



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, December 14, 2022

5:30 PM Hybrid Meeting: Attend in person at the Dane County  
Regional Airport, 4000 International Lane, Madison, WI;  
attend virtually via Zoom

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**The meeting will be held in Conference Room 1, located at the north end of the terminal,  
past baggage claim**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

**The December 14, 2022 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.**

**The public can attend in person at the Dane County Regional Airport, 4000 International Lane, Madison, WI. The meeting will be held in Conference Room 1, located at the far north end of the terminal, past baggage claim.**

**The public can access the meeting virtually with the Zoom application or by telephone. To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):**

[https://zoom.us/webinar/register/WN\\_wPbTwHk\\_SuusliKL7b218A](https://zoom.us/webinar/register/WN_wPbTwHk_SuusliKL7b218A)

**This link will be active until the end of the meeting.**

**To join the meeting by phone, dial-in using one of the following three phone numbers:**

**1-833-548-0276**

**1-833-548-0282**

**1-888-788-0099**

**When prompted, enter the following Webinar ID: 968 4405 4702**

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be un-muted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for commission members, please send them to: [Gallagher.Julie@msnairport.com](mailto:Gallagher.Julie@msnairport.com)

**A. Call To Order**

The meeting was called to order at 5:36 PM.

Staff Present: Jones, Meyers, Ussher, Gallagher, Yocum

Commissioner BURRIS was in attendance via phone - listed as panelist and unable to vote.

Supervisor PALM was unexpectedly delayed and arrived at the end, after all action items.

Commission members present in person: COLLINS

Registered members of the Public in attendance: R. Petroff,

Registered to speak on items not on the agenda: S. Books

**Present:** 6 - PERRY ARMSTRONG, JASON ILSTRUP, MAUREEN McCARVILLE, ANDREW SCHAUER, AMANI LATIMER BURRIS and AARON COLLINS

**Excused:** 1 - ANGELA THOMAS

**Absent:** 1 - LARRY PALM

**1. Pledge of Allegiance**

**B. Consideration of Minutes**

[2022](#)  
[MIN-399](#)

MINUTES OF THE OCTOBER 26, 2022 AIRPORT COMMISSION MEETING

Attachments: [MINUTES 10-26-2022](#)

Supervisor McCARVILLE made a motion to approve the minutes, seconded by Supervisor SCHAUER. The motion passed. (5-0)

**C. Reports of Subcommittees - None**

**D. Referrals (Resolutions & Ordinance Amendments)**

[2022 RES-254](#) AUTHORIZING ASSIGNMENT AND AMENDMENT OF LEASE INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT  
Lease No. DCRA 92-3 3500 Corben Court

**Sponsors:** SCHAUER, McCARVILLE, ENGELBERGER and WRIGHT

**Attachments:** [2022 RES-254 Pyle Group Assignment](#)  
[2022 RES-254 FISCAL NOTE](#)  
[2022 RES-254 CONTRACT #14950](#)

Supervisor McCARVILLE made a motion that the item be recommended for approval, seconded by Commissioner ARMSTRONG. The motion passed (5-0)

**E. Items Requiring Committee Action**

1. [2022 ACT-179](#) AMENDMENT TO EXEMPT LEASE MIDWESTERN WHEELS  
DCRA 2022-02

**Attachments:** [2022 ACT-179 EXEMPT LEASE AMENDMENT MIDWESTERN WHEELS](#)

Supervisor McCARVILLE made a motion that the item be recommended, seconded by Commissioner ARMSTRONG. The motion passed (5-0)

2. [2022 ACT-242](#) SHORT TERM EXEMPT LEASE FOR DETERMINATION OF AIRCRAFT HANGAR CONSTRUCTION  
DCRA 2022-03

**Attachments:** [2022 ACT-242 DCRA 2022-03 SHORT TERM EXEMPT LAND - HANGAR](#)

A motion for approval was made by Supervisor McCARVILLE, seconded by Commissioner ARMSTRONG that the item be approved. The motion passed. (5-0)

3. Mileage and per diem for Airport Commission Members in attendance at this December 14, 2022 hybrid meeting.

Supervisor McCARVILLE made a motion that the item be approved. Commissioner ARMSTRONG seconded the motion. The motion passed (5-0)

**F. Presentations - None**

**G. Reports to Committee**

## 1. Activity Report

Director Jones confirmed Commission members received the activity report in advance per past discussion.

## 2. Update on 11.14.22 Part 150 Noise Study - Public Meeting

Director Jones stated we had 37 people attend the meeting compared to the last meeting of 70 people. This meeting also had 42 informational boards on display.

## H. Comments of the Chair

### 1. Update on Terminal Expansion and Tour

A tour of the terminal expansion will take place for Commission members, after the January meeting.

## I. Future Meeting Items and Dates

*Next Airport Commission Meeting is scheduled for Wednesday, January 11, 2023 at 5:30 PM, or the Call of the Chair*

## J. Public Comment on Items not on the Agenda

Steve Books was present and registered onsite to speak on items not on the agenda.

## K. Such Other Business as Allowed by Law

## L. Adjourn

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*