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3 **2024 RES-184**

4 **AUTHORIZING EXTENSION OF TIME FOR LIMITED TERM EMPLOYEE IN THE SHERIFF'S**
5 **OFFICE**

6 The Dane County Sheriff's Office (DCSO) Support Services Division, Weapons Screener
7 Unit, is experiencing an unexpected staffing shortage. DCSO is actively working to fill two FTE
8 Weapons Screener positions and anticipating one more FTE Weapon Screener to retire in
9 November of 2024. The Weapon Screener positions cannot go unfilled due to the security
10 screening required in the Dane County Courthouse.

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12 The use of LTE's in Support Services are critical to completing the workweek weapon
13 screening coverage. Normally the limited term employees work no more than the maximum
14 hours allotted by ordinance and often times work less.

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16 According to County Board policy, limited term employees are to be hired for temporary
17 projects, not for permanent work or to perform the work of permanent employees. The work
18 now being performed by Rebecca Lybert qualifies as limited term employee work.

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20 Funding in the Support Services-limited term employee budget account line is running
21 the risk of be over expended. Based on current estimates, it is believed sufficient money
22 (approximately 120 additional hours will be needed) and will be available, bottom line, to cover
23 these costs. If this limited term employee is not extended, it will be necessary to hire and train a
24 new limited term employee or require existing staff to work overtime.

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26 **NOW, THEREFORE, BE IT RESOLVED** that the Dane County Board of Supervisors
27 grant an exception to Ordinance 18.16, paragraph (1), wherein the maximum amount of time
28 permitted for a limited term employee is 1200 hours, so that Rebecca Lybert, currently working
29 as a limited term employee in the Sheriff's Office, may continue in that capacity until December
30 31, 2024.
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