

1 Sub. No ____ to 2026 OA 001 (PROPOSED MILES-Version2)

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3 **AMENDING CHAPTERS 7 AND 9 OF THE DANE COUNTY CODE OF**
4 **ORDINANCES, REVISING THE COUNTY BOARD RULES**
5 **AND ETHICS CODE**
6

7 The County Board of Supervisors of the County of Dane does ordain as follows:
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9 ARTICLE 1. Unless otherwise expressly stated herein, all references to section
10 and chapter numbers are to those of the Dane County Code of Ordinances.
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12 ARTICLE 2. Section 7.001 is amended to read as follows:

13 **7.001 DEFINITIONS.**

14 (1) Generative artificial intelligence technology means any software that
15 creates content by simulating human learning, comprehension, problem solving,
16 decision making, creativity and autonomy.

17 (42) Inspirational message means a brief message delivered by a designated
18 member of the County Board intended to inspire fellow board members. Such a
19 message could be, but is not limited to, a prayer, written passage, poem,
20 quotation, or song.
21

22 ARTICLE 3. Section 7.03(8) is created to read as follows:

23 **7.03 DUTIES OF THE CHAIRPERSON.**

24 (8) The chairperson shall provide administrative oversight of the county board
25 office, including, but not limited to, oversight of board office operations and
26 personnel, and develop and authorize the annual board office departmental
27 budget request.
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29 ARTICLE 4. Section 7.13(1) is amended to read as follows:

30 **7.13 THE EXECUTIVE COMMITTEE.**

31 (1) Act as the budgetary and policy oversite committee for supervisory
32 committee for the county board office and policy oversight committee for the
33 Tamara D. Grigsby Dane County Civil Rights Department, and the offices of the
34 county board, as the budgetary and policy oversight committee for the offices of
35 the county clerk, and county executive, including all divisions in the county
36 executive's office.
37

38 ARTICLE 5. Section 7.13(5) is rescinded:

39 (5) Conduct reviews of and make recommendations on county board
40 functioning and board support staff. Performance reviews of county board staff
41 members will be presented annually in closed session to the executive
42 committee at a date and time determined two weeks in advance by the
43 committee.
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47 ARTICLE 6. Section 7.22(4)(b) & (c) is amended to read as follows:

48 **7.22 SCHEDULING, NOTICE AND CONDUCT OF MEETINGS.**

49 (4) The board and committees may conduct public meetings in the following
50 formats:

51
52 (b) Virtual – all members and the public attend via teleconferencing, video
53 conferencing, or web conferencing without meeting at a physical location.
54 Exclusively virtual meetings shall not be scheduled unless inclement weather,
55 public health emergency, natural disaster, or other emergency prevents an in-
56 person or hybrid meeting from being held safely. Based upon the
57 recommendation of the Emergency Management Department, this determination
58 shall be made by the County Board Chair for the Board and all standing
59 committees, and the chair of all other boards, commissions, or other committees
60 subject to this chapter. Virtual meetings require at least a 24-hour notice and
61 reasonable access to the public in conformance with the Wisconsin Open
62 Meetings Law. If, for good cause, a 24-hour notice is impossible or impractical,
63 notice of a virtual meeting must be given at least two hours in advance of the
64 meeting.

65
66 (c) Hybrid – simultaneously held in-person and virtually. Hybrid meetings shall
67 be held at a physical location open to the public and a minimum of one board or
committee member shall be physically present for the entire meeting.
68 The Board Chair acting as an ex-officio member pursuant to s. 7.03(6) may serve
as the member physically present for the meeting.

71
72 ARTICLE 7. Section 7.22(5)(e & f) are created to read as follows:

73 (e) If a member attends a meeting virtually, their camera shall be turned on to
74 the extent possible.

75 (f) A member may not use generative artificial intelligence technology such
76 as automated meeting assistants or note takers in conjunction with any meeting
77 the member does not attend either in person or virtually.

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79 ARTICLE 8. Section 7.60(4) is created to read as follows:

80 **7.60 COUNTY BOARD AGENDA.**

81 (4) The agenda shall include an item related to disclosures and abstentions
82 under the Ethics Code, s. 9.38.

83
84 ARTICLE 9. Section 7.61(1)B. is amended to read as follows:

85 **7.61 COUNTY BOARD AGENDA; ORDER OF BUSINESS.**

86 B. Special Matters and Announcements.

87 1. Memorial resolutions, proclamations and special presentations (limited to
88 ten minutes)

89 (a) Special Matter resolutions, proclamations and special presentations
90 may only be sponsored or and scheduled by the County Board Chair

91 2. Appearances by the county executive

92 3. Announcements (limited to two minutes and to the announcement of a
93 coming event or the introduction of an item)

94 4. Disclosures and abstentions

95 4.5. Public hearings

96
97 ARTICLE 10. Section 7.61(2) is amended to read as follows:

98 (2) The order of business for county board consideration of the annual budget
99 shall be as follows:

100 A. Roll Call

101 1. Inspirational message (limited to three minutes)

102 2. Pledge of allegiance

103 3. Disclosures and abstentions

104 B. Operating Budget Resolution

105 C. Capital Budget Resolution

106 D. Ordinance Amendments Creating or Changing Fees

107 E. Resolution Setting the Tax Levy

108 F. Such Other Business As The County Board Is Authorized To Conduct By
109 Law

110 G. Adjournment

111
112 ARTICLE 11. Section 7.62(5) is amended to read as follows:

113 **7.62 COUNTY BOARD MEETINGS; CONDUCT.**

114 (5) When any supervisor is about to offer a motion, to speak in debate or lay any
115 matter before the county board, they will ~~rise and~~ address the chairperson in a
116 respectful manner.

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118 ARTICLE 12. Section 9.38 is amended to read as follows:

119 **9.38 CONDUCT REGULATED; DISCLOSURE AND ABSTENTION BY**
120 **COUNTY OFFICIALS. (1)** A county official ~~or employee~~ who has or whose
121 immediate family member has a substantial financial or personal interest in a
122 matter pending before the body of which ~~he or she is~~ they are a member shall
123 disclose the nature of the interest. The disclosure shall be made on the record
124 before the body or, if there is no formal record, in writing to the body.

125 (2) ~~The~~ A county official ~~or employee~~ shall abstain from discussing, deliberating
126 and voting on the matter under consideration ~~not participate in any vote in which~~
127 ~~he or she if they~~ or an immediate family member has a substantial financial or
128 personal interest to the extent that such interest conflicts or appears to conflict
129 with their official duties or would impair or reasonably be expected to impair their
130 independence of judgment or actions.

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134 *[EXPLANATION: This amendment revises the county board rules and ethics code.]*