

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		Resolution No. <u>2019 RES 197</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE WITH SALVATION ARMY FOR JOINING FORCES FOR FAMILIES PROGRAM  
DCDHS - CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -  
Dane County Department of Human Services provides localized services in communities identified as needing those services the most through the Joining Forces for Families Program (JFF). This program leases office space in a building located at 3030 Darbo Drive in Madison owned by the Salvation Army.

Current Policy or Practice -  
Leases require County Board approval.

Impact of Adopting Proposal -  
The current lease expired on July 31, 2019 and JFF intends to continue leasing this space for another year, through July 31, 2020. The space is approximately 350 square feet and includes access to conference rooms in the Community Building. The negotiated monthly rental rate for this office space is \$350 per month which equals \$4200 annually. All utilities except electricity and telephone will be paid by the landlord. The lease includes two (2) renewal options for one (1) year each at the same rental rate and terms and conditions of the lease.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$1,750		\$4,200		Federal				
Contractual Services					State				
Capital					Other				
Total	\$1,750	\$0	\$4,200	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:	Division:
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