

From: MacKinnon, Lisa
Sent: Tuesday, July 9, 2024 6:09 PM
To: Miles, Patrick; Kemp, Chad; Engelberger, Michael; Gray, Anthony; Huelsemann, Kierstin; Postler, Don; Smith, Sarah
Subject: REMINDER: Please bring the topic of program evaluation proposals to your respective standing committees in August and September if you intend to make a proposal to the Executive Committee this fall--see attached information
Attachments: Guidance for Supervisors in Proposing Program Eval topics__July 2024 update.pdf; List of Program Evaluations Conducted by Dane County Board Office 2012-2024--Updated June 2024.pdf; TEMPLATE for program evaluation proposals_v.July 2024.docx

Hello, Executive Committee members:

At the Executive Committee's 6/20/24 meeting, we discussed the annual program evaluation function of the County Board Office and next steps for development of program evaluation proposals.

I am reaching out to remind you to decide if you want to put the topic on your upcoming standing committee agendas (August/September/early October at the latest) for discussion and possible action by your committees. Any proposal for program evaluations that you/your standing committee wants considered for possible selection by the Executive Committee will need to be submitted to me no later than October, at which time I will share it with the Chair and it will be placed on the Executive Committee agenda for consideration at a fall meeting of the Exec Committee. Also feel free to discuss your evaluation proposal with Chair Miles prior to submission.

I have attached the following three documents to help inform your discussions. Please share these with your standing committees if /when you place the topic on your agendas. Note I am cc'ing standing committee staff on this email so they are also in the loop on this.

- 1) Guidance for development of program evaluation topic proposals
- 2) A list of past Dane County Board program evaluations
- 3) A template for your proposal (This is new this year. It is intended to assist you with developing your proposal.)

Again, please don't hesitate to reach out via email or my work cell—608/640-0002—if you have additional questions after reviewing the attached materials. I will notify any standing committee/individual supervisor sponsor of a program evaluation proposal when the Exec Committee plans to consider the submitted proposals this fall.

Thank you,
Lisa

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Dane County occupies the ancestral, traditional, and contemporary lands of the Ojibwe, Ho-Chunk, Myaamia, Sauk and Meskwaki, Peoria, and Kiikaapoi nations. Learn more here: <https://wisconsinfirstnations.org/ho-chunk-nation/>