



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, September 14, 2022

5:00 PM Hybrid Meeting: Attend in person at the Dane County
Regional Airport, 4000 International Lane, Madison, WI,
Conference Room 1; attend virtually via Zoom.

The meeting will be held in Conference Room 1, located at the north end of the terminal, past baggage claim. Enter any door between 1 - 6 and turn left. See below for additional instructions on how to attend the meeting and provide public testimony.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

The September 14th, 2022 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the Dane County Regional Airport, 4000 International Lane, Madison, WI. The meeting will be held in Conference Room 1, located at the far north end of the terminal, past baggage claim.

The public can access the meeting virtually with the Zoom application or by telephone. To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_Sg3pdRnISvC0_PHE02Fm5Q

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 964 8946 3471

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be un-muted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for commission members, please send them to: Gallagher.Julie@msnairport.com

A. Call To Order

Staff Present: Kim Jones, Gene Myers, Adam Ussher, Michael Stephens, Bill LeGore, Jason Percy

Commissioner Latimer Burris arrived at the end of the meeting.

Those who attended virtually: Larry Palm, Maureen McCarville, Aaron Collins

Present: 7 - PERRY ARMSTRONG, ANGELA THOMAS, JASON ILSTRUP, LARRY PALM, MAUREEN McCARVILLE, AMANI LATIMER BURRIS and AARON COLLINS

Excused: 1 - ANDREW SCHAUER

1. Pledge of Allegiance

The pledge was recited by all.

B. Consideration of Minutes

- 1. [2022 MIN-279](#) MINUTES FROM THE AUGUST 10, 2022 AIRPORT COMMISSION MEETING

Attachments: [2022 MIN-279 August 10 2022](#)

A motion was made by Commissioner ARMSTRONG, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote (5-0).

Supervisor Collins was not present at the August 10 meeting.

C. Reports of Subcommittees - None

D. Referrals (Resolutions & Ordinance Amendments)

- 1. [2022 OA-027](#) AMENDING CHAPTER 67 OF THE DANE COUNTY CODE OF ORDINANCES ADDRESSING AIRPORT TERMINAL RENT AND LANDING FEES

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2022 OA-027](#)
[2022 OA-027 F NOTE](#)
[2022 OA-027 SIGNED COPY](#)

A motion was made by Commissioner ARMSTRONG, seconded by Supervisor McCARVILLE, that the item be recommended for approval. The motion carried by a voice vote (6-0).

- 2. [2022 RES-099](#) AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR AIRPORT DATABASE CONVERSION AND ON CALL TECHNICAL SERVICES
Dane County Regional Airport Purchase of Services Agreement No. 13146

Sponsors: McCARVILLE

Attachments: [2022 RES-099](#)
[SUB to 2022 RES-099 \(PROPOSED-AIRPORT COMMISSION 9.14.22\)](#)
[SUB 1 to 2022 RES-099](#)
[2022 RES-099 FISCAL NOTE PETERSON 13146 ON CALL SERVICES](#)

This resolution was recommended for approval as amended

Michael Stephens and Adam Ussher spoke on this item.

- 3. [2022 RES-100](#) AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICE AGREEMENT FOR AIRPORT SYSTEM ADMINISTRATIVE SERVICES
Dane County Regional Airport Purchase of Services Agreement No. 13145

Sponsors: McCARVILLE

Attachments: [2022 RES-100](#)
[SUB to 2022 RES-100 \(PROPOSED-AIRPORT COMMISSION 9.14.22\)](#)
[SUB 1 to 2022 RES-100](#)
[2022 RES-100 FISCAL NOTE Operation Extension Peterson Tech 13145](#)

Michael Stephens and Adam Ussher spoke on this item.

4. [2022 RES-107](#) ADDENDUM TO CONTRACT FOR SNOW REMOVAL SERVICES AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2022 RES-107](#)
[2022 RES-107 FISCAL NOTE CM LARSEN](#)
[2022 RES-107 CONTRACT #13853B](#)
[2022 RES-107 SIGNED COPY](#)

A motion was made by Commissioner ARMSTRONG, seconded by Commissioner THOMAS, that the Resolution be recommended for approval. The motion carried by a voice vote (5-0).

Supervisor Palm abstained due to technical difficulties.

E. Items Requiring Committee Action

1. Mileage and per diem for Airport Commission Members in attendance at this, September 14, 2022 hybrid meeting of the Airport Commission.

A motion was made by Commissioner ARMSTRONG, seconded by Commissioner THOMAS, that the item be approved. The motion carried by a voice vote (6-0).

F. Presentations and Special Items

Recognition of Michael Stephens

G. Reports to Committee

1. Activity Report

Director Jones reported our service to Las Vegas has returned. We are continuously working to increase our numbers. One morning last week we had over one thousand passengers go through the checkpoint in an hour, indicating people are not arriving early enough but we are seeing our recovery.

H. Comments of the Chair

1. Arts Subcommittee membership

Chair ILSTRUP explained the roles of the two subcommittees of the Airport Commission: Arts and Noise. Commissioner Thomas volunteered for the Arts Subcommittee.

2. Noise Subcommittee membership

Chair ILSTRUP explained the roles of the two subcommittees of the Airport Commission: Arts and Noise. Supervisor PALM volunteered for the Noise Committee.

H. Future Meeting Items and Dates

Next Airport Commission Meeting tentatively scheduled for Wednesday, October 12, 2022 @ 5:30pm, but is subject to discussion based on Public Works & Transportation meeting on the same date and time.

I. Public Comment on Items not on the Agenda

NONE

J. Such Other Business as Allowed by Law

NONE

K. Adjourn

@ 5:46 P.M.

A motion was made by Supervisor McCARVILLE, seconded by Commissioner ARMSTRONG, that the meeting be adjourned. The motion carried unanimously (6-0).

Minutes respectfully submitted by Julie Gallagher, pending Airport Commission approval.