

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 159

		Contract # Admin will assign	15605A
Dept./Division	Admin/Purchasing	Vendor Name	Deluca and Hartman
Brief Addendum Title/Description	Snow Removal Services Extension for Southeast Precinct, Land & Water/Fen Oak, and Dane County Job Center/NIP (addendum term changed per PWT amendment)	Vendor MUNIS #	26854
		Addendum Term	October 1, 2025 - September 30, 2026
		Amount (\$)	\$ 90,000.00

Department Contact Information		Vendor Contact Information	
Contact	Hazel Schuster	Contact	Joe Gaffney
Phone #	608-896-3861	Phone #	608-260-3020
Email	Schuster.Hazel@danecounty.gov	Email	jgaffney@delucaandhartman.com
Purchasing Officer	Hazel Schuster		

Purchase Order – Maintenance or New PO					
☐	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
☐	No PO Maintenance Needed – <i>this addendum does not change the dollar amount of the contract.</i>				
☒	New PO / Req. Submitted Req# Multi	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	10/1/2024 - 9/30/2025	\$ 90,000.00	☒ None	Res#
	15605A	10/1/2025 - 9/30/2026	\$ 90,000.00	☐ None	Res# 2025 RES-159
				☐ None	Res#
				☐ None	Res#
				☐ None	Res#
				☐ None	Res#
Total Contracted Amount			\$ 180,000.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
☐ Corporation Counsel:	☐ Risk Management:	☒ No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Goldade, Michelle	Digitally signed by Goldade, Michelle Date: 2025.10.30 14:46:04 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 10/30/25 Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, October 30, 2025 2:51 PM
To: Hicklin, Charles; Schuster, Hazel; Gault, David; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #15605A
Attachments: 15605A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles		
	Schuster, Hazel		Approve: 10/30/2025 2:54 PM
	Gault, David		
	Cotillier, Joshua	Read: 11/3/2025 11:56 AM	Approve: 11/3/2025 11:58 AM
	Stavn, Stephanie		
	Oby, Joe		

Term of contract amended at PWT Committee meeting so re-routing....

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15605A
Department: Admin/Purchasing
Vendor: Deluca & Hartman
Contract Description: Addendum for Snow removal services for SE Precinct, Fen Oak & Job Center (Res 159 as amended)
Contract Term: 10/1/25 – 9/30/26
Contract Amount: \$90,000.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

Goldade, Michelle

From: Gault, David
Sent: Thursday, October 30, 2025 3:41 PM
To: Goldade, Michelle
Subject: Approve: Contract #15605A

Goldade, Michelle

From: Hicklin, Charles
Sent: Thursday, October 30, 2025 6:11 PM
To: Goldade, Michelle
Subject: Approve: Contract #15605A

1 **2025 RES-159 as Amended by Public Works & Transportation Committee on 10.27.2025**

2
3 **ADDENDUM OF CONTRACT 15605 FOR SNOW REMOVAL SERVICES AT VARIOUS**
4 **DANE COUNTY LOCATIONS**

5
6 Pursuant to Dane County RFB# 2024-RFB-051-PR and Dane County Contract# 15605, snow
7 removal services were awarded to Deluca and Hartman for Southeast Precinct, Land and
8 Water/Fen Oak and Dane County Job Center effective October 1, 2024 until September 30,
9 2025.

10
11 The Master Agreement was for one year with four one-year options. This addendum would
12 extend services to these locations for Term 2 ~~through Term 5~~. The extension will expire on
13 September 30, ~~2029~~ 2026 at an approximate cost of ~~\$375,000~~ \$90,000.

14
15 NOW THEREFORE BE IT RESOLVED, that the contract addendum with Deluca and Hartman
16 is hereby approved.

17
18 BE IT FINALLY RESOLVED, that the County Executive and County Clerk are authorized to sign
19 the addendum.



DANE COUNTY CONTRACT

ADDENDUM # 15605A

Revised 11/2024

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Deluca and Hartman, Inc (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15605, have previously entered into a contractual relationship pursuant to which Provider provides snow removal services, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the term of the contract as provided in the Master Agreement. This extends the contract through Term 2.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through September 30, 2026 to continue snow removal services at the Southeast Precinct, Land & Water/Fen Oak, and Dane County Job Center/NIP, at an additional cost of up to but not to exceed \$90,000.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Joseph R. Gaffney

Joseph R. Gaffney
Operations Manager

Digitally signed by Joseph R. Gaffney
Date: 2025.10.29 15:32:15 -05'00'

10.29.2025

Date

* * *

FOR COUNTY:

Melissa Agard
Dane County Executive

Date

Scott McDonell
Dane County Clerk

Date

SCHEDULE B

Pricing Structure and Payment- Term 2

1. Invoices/Payment:

PROVIDER shall issue an invoice upon completion of services and/or delivery of such deliverables. Invoices must reference the Dane County purchase order number issued for the services/deliverables described herein. Email delivery of invoices is encouraged and preferred – see the Bill To section of the purchase order. Payment shall be made within 30 days of COUNTY's receipt of accepted invoice unless otherwise noted in Schedule B.

All invoices shall reference the corresponding purchase order number issued by the County. County will issue a new purchase order with a new purchase order number in September and January of each term.

- a. Each location must be invoiced separately and sent to the Bill To address indicated on the corresponding purchase order.
- b. Services shall be billed out on a per day basis for each snow event requiring services.
 - i. Each invoice shall include the quantity (or number of times that service was provided), unit price, and a total price for each category of service provided (per snow removal amount, applicable application quantity and rates, hauling/dumping rates, etc.).

