

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-008
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

AUTHORIZING STOUGHTON LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM DCDHS- PEI DIVISION

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services Joining Forces for Families Program (JFF) provides more localized services in communities identified as needing those services the most. JFF has been occupying office space located at 343 East Main Street in Stoughton and has been playing a strong role in this community. The current lease will be expiring and the landlord, Dack Print LLC, has agreed to continue renting the space to JFF.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The space will be utilized by a Dane County community social worker and other JFF partners.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The new lease rental rate will increase from \$300/month to \$330/month which includes all utilities except for telephone and internet, for a total of \$3,960 annually. The lease will expire May 31, 2022 and includes two one-year renewal options on the same terms and conditions with no increase in rent.

Existing budgeted funds will be used and therefore, there is no net impact for the year.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$0		\$0	
Operating Expenses	\$0		\$0		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
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