



# Bid Waiver Form

Revised 01/2022

<b>Short Description of Goods/Services</b>	Support for RNG Plant	<b>Total Cost</b>	\$65,000 - 1 year		
<b>Vendor Name</b>	Bassett Mechanical	<b>MUNIS #</b>	726	<b>Req #</b>	
<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	12/6/2022		
<b>Department</b>	Waste & Renewables	<b>Email</b>	carlson.lindsey@countyofdane.com		
<b>Name</b>	Lindsey Carlson	<b>Phone</b>	608-405-2036		

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

The Department of Waste & Renewables (W&R) is requesting a 1 Year Waiver of Bid for Vendor Bassett Mechanical.

Vendor will provide planned and emergent industrial chiller / HVAC maintenance support at the Renewable Natural Gas (RNG) Plant to include the following at need and request of W&R (and as mutually agreed upon by the Vendor):

-Scheduled preventative maintenance service support per the attached proposal from Bassett Mechanical

-Call-out service in support of critical maintenance for the chiller/ HVAC systems. The attached proposal reflects 2022 rates and is included for budgetary purposes only as rates are subject to change with inflation and other factors.

W&Rs anticipates needing up to \$65,000 to cover critical preventative & emergent support in 2023. Actual cost will vary depending on need and pricing adjustments.

**\*Send to a Purchasing Officer Once Completed\***



# Bid Waiver Form

Revised 04/2021

## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Bassett Mechanical, locally based out of Kaukauna, WI with a location in Madison, WI has provided timely and reliable industrial refrigeration and HVAC service (planned and emergent) support and supply of goods (parts, equipment) since the plant's commissioning. For that reason Bassett Mechanical has unique knowledge of and experience with the RNG Plant Chiller / HVAC systems (e.g. Fall 2022 Chiller Failures, Preventative Maintenance throughout duration of RNG Plant's operation).

As a local contractor and their proximity to the RNG Plant, Bassett Mechanical is capable of providing immediate support for emergent maintenance needs and are a critical partner to minimize plant downtime and therefore revenue loss.

W&R intends to let an RFP for HVAC/Plumbing/Mechanical/Electrical support in Q2 or Q3 of 2023 but require a competent & reliable industrial contractor until award.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$40,000 (Controller)

\$40,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***



**BASSETT  
MECHANICAL**

- CONTRACTING ▪ ENGINEERING
- METAL FABRICATING ▪ SERVICE

## ***Dane County Waste and Renewables 2022 Budget Quote*** **Project Proposal**

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**PREPARED FOR:**

Lindsey Carlson  
Dane County Waste and Renewable  
7102 US - 12  
Madison, WI

**PREPARED BY:**

***Jesse Womack, Project Solutions Rep***  
Bassett Mechanical  
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**2022 Budget Quote**

Budgetary purposes only

**12/27/2021**

**This budgetary proposal** is based on a conversation surrounding the 2021 budget of Dane County waste and renewables.

- PM Cost for 2021 .....**\$5,652**
  - Service call cost (based on 2021 costs) .....**\$4,000**
  - Parts and Materials (1 compressor with required components, 1 pump with required components and estimated material costs from service calls).....**\$18,500**
  - Estimated Labor (1 compressor replacement, 1 pump replacement and troubleshooting time) .....**\$7,900**
  - Materials inventory, spare parts and consumables as needed (estimated).....**\$10,000**
- Total.....\$46,052**

**Projected increase of 3% a year for the next 5 years.**

***This proposal and pricing is for budgetary purposes only, it is based on cost history, and possible future costs, it is not a fixed price quote for the work.***

***\*Note: This quote solely includes the requested repair or replacement. It does not include the initial diagnosis labor where applicable.***

***\*Please review all inclusions and exclusions.***

2022= \$46,052  
 2023= \$46,052 + inflation = ~\$48,000 for time and materials as listed above. If there's additional repairs needed, the annual cost could increase up to \$65,000 (worst case scenario).

NOTICE: Bassett Mechanical reserves the right to seek an excusable extension of time if Bassett Mechanical's work is delayed, disrupted, suspended or otherwise impacted by circumstances outside of Bassett's control including: (i) disruptions to material and/or equipment supply; (ii) illness of Bassett's workforce and/or unavailability of labor; (iii) government quarantines, shelter-in-place orders, closures, or other mandates, restrictions and/or directives; (iv) Owner or Contractor restrictions and/or directives; (v) fulfillment of Bassett's contractual or legal health and safety obligations. Bassett Mechanical will use its best efforts to meet contractual obligations, including scheduled completion or delivery date(s). To the extent that work is suspended or interrupted pursuant to the terms of this proposal or supplier or subcontractor pricing increases, Bassett Mechanical reserves the right to seek additional costs associated with any such event.