2. Southeast Precinct:

Term 2: Oct 2025- Sept 2026				
Line	Per Snow Removal	Park/Drive	Sidewalks	Combined
1	Per snow removal 0" - 1"	\$ 45.00	\$ 65.00	\$ 110.00
2	Per snow removal 1.1" - 2"	\$ 110.00	\$ 85.00	\$ 195.00
3	Per snow removal 2.1" - 3"	\$ 110.00	\$ 98.00	\$ 208.00
4	Per snow removal 3.1" - 4"	\$ 125.00	\$ 105.00	\$ 230.00
5	Per snow removal 4.1"-6"	\$ 135.00	\$ 118.00	\$ 253.00
6	Per snow removal 6.1"-8"	\$ 155.00	\$ 118.00	\$ 273.00
7	Per snow removal 8.1"-10"	\$ 185.00	\$ 118.00	\$ 303.00
8	Per snow removal 10.1"-12"	\$ 185.00	\$ 118.00	\$ 303.00
9	Per snow removal 12.1"-14"	\$ 185.00	\$ 118.00	\$ 303.00
10	Per snow removal 14.1"-16"	\$ 215.00	\$ 118.00	\$ 333.00
11	Per snow removal 16.1"-18"	\$ 215.00	\$ 118.00	\$ 333.00
12	Per snow removal 18.1"-20"	\$ 110.00	\$ 80.00	\$ 190.00
Line	Application Rates	Park/Drive	Sidewalks	Combined
13	Per Salt Application	\$ 120.00	\$ 144.00	\$ 264.00

3. **Fen Oak:**

Term 2: Oct 2025- Sept 2026				
Line	Per Snow Removal	Park/Drive	Sidewalks	Combined
1	Per snow removal 0" - 1"	\$ 85.00	\$ 110.00	\$ 195.00
2	Per snow removal 1.1" - 2"	\$ 150.00	\$ 120.00	\$ 270.00
3	Per snow removal 2.1" - 3"	\$ 180.00	\$ 150.00	\$ 330.00
4	Per snow removal 3.1" - 4"	\$ 250.00	\$ 180.00	\$ 430.00
5	Per snow removal 4.1"-6"	\$ 300.00	\$ 195.00	\$ 495.00
6	Per snow removal 6.1"-8"	\$ 350.00	\$ 200.00	\$ 550.00
7	Per snow removal 8.1"-10"	\$ 400.00	\$ 220.00	\$ 620.00
8	Per snow removal 10.1"-12"	\$ 440.00	\$ 220.00	\$ 660.00
9	Per snow removal 12.1"-14"	\$ 440.00	\$ 220.00	\$ 660.00
10	Per snow removal 14.1"-16"	\$ 440.00	\$ 220.00	\$ 660.00
11	Per snow removal 16.1"-18"	\$ 440.00	\$ 220.00	\$ 660.00
12	Per snow removal 18.1"-20"	\$ 180.00	\$ 120.00	\$ 300.00
Line	Application Rates	Park/Drive	Sidewalks	Combined
13	Per Salt Application	\$ 160.00	\$ 96.00	\$ 256.00
Line	Service	Price per snow event Term 2		
14	Brooming of snow from sidewalk (max # of inches 4)	\$225.00		
15	Brooming of snow from permeable surface in parking lot (max # of inches 4)	\$315.00		

4. **Dane County Center/NIP:**

Term 2: Oct 2025- Sept 2026				
Line	Per Snow Removal	Park/Drive	Sidewalks	Combined
1	Per snow removal 0" - 1"	\$ 75.00	\$ 80.00	\$ 155.00
2	Per snow removal 1.1" - 2"	\$ 194.00	\$ 120.00	\$ 314.00
3	Per snow removal 2.1" - 3"	\$ 220.00	\$ 130.00	\$ 350.00
4	Per snow removal 3.1" - 4"	\$ 295.00	\$ 130.00	\$ 425.00
5	Per snow removal 4.1"-6"	\$ 295.00	\$ 153.00	\$ 448.00
6	Per snow removal 6.1"-8"	\$ 320.00	\$ 160.00	\$ 635.00
7	Per snow removal 8.1"-10"	\$ 320.00	\$ 180.00	\$ 500.00
8	Per snow removal 10.1"-12"	\$ 320.00	\$ 180.00	\$ 500.00
9	Per snow removal 12.1"-14"	\$ 320.00	\$ 180.00	\$ 500.00
10	Per snow removal 14.1"-16"	\$ 320.00	\$ 180.00	\$ 500.00
11	Per snow removal 16.1"-18"	\$ 320.00	\$ 180.00	\$ 500.00
12	Per snow removal 18.1"-20"	\$ 194.00	\$ 120.00	\$ 314.00
Line	Application Rates	Park/Drive	Sidewalks	Combined
13	Per Salt Application	\$ 270.00	\$ 110.00	\$ 380.00
Line	Service	Term 2: Price Per Application		
14	Pre-Brine Services for entry sidewalks	\$110.00		
15	Pre-Brine Services for parking lot	\$270.00		

5. **Hauling, Additional Services and Future Pricing:**

Line	Hourly rate	Hourly Rate Term 2
1	Large Loader (3-5 yard bucket)	\$ 150.00
2	Medium Loader (1-3 yard bucket)	\$ 150.00
3	Skid Steer Loader	\$ 130.00
4	Dump Truck	\$ 125.00
5	Broom/Sweeper	\$ 95.00
6	Blowing/Drifting Clean Up	\$ 125.00
7	Callback for Additional Clearing	\$ 125.00