



# Dane County

## Minutes - Final Unless Amended by Committee

### Executive Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Thursday, October 12, 2023

5:00 PM

This is a Hybrid Meeting: Attend in person at  
City-County Building, Room 354, 210 Martin Luther  
King, Jr. Blvd; Attend virtually via Zoom.

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

The October 12, 2023 Executive Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at City-County Building, Room 354.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_PY9fFCOSQP-WsnAGOSgO3A](https://zoom.us/webinar/register/WN_PY9fFCOSQP-WsnAGOSgO3A)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 972 6483 1522

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [MacKinnon@countyofdane.com](mailto:MacKinnon@countyofdane.com).

**A. Call To Order**

*The meeting was called to order at 5:12 p.m. due to some technical difficulties at the start of the meeting. The paper agenda contained a different webinar ID than the online registration process. However, members of the public wishing to attend the meeting could still access and participate in the meeting in a number of ways, by either registering online or by attending the meeting in person. At the start of the meeting, the Chair announced the correct webinar ID for calling in and it was also added to the chat in case people wishing to call in to one of the call-in numbers and contacted any of the attendees or committee members indicating they were having trouble calling in. No contacts from the public were received re: wishing to call in during the meeting.*

*There were online and in-person registrations, including one registration to speak on agenda Item F and one in-registration to speak on Item I. See the Registration Report attached with these minutes for additional details.*

*Also present: Dan Lowndes, Sean Burke, Annette Humm-Keen (presenter online), Dave Keen (presenter online), Nicole Yates (presenter online), Lisa MacKinnon, additional online registrants.*

*Note: Several committee members had to leave the meeting at intervals for other committee meetings being held simultaneously (Sup Smith left at 5:30 and then returned when Supervisor Palm had to leave), but at no time did the committee lose its quorum.*

**Present:** 5 - PATRICK MILES, MICHELE DOOLAN, LARRY PALM, SARAH SMITH and MATT VELDRAN

**Excused:** 2 - ANTHONY GRAY and ANDREW SCHAUER

**B. Consideration of Minutes**

[2023  
MIN-321](#)

MINUTES OF THE 10-5-23 EXECUTIVE COMMITTEE MEETING

**Attachments:** [2023 MIN-321](#)

[REGISTRATION REPORT\\_EXEC COMM\\_10-5-23](#)

A motion was made by VELDRAN, seconded by DOOLAN, that the minutes be approved. The motion carried by a voice vote.

**C. Fund Transfers**

NONE

**D. Referrals (Resolutions & Ordinance Amendments)**

NONE

**E. Items Requiring Committee Action**

NONE

**F. Presentations**

[2023  
PRES-147](#)SUMMARY PRESENTATION OF PRELIMINARY FINDINGS AT  
PROJECT MIDPOINT--DANE COUNTY WORKPLACE CLIMATE  
ASSESSMENT--KEEN INDEPENDENT RESEARCH

**Attachments:** [2023 PRES-147](#)

*Keen Independent Research, the consultant contracted by the County Board Office to conduct a county government-wide Workplace Climate Assessment, introduced themselves, Lisa MacKinnon gave a brief description of the assessment project and timeline, noting that we are midway into the assessment project now and it will end with a final report delivered in mid-January. MacKinnon also noted that because these are preliminary findings they are subject to change. Keen then presented a summary of their preliminary findings at the project midpoint.*

*The presenters for Keen were: Annette Humm-Keen (principal), Dave Keen (principal), and Dr. Nicole Yates.*

*Keen went through the attached PowerPoint presentation, explaining various findings, and the committee members asked a number of questions both during and at the end of the presentation.*

**COMMENT ON THIS ITEM:**

*Dan Lowndes, speaking in his capacity as Dane County Risk Manager, spoke to the committee on this agenda item. He provided feedback on a number of areas addressed by Keen in the presentation and relayed concerns he had or that he had received from other Dane County employees.*

*Keen representatives offered several responses to Dan Lowndes' comments.*

*See the meeting recording in legistar for the presentation and detailed discussion.*

## G. Reports to Committee

NONE

## H. Future Meeting Items and Dates

*The Chair reminded committee members that there will be a second and final budget meeting of the committee next week on October 19th at 5:00 p.m. MacKinnon reminded committee members that she will publish and send out the 10/19 agenda this Friday, but that budget amendments to be acted on at the 10/19 meeting might not show up in the amendment files in the agenda until as late as the day before. The Controller will add the amendments to the files in the agenda as they are completed.*

*The Chair also indicated that, due to a committee of the whole at 6:00 p.m. on November 2nd, committee members should be prepared for either an earlier Executive Committee meeting that day or for the Nov. 2 meeting of the Executive Committee to be cancelled depending on referrals to the Executive Committee.*

**I. Public Comment on Items not on the Agenda**

*Sean Burke, City of Madison resident, spoke on behalf of himself to the committee under items not on the agenda. He spoke about a housing contract issue he is trying to get resolved.*

**J. Such Other Business as Allowed by Law**

NONE

**K. Adjourn**

**A motion was made by VELDRAN, seconded by DOOLAN, that the meeting be adjourned. The motion carried by a voice vote.**

**The meeting adjourned at 6:45 p.m.**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*County Board Office (608) 266-5758 TTY RELAY 711*