



Bid Waiver Form

Revised 02/2020

Short Description of Goods/Services	Risk Management Integrated Software (RMIS)
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Date	02/02/2021
Department	DOA – Risk Management
Name	Dan Lowndes, Risk Manager
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Phone	608-215-0234
Purchasing Officer	Carolyn Clow

Vendor Name	Origami Risk
Vendor MUNIS #	31507
Requisition #	1118/1119
Requisition Year	2021
Total Cost	\$ 92,340 for 3 years

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Origami Risk is software that helps organizations—public entities, insurers, and third party claims administrators (TPAs) – manage workflows, leverage analytics, and engage with stakeholders. Dane County Risk Mgt needs to use a software product to automate the documentation, adjudication and tracking of non-WMMIC Risk Mgt issues such as drug tests, driver's license checks, property claims before our deductible, auto physical damage under our deductible, self-insured claims (such as HWY signage damaged by motorists), etc. Risk Management is currently tracking claims using a shared drive, which is poor work flow, prevents any/all analytics and makes it difficult to get accurate data to stakeholders like Department Heads and the Controller's Office. Utilizing integrated software will not only save staff time, it will allow us to adjudicate claims faster, increase collections from responsible parties and decrease errors.



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Procurement Exception List (place an "X" next to any that apply)	
	Emergency Procurement
X	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
	Unique and specific technical qualifications are required
	A special adaptation for a special purpose is required
	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:

WMMIC purchased Origami Risk after a lengthy RFP process that involved several national vendors. As a WMMIC insured, Dane County Risk Mgt was on the WMMIC committee that judged the RFP and ultimately chose Origami Risk. WMMIC has used Origami for several years now for both liability insurance and Workers' Compensation TPA services, and it has proven to increase efficiencies.

Dane County Risk Mgt would use Origami Risk to document, adjudicate and track non-WMMIC Risk Mgt issues such as drug tests, driver's license checks, property claims before our deductible, auto physical damage under our deductible, self-insured claims (such as HWY signage damaged by motorists), etc. Using the same software as WMMIC would also allow sharing information and data when an event involves multiple issues (for example, WC – which is in WMMIC's Origami files - and drug testing – which would be in Dane County Risk Mgt's files).

Bid Waiver Approval (Purchasing Use Only)

Under \$37,000 Controller Approval	Date

\$37,000 or over Personnel & Finance Committee Approval Date	