

Meal Site Review

NAME OF SITE Stoughton Area Senior Center

DATE OF VISIT 11/22/2022

COMPLETED BY CAROLINE K WERNER

Please indicate the appropriate response for each statement listed by writing YES or NO in the corresponding space. If the statement does not apply, write NA in the space. Use the space provided at the end of each section to provide additional comments or to clarify your responses.

Thank you.

A. CREATION OF AN INVITING ATMOSPHERE

- Yes 1. Were you greeted as you came in?
- No 2. If needed, was the contribution system explained?
- yes 3. Did the seating arrangement allow for new participants to be integrated into the group?
- No 4. Was there an announcement time?
- No 5. Were new participants introduced to the group?
- yes 6. Did the site appear clean & neat?
- yes 7. Were the bathrooms clean?
- yes 8. Was there a ~~bulletin board~~ ^{front reception desk} or place where notices were posted including the following:
- yes a) activity calendar ^{in monthly newsletter on reception desk}
- yes b) menu for current week and the following week
- yes 9. Was the site accessible to a handicapped person? *
- yes 10. Did participants at the site, seem to mix well together?

Comments:

#9 = currently no handicap parking place is available close to the (rear) entrance close to the reception desk. I was told that a handicap spot will be designated in the next year when the new/remodeled annex space is opened up.

B. PARTICIPANTS

- yes 1. Were participants friendly to you as a newcomer?
- yes 2. Did participants seem to enjoy talking to each other?
- yes 3. Did participants seem happy with the following?
- yes a) the site manager
- yes b) the volunteers
- yes c) the food
- N/A d) the program
= No program that day

Comments:

C. SITE MANAGER

- yes 1. Was the site manager readily identified (for example, the manager was wearing a badge or name tag)?
= by her behavior. I did not see a badge.
- yes 2. Was the site manager friendly to participants and volunteers?
- yes 3. Was the site manager helpful to people with special needs?

Comments:

D. VOLUNTEERS

- yes 1. Were volunteers readily identified by a name tag?
some were; I did not see a badge on all.
- yes 2. Did volunteers seem to enjoy their work and know what was expected of them?
= especially a woman who came in specifically to help clean up. I could tell she is apparently developmentally disabled and friendly, 😊 she wore an apron 😊

Comments:

E. RESERVATIONS

yes 1. Was making the reservation easy?

No 2. Was parking available close to the site? see comment in #9 on 1st page.

yes 3. Did the site have efficient and accurate registration procedures?

Comments:

I parked beside a tree at the top of a driveway area behind the senior center that went to a lower level parking area. In the winter snow, I did not want to walk up or down a hill, which I'd have to do if I parked in the lower level -- unless I knew how to enter the building from that level. As a new person to the center, I did not know about the

H. FOOD

yes 1. Did the meal look good?

yes 2. Did the food taste good, although I thought the pork could have been a little more tender.

yes 3. Was the meal served on time?

yes/No 4. ^{People were clean but I did not see aprons on all} Were the people serving the meal clean and wearing aprons?

yes 5. Did the food served seem to be at the right temperature?

yes Hot Food yes Cold Food

No 6. Was there a lot of left-over food on people's plates?

Comments:

After the meal, I took the opportunity to walk around on the 1st floor level beyond the meal tables. I saw people going to a table w/ boxes on it. When I looked, I saw these were apparently lost and found items and/or small items of "gadgets" that were being made available for free. Across from the table and near the front door, I saw a small ~~variety~~ variety of fruit (apples) and vegetable (squash/potatoes) to which people could help themselves for free -- probably from local farmers or gardeners. ☺

