



Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, September 17, 2018

5:30 PM

City-County Building Room 351

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A. Call To Order

Chair Miles called the meeting to order at 5:32 PM.

YGP Present: Thompson

Others Present: Greg Brockmeyer, Chuck Hicklin, Meg Krohn, Supervisor Kiefer, Pam Dunphy, Jerry Mandli, David Burscak, David Phillips, Laura Hicklin, Jan Tetzlaff, Julie Foley, Todd Violante, Kate Austin

Registrants: Kathyne Auerback, representing Movin Out, registered to speak on 2018 RPT-225

Present: 7 - CHUCK ERICKSON, JEFF PERTL, SHELIA STUBBS, CARL CHENOWETH, BILL CLAUDIUS, SHARON CORRIGAN and PATRICK MILES

Excused: 1 - JENNI DYE

B. Consideration of Minutes

1. [2018 MIN-225](#) Approval of Minutes - Personnel & Finance - August 27, 2018

Attachments: [2018 MIN-225 PF20180827](#)

A motion was made by CORRIGAN, seconded by CLAUDIUS, that the Minutes be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

2. [2018 MIN-226](#) Approval of Minutes - Personnel and Finance - September 6, 2018

Attachments: [2018 min-226 PF20180906](#)

A motion was made by ERICKSON, seconded by CHENOWETH, that the Minutes be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

C. Fund Transfers

1. [2018 FTR-07](#) FUND TRANSFER-CAPITAL PROJECTS

Sponsors: NELSON

Attachments: [2018 FTR-07 CTH Q-H-PB](#)

A motion was made by CORRIGAN, seconded by ERICKSON, that the Fund Transfer be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

2. [2018 FTR-11](#) 2018 FTR-11 180711-2018 - 09 CCS FUNDING INCREASE

Attachments: [2018 FTR-11 180711-2018 - 09 CCS FUNDING INCREASE](#)

A motion was made by STUBBS, seconded by PERTL, that the Fund Transfer be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

3. [2018 FTR-13](#) 2018 FTR-13 180815-2018-10 IV DRUG FUNDS

Attachments: [2018 FTR-13 180815-2018-10 IV DRUG FUNDS](#)

A motion was made by STUBBS, seconded by CLAUSIUS, that the Fund Transfer be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

4. [2018 FTR-15](#) Request for Transfer of Funds - District Attorney Victim Witness - One Time Additional Federal Grant Funds

Attachments: [2018 FTR-15 VW GRANT FUNDS](#)

A motion was made by STUBBS, seconded by CORRIGAN, that the Fund Transfer be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

D. Referrals (Resolutions & Ordinance Amendments)

1. [2018 OA-004](#) AMENDING CHAPTER 46 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING MICRO MARKET PERMIT FEE

Sponsors: SALOV and JONES

Attachments: [2018 OA-004](#)
[2018 OA-004 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

2. [2018 OA-007](#) 2018 OA-007 AMENDING CHAPTER 47.17(5) OF THE DANE COUNTY CODE OF ORDINANCES REGARDING ANIMAL WASTE ON BALCONIES

Sponsors: SALOV

Attachments: [2018 OA-007](#)

[2018 OA-007 Fiscal Note](#)

[Sub to 2018 OA-007 Proposed - Salov](#)

A motion was made by CORRIGAN, seconded by CLAUSIUS, that the Ordinance be tabled. The motion carried by a voice vote 7-0 (YGP 1-0).

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Ordinance be removed from the table. The motion carried by a voice vote 7-0 (YGP 1-0).

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

3. [2018 OA-011](#) AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING APPOINTMENT OF DEPARTMENT HEADS

Sponsors: KIEFER

Attachments: [2018 OA-011](#)

A motion was made by CHENOWETH, seconded by PERTL, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

4. [2018 OA-012](#) AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING EMPLOYEE PROBATIONARY PERIODS

Sponsors: MILES

Attachments: [2018 OA-012](#)

A motion was made by CORRIGAN, seconded by CHENOWETH, that the Ordinance be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

5. [2018 RES-136](#) APPROVING AGREEMENTS AND PURCHASES SUPPORTING AN AFFORDABLE HOUSING PROJECT FOR THE GORMAN GRANDFAMILY PROJECT IN THE CITY OF MADISON

Sponsors: CHAWLA, BOLLIG, DANNER, KILMER, KOLAR, KRAUSE, LEVIN, McCARVILLE, NELSON, PERTL, RUSK, SCHAUER, SCHWELLENBACH and STUBBS

Attachments: [2018 RES-136](#)
[2018 RES-136 Fiscal Note](#)
[2018 RES-136 CONTRACT #13483](#)

A motion was made by STUBBS, seconded by CLAUSIUS, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

6. [2018 RES-161](#) AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE OFFICE OF NATIONAL DRUG CONTROL POLICY, MILWAUKEE HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA), GRANT G18ML0014A

Sponsors: RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH

Attachments: [2018 RES-161](#)
[2018 RES-161 Fiscal Note](#)
[2018 RES-161 CONTRACT #13446](#)

A motion was made by CORRIGAN, seconded by CLAUSIUS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

