

FUND TRANSFER REQUEST FORM

AGENCY	District Attorney	ORGANIZATION	LEGISTAR FILE #			
		DA CRIME	2019 FTR-52			
TRANSFER AMOUNT(S) FROM			CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$10,000	VOCA Revenue	DA CRIME 80360			
2						
3						
4						
TRANSFER AMOUNT(S) TO			CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$10,000	Critical Incident Response-Vic Fund	DA Crime 20847			
2						
3						
4						
EXPLANATION			APPROVALS			
<p>The Crime Response Program submitted a \$10,000 One-Time Modification request for our current VOCA Grant #15197 to be applied to our Critical Incident Response-Victim Fund budget line (20847). Our request was approved in full and our Federal VOCA grant was modified accordingly.</p>				DATE	APPROVED	DENIED
			Oversight Committee			
			Controller			
			County Executive			
			Finance Committee			
			Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.			

