION OF LEASE FOR SPACE AT THE DANE COUNTY REGIONAL AIRPORT OCCUPIED BY THE TRANSPORTATION SECURITY ADMINISTRATION

Sponsors: RUSK, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: [2017 RES-150](#)
[2017 RES-150 Fiscal Note](#)
[2017 RES-150 CONTRACT #13188](#)

A motion was made by STUBBS, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

5. [2017 RES-164](#) AUTHORIZING AN AGREEMENT FOR THE DANE COUNTY NARCOTICS TASK FORCE

Sponsors: RUSK, BAYRD, KRAUSE, McCARVILLE and WILLETT

Attachments: [2017 RES-164](#)
[2017 RES-164 Fiscal Note](#)
[2017 RES-164 CONTRACT #13172](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

6. [2017 RES-170](#) AWARD OF CONTRACT FOR LUSSIER COUNTY PARK BOAT LAUNCH (CONTRACTOR: JANKE GENERAL CONTRACTORS INC)

Sponsors: RIPP, GILLIS, KUHN, NELSON, SCHMIDT and WILLIAMS

Attachments: [2017 RES-170](#)
[2017 RES-170 Fiscal Note](#)
[2017 RES-170 CONTRACT #13192](#)

A motion was made by STUBBS, seconded by PERTL, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 3-0.

7. [2017 RES-178](#) AUTHORIZING EMPLOYMENT SERVICES AGREEMENT FOR DEPUTY MEDICAL EXAMINER (ANITA RAJKUMAR)

Sponsors: RUSK, BAYRD, KRAUSE, McCARVILLE and WILLETT

Attachments: [2017 RES-178](#)
[2017 RES-178 FISCAL NOTE](#)
[2017 RES-178 CONTRACT #13190](#)

A motion was made by STUBBS, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

8. [2017 RES-181](#) AUTHORIZING ACCEPTANCE OF GRANT FUNDING FOR WALKING IRON COUNTY PARK

Sponsors: GILLIS, DYE and KOLAR

Attachments: [2017 RES-181](#)
[2017 RES-181 Fiscal Note](#)

A motion was made by STUBBS, seconded by PERTL, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 3-0.

9. [2017 RES-183](#) AUTHORIZING ACCEPTANCE OF A GRANT FROM US FISH & WILDLIFE SERVICE

Sponsors: GILLIS, DYE, KOLAR and MATANO

Attachments: [2017 RES-183 US F&WL Grant](#)
[2017 RES-183 Fiscal Note](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 3-0.

10. [2017 RES-184](#) AUTHORIZING AN UNDERGROUND GAS, ELECTRIC, AND TELECOMMUNICATION CO-LOCATION EASEMENT

Sponsors: WILLETT

Attachments: [2017 RES-184](#)
[2017 RES-184 Fiscal Note](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

11. [2017 RES-185](#) AUTHORIZING AN ELECTRIC TRANSMISSION LINE EASEMENT

Sponsors: WILLETT

Attachments: [2017 RES-185](#)
[2017 RES-185 Fiscal Note](#)
[2017 RES-185 ATC Aerial Map](#)

A motion was made by PERTL, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 3-0.

12. [2017 RES-187](#) CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR BIOGAS FACILITY (CONTRACTOR: CORNERSTONE ENVIRONMENTAL GROUP LLC)
- Sponsors:** NELSON, GILLIS, KUHN, SCHMIDT and WILLIAMS
- Attachments:** [2017 RES-187](#)
[2017 RES-187 Fiscal Note](#)
[2017 RES-187 CONTRACT #13194](#)
- A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.
13. [2017 RES-188](#) AWARD OF CONTRACT FOR BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION-PHASE II
- Sponsors:** NELSON, GILLIS, KUHN, SCHMIDT and WILLIAMS
- Attachments:** [2017 RES-188](#)
[2017 RES-188 Fiscal note](#)
[2017 RES-188 CONTRACT #13195](#)
- A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.
14. [2017 RES-189](#) CONTRACT AMENDMENT NO. 1 FOR RENEWABLE FUEL CREDIT MANAGEMENT FROM BIOCGNG UTILIZATION
- Sponsors:** NELSON, GILLIS, KUHN, SCHMIDT and WILLIAMS
- Attachments:** [2017 RES-189](#)
[2017 RES-189 Fiscal Note](#)
[2017 RES-189 CONTRACT #12930A](#)
- A motion was made by PERTL, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.
15. [2017 RES-190](#) AWARD OF CONTRACT FOR HVAC EQUIPMENT REPLACEMENT AT CONSOLIDATED FOOD SERVICE
- Sponsors:** NELSON, GILLIS, KUHN, SCHMIDT and WILLIAMS
- Attachments:** [2017 RES-190](#)
[2017 RES-190 Fiscal Note](#)
[2017 RES-190 CONTRACT #13193](#)
- A motion was made by STUBBS, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 3-0.

16. [2017 OA-021](#) AMENDING CHAPTER 25 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING CONTRACTING FOR VIDEO CONFERENCING FOR JAIL VISITATION

Sponsors: BAYRD, KRAUSE, McCARVILLE, RUSK, WEGLEITNER and WILLETT

Attachments: [2017 OA-021](#)
[2017 OA-021 FISCAL NOTE](#)

A motion was made by PERTL, seconded by STUBBS, that the Ordinance be recommended for approval. The motion carried by a voice vote 3-0.

E. Items Requiring Committee Action

1. [2017 ACT-302](#) Request to Fill Position Vacant for More than Six Months - Human Services - Clerk Typist I-II (#2442)

Attachments: [2017 ACT-302 DCHSUnfreeze #2442](#)

A motion was made by PERTL, seconded by STUBBS, that the Action Item be approved. The motion carried by a voice vote 3-0.

2. [2017 ACT-303](#) Request to Fill Position Vacant for More than Six Months - Public Safety Communications - Communication (#2705)

Attachments: [2017 ACT-303 P&F Memo re Position 2705](#)
[2017 ACT-303 Position 2705 PD](#)

A motion was made by STUBBS, seconded by PERTL, that the Action Item be approved. The motion carried by a voice vote 3-0.

3. [2017 ACT-306](#) Request for Waiver of Bid - Sheriff - Chemical Free Cleaner (CleanCore Technology)

Attachments: [2017 ACT-306 BW CHEMICAL FREE CLEANER](#)

A motion was made by PERTL, seconded by STUBBS, that the Action Item be postponed to the next Personnel & Finance Committee. The motion carried by a voice vote 3-0.

4. [2017 ACT-304](#) Approval of Bills and Accounts - August 28, 2017

A motion was made by STUBBS, seconded by PERTL, that the Action Item be approved. The motion carried by a voice vote 3-0.

G. Future Meeting Items and Dates

The draft meeting schedule for the 2018 budget was handed out. The next meeting will be Thursday September 7th at 6:45 for the bond sale.

H. Public Comment on Items not on the Agenda

None

I. Such Other Business as Allowed by Law

None

J. Adjourn

A motion was made by JEFF PERTL, seconded by SHELIA STUBBS, to adjourn at 6:15 PM. The motion carried unanimously.