



Laura M. Hicklin, Director
Joe Parisi, Dane County Executive

Administration • Land Conservation • Parks • Water Resource Engineering

Date: October 19, 2022

To: Personnel & Finance Committee

From: Laura Hicklin

RE: Request for Exception to County Ordinance 20.08: 60 Day Reporting Deadline
Jim Neidhart, June and July of 2022

The Land & Water Resources department did not submit mileage reimbursement claims for Jim Neidhart to the Department of Administration within the 60 day window required for payment. I apologize for this mistake and assure the committee that it will not be a common practice.

I respectfully request that the following payments be authorized for Jim Neidhart:

- June, 2022, \$160.29 for mileage
- July, 2022, \$321.25 for mileage