Due to the volatility of current market conditions, the price(s) included in this proposal for the material, labor, subcontractor costs, and equipment component(s) identified herein shall remain in effect through and including **15** days from the date of this proposal. Thereafter, Bassett Mechanical may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. At the time of shipping, any surcharges from our supplier will be added to the costs of this proposal.

**ACCEPTANCE OF PROPOSAL – Please sign, date and return one copy as acceptance of this proposal. Return via fax, e-mail or postal delivery.**

**Payment Plan - Other.**

**Term Net 30 Days**

CONTRACTOR

CUSTOMER

Signature

*Jesse Womack*

Signature/P.O. #

Name

Jesse Womack

Name

Title

Project Solutions Rep

Title

Date

12/28/2021

Date

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices and per attached "Terms & Conditions" and "Exclusions" pages. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry life, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Information presented in this quotation is considered proprietary and the sole property of Bassett Mechanical.

## INCLUSIONS / EXCLUSIONS

Any products or services not specifically mentioned on this proposal shall be the responsibility of others.

**Bassett Mechanical will provide for the complete:**

- |   |                                       |                                      |
|---|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Design/Engineering | <input type="checkbox"/> Installation | <input type="checkbox"/> Replacement |
| <input type="checkbox"/> Retrofit / Repair  | <input type="checkbox"/> Modification | <input type="checkbox"/> Fabrication |

**The following checked items will be included in this proposal:**

*(Any items not checked are excluded from this proposal.)*

- |  |   |
|--|---|
| <input type="checkbox"/> Thermostat(s)                       | <input type="checkbox"/> Ductwork (per SMACNA Standards)                            |
| <input type="checkbox"/> Control wiring                      | <input type="checkbox"/> Structural steel & structural engineering                  |
| <input type="checkbox"/> Power wiring                        | <input type="checkbox"/> TABB certified air and/or water balancing                  |
| <input type="checkbox"/> Disconnects                         | <input type="checkbox"/> Flues for boilers and unit heaters                         |
| <input type="checkbox"/> Final adjustment and calibrations   | <input type="checkbox"/> Diffusers, grilles and registers                           |
| <input type="checkbox"/> System commissioning                | <input type="checkbox"/> Mechanical equipment screens                               |
| <input type="checkbox"/> Systems training program            | <input type="checkbox"/> Temporary heating / cooling dehumidification               |
| <input type="checkbox"/> Refrigeration specialties           | <input type="checkbox"/> Fire dampers   |
| <input type="checkbox"/> Refrigerant recovery                | <input type="checkbox"/> Outside air intake louvers                                 |
| <input type="checkbox"/> Refrigeration piping                | <input checked="" type="checkbox"/> Freight   |
| <input type="checkbox"/> Condensate drain piping             | <input type="checkbox"/> Local fee  |
| <input type="checkbox"/> Gas piping                          | <input type="checkbox"/> State approval and inspections                             |
| <input type="checkbox"/> Piping insulation (per code)        | <input type="checkbox"/> Taxes  |
| <input type="checkbox"/> Rigging                             | <input type="checkbox"/> Process safety management                                  |
| <input type="checkbox"/> Roof curb blocking                  | <input type="checkbox"/> Premium time labor   |
| <input type="checkbox"/> Roof flashings                      | <input type="checkbox"/> Mechanical permits   |
| <input type="checkbox"/> Roof cut and patch                  | <input type="checkbox"/> Clean Up   |
| <input type="checkbox"/> Standard flat roof curbs            | <input type="checkbox"/> Disposal   |
| <input type="checkbox"/> Exterior caulking                   | <input type="checkbox"/> Operational checkout and start-up                          |
| <input type="checkbox"/> Equipment bases                     | <input type="checkbox"/> Operation and maintenance manual(s):                       |
| <input type="checkbox"/> Equipment leasing option            | <input type="checkbox"/> Heat exchanger warranty:                                   |
| <input type="checkbox"/> High lift rental                    | <input type="checkbox"/> Compressor warranty:                                       |
| <input type="checkbox"/> Crane rental                        | <input type="checkbox"/> Equipment warranty per manufacturer:                       |
| <input type="checkbox"/> Internal duct insulation (per code) | <input type="checkbox"/> Parts warranty per manufacturer:                           |
| <input type="checkbox"/> External duct insulation (per code) | <input type="checkbox"/> Parts, labor and workmanship warranty: <b>One (1) Year</b> |
| <input type="checkbox"/> Duct cleaning                       | <input type="checkbox"/> Freight company – fuel surcharge                           |
| <input type="checkbox"/> Ducted return air                   | <input type="checkbox"/> Asbestos removal   |
| <input type="checkbox"/> Duct smoke detectors                | <input type="checkbox"/> Other:   |