



# Dane County

## Minutes - Final Unless Amended by Committee Executive Committee

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Thursday, August 17, 2017

5:00 PM

City-County Building room 201

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### City-County Building room 201

#### A. Call To Order

**Present:** 7 - CAROUSEL BAYRD, SHARON CORRIGAN, SHELIA STUBBS, JERRY BOLLIG, NIKOLE JONES, ROBIN SCHMIDT and HAYLEY YOUNG

*Others present included supervisors Wegleitner, Nelson, Willett, Kolar, Williams, McCarville, Krause, Veldran, and Miles; as well as staff including Sparkman, Green, Jones, Violante, Clark-Bernhardt, Brockmeyer, Hicklin, Tubbs, and Thurlow.*

#### B. Consideration of Minutes

1. [2017  
MIN-175](#) MINUTES OF THE 6-15-17 EXECUTIVE COMMITTEE MEETING

**Sponsors:** Executive Committee

**Attachments:** [MINUTES OF THE 6-15-17 EXECUTIVE COMMITTEE MEETING](#)

A motion was made by BOLLIG, seconded by SCHMIDT, that the minutes be approved. The motion carried by a voice vote.

2. [2017  
MIN-189](#) MINUTES OF THE 7-13-17 EXECUTIVE COMMITTEE MEETING

**Sponsors:** Executive Committee

**Attachments:** [MINUTES OF THE 7-13-17 EXECUTIVE COMMITTEE MEETING](#)

A motion was made by BOLLIG, seconded by SCHMIDT, that the minutes be approved. The motion carried by a voice vote.

#### C. Fund Transfers

*There were no fund transfers.*

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2017 RES-151](#) PUBLIC ENGAGEMENT PROCESS TO INFORM APPROACH TO HONOR PRESIDENT OBAMA

**Sponsors:** STUBBS, CLAUSIUS, DOWNING, JONES, KIEFER, KILMER, KOLAR, KRAUSE, KUHN, LEVIN, McCARVILLE, MILES, NELSON, PERTL, SALOV, SCHMIDT, WEGLEITNER, YOUNG and ZWEIFEL

**Attachments:** [2017 RES-151](#)

A motion was made by STUBBS, seconded by SCHMIDT, that the resolution be recommended for approval. The motion carried by a voice vote (7-0)

2. [2017 RES-152](#) 2017 RES-152 COUNTY EXECUTIVE APPOINTMENTS

**Sponsors:** CORRIGAN

**Attachments:** [2017 RES-152](#)

A motion was made by SCHMIDT, seconded by BOLLIG, that the resolution be recommended for approval. The motion carried by a voice vote (7-0).

#### E. Items Requiring Committee Action

*There were no other items requiring committee action.*

#### F. Presentations

1. [2017 PRES-063](#) PRESENTATION BY MGT CONSULTING GROUP ON FINDINGS AND RECOMMENDATIONS FROM THE PROGRAM EVALUATION OF RACIAL AND SOCIAL EQUITY IN DANE COUNTY CONTRACTING AND PROCUREMENT

Attachments: [Presentation](#)  
[Dane County Contracting Equity Report](#)

*Consultants Reggie Smith and Vernetta Mitchell from MGT Consulting Group made a presentation on the evaluation of racial and social equity in Dane County contracting and procurement. The presentation and the report are attached to the minutes. Key findings included the opportunity for greater collaboration between the Office for Equity and Inclusion and county departments, and the need for a centralized system of data on targeted businesses.*

*Smith and Mitchell addressed questions from the committee. In response to questions they discussed 1) the use of a local preference or smaller firm preference to help Targeted Business Enterprises (TBEs) compete with larger firms; 2) the use of "forecasting" to all vendors the bids that will open in 3 to 6 months to allow firms greater time to anticipate the work required to respond to a bid; 3) the benefit of using software to track subcontractors; 4) the use of "vendor rotation" so that one vendor does not hold a contract for an unlimited time but rather there is a three year term and a requirement that the contract change after three years (this could be implemented by reviewing contracts and their end dates and choosing contracts appropriate for the vendor rotation approach); 5) the use of the Small Business Development Center by TBEs to create joint ventures in order to compete for Human Services contracts as subcontractors.*

*Smith indicated that there are not problems with Dane County's ordinances regarding purchasing. Costs to implement the recommendations would be for diversity software.*

*A diversity study would be the next step for the county to address issues of social and racial equity.*

## **G. Reports to Committee**

*There were no reports to the committee.*

## **H. Future Meeting Items and Dates**

*The next meeting will be on September 7 at 5:30 PM.*

## **I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the agenda.*

## **J. Such Other Business as Allowed by Law**

*There was no other business.*

## **K. Adjourn**

**A motion was made by SCHMIDT, seconded by BOLLIG, that the meeting be adjourned. The motion carried by a voice vote (7-0).**

*Minutes respectfully submitted by Karin Thurlow, subject to committee approval.*