



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, September 13, 2017

4:30 PM

Robert B. Skuldt Conference Room at the Airport

Robert B. Skuldt Conference Room at the Airport

A. Call To Order

Chair HAIGHT called the meeting to order at 4:30PM. (Meeting called early to accommodate Co. Board Supervisors requirement to attend another meeting same evening. The usual meeting time for the Airport Commission will remain at 5:30PM.)

Present: 7 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG, DONALD ESPOSITO JR., ANDREW SCHAUER and MAUREEN McCARVILLE

Absent: 1 - DENNIS O'LOUGHLIN

Staff in Attendance: Livingston; Jensen; Jones and Ladell

Pledge of Allegiance

The Pledge was recited.

B. Consideration of Minutes

1. [2017](#) AUG 9, 2017 AIRPORT COMMISSION MINUTES
[MIN-235](#)

Attachments: [2017 MIN-235](#)

A motion was made by Cmsnr. ESPOSITO, JR., seconded by Supervisor SCHAUER, that the Minutes be approved. The motion carried by a voice vote.
(7-0)

C. Reports of Subcommittees - none

There were no reports of subcommittees.

D. Referrals (Resolutions & Ordinance Amendments)

1. [2017 RES-175](#) AUTHORIZING AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR MARKETING AND ADVERTISING SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, LEVIN, McCARVILLE and O'LOUGHLIN

Attachments: [2017 RES-175](#)
[2017 RES-175 Fiscal Note](#)
[2017 RES-175 POS AGREEMENT](#)

A motion was made by Cmsnr. ESPOSITO, JR., seconded by Supervisor SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

2. [2017 RES-194](#) APPROVAL OF AMENDMENT AND ASSIGNMENT OF LEASE DCRA 83-15 INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE and SCHAUER

Attachments: [2017 RES-194](#)
[2017 RES-194 Fiscal Note](#)
[2017 RES-194 DCRA 83-15](#)

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

3. [2017 RES-213](#) AUTHORIZING EXECUTION OF AN OPERATION AGREEMENT AND A MEMORANDUM OF AGREEMENT INVOLVING THE SITE AND OPERATION OF THE AIR TRAFFIC CONTROL TOWER AT DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, McCARVILLE and SCHAUER

Attachments: [2017 RES-213](#)
[2017 RES-213 Fiscal Note](#)
[2017 RES-213 FFA TOWER LEASE AND ATTACH A](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. ESPOSITO, JR., that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

E. Items Requiring Commission Action

1. [2017 ACT-362](#) EXEMPT LEASE NO. DCRA 2017-04 QUALITY MECHANICAL SERVICES INC - AIR FREIGHT BUILDING - DANE COUNTY REGIONAL AIRPORT

Attachments: [2017 ACT-362](#)

A motion was made by Cmsnr. PROBASCO, seconded by Supervisor SCHAUER, that the Exempt Lease be approved. The motion carried by a voice vote. (7-0)

2. Mileage and Per Diems for Commissioners in attendance at this meeting, September 13, 2017.

A motion was made by Supervisor McCARVILLE, seconded by Cmsnr. ARMSTRONG, to approve mileage and per diem for commission members in attendance at this, September 13, 2017 meeting of the Airport Commission. Motion carried by a voice vote. (7-0)

F. Presentations - none

There were no presentations.

G. Reports to Commission

1. Activity Report

Director Livingston reported negative growth for the month of July, as anticipated. However, Year-over-year, enplanements are up 4.7%. There were 93,000 passenger screenings in August and Livingston was optimistic that statistics will likely demonstrate a rebound. A brief discussion ensued.

2. Air Park Matters

Deputy Director, Jones briefed the Commission on tenant matters. The chair entertained a few questions and answers.

3. Update on 2017 RES-151

Director Livingston wanted the Airport commissioners to be aware of the recent County Board initiative to gather public input to seek appropriate approaches, such as naming a government building, to commemorate President Barack Obama.

H. Future Meeting Items and Dates

The next meeting of the Airport Commission is tentatively scheduled for Wed., October 11, 2017 @ 5:30PM, or Call of the Chair

I. Public Comment on Items not on the Agenda

There was no public comment.

J. Such Other Business as Allowed by Law

There was no other business.

K. Adjourn

A motion was made by Cmsnr. ESPOSITO, Jr., seconded by Supervisor McCARVILLE, to adjourn. Motion carried by a voice vote. (7-0) The meeting adjourned at 5:07PM.

Minutes respectfully submitted on behalf of William Haight, Chair

WH:cjl

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1