



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Nutrition / Wellness Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, May 7, 2025

11:30 AM

This is a Hybrid Meeting: Attend in person at 2865 N Sherman Ave, Conference Room 109; Attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public testimony.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

The Wednesday May 7, 2025 AAA Nutrition/Wellness Committee meeting will be a hybrid meeting.

Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_WmQnb3-3SwWcgostfcw2Tg

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 941 9651 2716

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: Matulle.Cindy@danecounty.gov

Guests & Staff Present: Shannon Gabriel, Jeff Kostelic, Cindy Matulle, Randi Miranda, and Claire Purkus

A. Call To Order

Chair GENSON called meeting to order at 11:30am.

Present 8 - CAROLINE WERNER, DIANE GOLDENSOPH, DAVE GENSON, EMILY MURWIN, KRISTY SCHUSTER, ROBIN POTTER, KATE BUENGER, and CLAIRE MANCE
Absent 2 - HELEN PAN, and KATHY PAZAK

1. Introduction of new Members, pending AAA Board Approval on 5/5/25:
Claire Mance: Foodwise Healthy Communities Coordinator at UW-Madison Extension Dane County. Kate Buenger: Director of Partnerships & Programs at Second Harvest Foodbank of Southern Wisconsin.

[2025](#) Introduction of New Members
[RPT-031](#)

Attachments: [Bio for Mance_Buenger](#)

MANCE and BUENGER introduced themselves to members.

B. Consideration of Minutes

[2024](#) AAA Nutrition/Wellness Minutes February 5, 2025
[MIN-464](#)

Attachments: [2025_0205_NutWellness_Minutes](#)

A motion was made by WERNER, seconded by SCHUSTER, that the minutes be approved. The motion carried by a voice vote.

C. Presentations

1. Dining Site Reviews-Completed February to Present (Genson, Schuster)

[2025](#) NWDane, Middleton, Messiah
[PRES-011](#)

Attachments: [NW Dane Middleton Messiah Dining Site Visit Reviews](#)

GENSON and SCHUSTER summarized their site visits.

2. Dining Site Review Needs from Committee Members-Two Visits/Calendar year (Gabriel)

[2025](#) Dining Sites in Need of Reviews
[PRES-012](#)

Attachments: [Site Review Checklist 2025](#)
[Dining Site Visit Review Form 2025](#)

*AAA Nutrition Coordinator Shannon Gabriel reviewed which sites need to be reviewed.
Members signed up to review several sites.*

3. Dining Site Review-Cornerstone (Schuster)

[2025](#) Dining Site Review Cornerstone
[PRES-014](#)

Attachments: [Cornerstone Dining Site Review](#)

SCHUSTER summarized her site visit.

4. Joint Finance Committee-Public Comment on State Budget-Home Delivered Meals

<https://legis.wisconsin.gov/topics/budgetcomments/> or budget.comments@legis.wisconsin.gov

[2025](#) Public Comment on State Budget
[PRES-013](#)

Attachments: [State Issue Brief Home Delivered Meals](#)

GABRIEL discussed the State's budget request to increase funding for Home Delivered Meals and the public can provide their input.

D. Discussion Items

1. Farmers' Market Update & Advertising/Promotion (Gabriel)

[2025](#)
[DISC-003](#)

Farmers' Market Update & Advertising/Promotion (Gabriel)

Attachments: [2025 4 22 VeggieVouchers Press Release](#)
[SFMNP - Newsletter Ad 2025](#)
[FM Marketing Roster](#)

GABRIEL reviewed materials for the Farmers' Market Voucher program starting June 1.

E. Reports to Committee

1. Dietitian Program Update
2. Chair & Staff Updates

GABRIEL shared that staff will be working on the 2026 Budget process in a couple of weeks. GABRIEL shared that Lynn Riley has been selected as the new AAA Manager.

F. Future Meeting Items and Dates

Next meeting: Wednesday, August 6, 2025 at 11:30 am via Hybrid

[2025](#)
[RPT-032](#)

AAA Nutrition & Wellness Committee Meeting Schedule

Attachments: [2025 Nutrition and Wellness Committee Meeting Schedule](#)

G. Public Comment on Items not on the Agenda

None.

H. Such Other Business as Allowed by Law

GABRIEL shared that due to reduction in federal funding, food pantries will be having a reduction in protein products.

I. Adjournment

Minutes respectfully submitted by Cindy Matulle.

A motion was made by WERNER, seconded by GENSON, that the meeting be adjourned at 12:27 pm. The motion carried unanimously.

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.

Cindy Matulle, Matulle.Cindy@danecounty.gov, 608-261-9930, TTY WI RELAY 711