

2024 RES-322

**AUTHORIZING TRAVEL OUTSIDE OF THE CONTINENTAL UNITED STATES FOR THE  
DANE COUNTY REGIONAL AIRPORT DIRECTOR, EXECUTIVE DEPUTY AIRPORT  
DIRECTOR, AND ASSISTANT CORPORATION COUNSEL FOR AIRPORT SERVICES**

The County is a member of the airport trade association Airports Council International-North America ("ACI-NA") and its various committees. The association includes Canadian airports, and to strengthen its membership relationship with Canada, the association will include more instructive conferences and summits in that country.

October 25-28, 2025, ACI-NA, in partnership with Airports Council International World ("ACI World"), is holding the Annual General Assembly, Conference & Exhibition and pre-conference committee meetings (the "Conference") in Toronto, Canada for aviation professionals ranging from airport administrators, airport operations, regulators, airlines, concessionaires, and other vendors and business partners.

In addition to taking advantage of the opportunities for the Airport Director, Executive Deputy Airport Director, and Assistant Corporation Counsel – Airport Services to attend educational sessions and discuss current trends and issues with their peers, this Conference is an opportunity for the new Airport Director (to be appointed after the retirement of the current Airport Director) to network with airport peers and business partners as the new face of the Dane County Regional Airport. The Assistant Corporation Counsel – Airport Services is also on the Legal Affairs Committee Steering Group and will be attending the Steering Group meeting at the same venue on October 24, 2025.

Travel outside the continental United States requires approval of the County Board and the County Executive. Funds for travel and attendance at the Conference for the to-be-appointed Airport Director, Gene Meyers, Executive Deputy Airport Director, and Adam Ussher, Assistant Corporation Counsel – Airport Services, are included in the 2025 airport budget. In order to take advantage of early bird pricing and hotel block discounts, the Airport is seeking approval before the new Airport Director is appointed.

**NOW, THEREFORE, BE IT RESOLVED** that the Dane County Board of Supervisors and County Executive do hereby approve and authorize the Airport Director, Executive Deputy Airport Director, and Assistant Corporation Counsel – Airport Services, to attend the 2025 ACI-NA & ACI World Annual General Assembly, Conference & Exhibition and ACI-NA Legal Affairs Committee Steering Group Meeting in Toronto, Ontario, Canada in October of 2025, as set forth above.