7. [2018 RES-162](#) AUTHORIZING ACCEPTANCE OF TRAINING GRANT TO CONDUCT RAD-I.Q. TRAINING

Sponsors: RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH

Attachments: [2018 RES-162](#)
[2018 RES-162 FISCAL NOTE](#)
[2018 RES-162 CONTRACT #13450](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

8. [2018 RES-163](#) AUTHORIZING ACCEPTANCE OF TRAINING GRANT TO CONDUCT ADVANCED HAZMAT IQ ABOVE AND BELOW THE LINE
- Sponsors:** RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH
- Attachments:** [2018 RES-163](#)
[2018 RES-163 FISCAL NOTE](#)
[2018 RES-163 CONTRACT #13448](#)
- A motion was made by CORRIGAN, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).
9. [2018 RES-164](#) AUTHORIZING ACCEPTANCE OF TRAINING GRANT TO CONDUCT HAZMAT I.Q. PROPANE TRAINING
- Sponsors:** RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH
- Attachments:** [2018 RES-164](#)
[2018 RES-164 FISCAL NOTE](#)
[2018 RES-164 CONTRACT #13451](#)
- A motion was made by STUBBS, seconded by CORRIGAN, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).
10. [2018 RES-165](#) AUTHORIZING ACCEPTANCE OF TRAINING GRANT TO CONDUCT HAZMAT TOXIC MEDIC TRAINING
- Sponsors:** RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH
- Attachments:** [2018 RES-165](#)
[2018 RES-165 Fiscal Note](#)
[2018 RES-165 CONTRACT #13449](#)
- A motion was made by CORRIGAN, seconded by PERTL, that the Resolution Requiring 2/3rds Vote be postponed indefinitely in committee. The motion carried by a voice vote 7-0 (YGP 1-0).
11. [2018 RES-178](#) AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WI HABITAT PARTNERSHIP FUND - WI DEPARTMENT OF NATURAL RESOURCES
- Sponsors:** RIPP and RITT
- Attachments:** [2018 RES-178](#)
[2018 RES-178 Fiscal Note](#)
[2018 RES-178 CONTRACT #13462](#)
- A motion was made by ERICKSON, seconded by CORRIGAN, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

12. [2018 RES-180](#) AUTHORIZING AN ADDENDUM TO A PURCHASE OF SERVICES CONTRACT WITH THE TOWN OF WESTPORT

Sponsors: RITT

Attachments: [2018 RES-180](#)
[2018 RES-180 Fiscal Note](#)
[2018 RES-180 CONTRACT #12629B](#)

A motion was made by CORRIGAN, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

13. [2018 RES-184](#) AUTHORIZING SUPPLEMENTAL LEASE WITH USDA FARM SERVICE AGENCY AT LYMAN ANDERSON AGRICULTURE & CONSERVATION CENTER

Sponsors: RITT

Attachments: [2018 RES-184](#)
[2018 RES-184 Fiscal Note](#)
[2018 RES-184 CONTRACT #6602E](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

14. [2018 RES-185](#) CONTRACT CHANGE ORDERS NO. 97-111 FOR THE DANE COUNTY MEDICAL EXAMINER'S OFFICE BUILDING

Sponsors: NELSON

Attachments: [2018 RES-185](#)
[2018 RES-185 FISCAL NOTE](#)
[2018 RES-185 CO'S 97-111](#)

A motion was made by CORRIGAN, seconded by PERTL, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

15. [2018 RES-186](#) AUTHORIZING THE PURCHASE OF LAND FOR THE ICE AGE NATIONAL SCENIC TRAIL

Sponsors: KNOLL, BUCKINGHAM, DYE, ERICKSON, JONES, RITT, RUSK and WEGLEITNER

Attachments: [2018 RES-186](#)
[2018 RES-186 Fiscal Note](#)
[2018 RES-186 Map IceAgeTrail](#)

A motion was made by ERICKSON, seconded by PERTL, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

16. [2018 RES-188](#) CONTRACT CHANGE ORDERS NO. 78-80 FOR THE DANE COUNTY EAST HIGHWAY GARAGE & SALT STORAGE FACILITY.

Sponsors: NELSON

Attachments: [2018 RES-188](#)
[2018 RES-188 FISCAL NOTE](#)
[2018 RES-188 CO'S 78-80](#)

A motion was made by STUBBS, seconded by CORRIGAN, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

17. [2018 RES-189](#) AUTHORIZING BADGER ROAD LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - CYF DIVISION

Sponsors: KUHN, BUCKINGHAM, CHENOWETH, CLAUSIUS, EICHER and VELDRAN

Attachments: [2018 RES-189](#)
[2018 RES-189 FISCAL NOTE](#)
[2018 RES-189 CONTRACT #13244B](#)

A motion was made by STUBBS, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

18. [2018 RES-190](#) CONTRACT CHANGE ORDER #8 TO CONTRACT FOR BIOFORM USA, INC. FOR BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION (PHASE III).

Sponsors: NELSON

Attachments: [2018 RES-190](#)
[2018 RES-190 FISCAL NOTE](#)
[2018 RES-190 CO#8](#)

A motion was made by PERTL, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

19. [2018 RES-192](#) ADDENDUM AGREEMENT NO. 1 FOR HAZARDOUS WASTE-CLEAN SWEEP

Sponsors: NELSON

Attachments: [2018 RES-192](#)
[2018 RES-192 FISCAL NOTE](#)
[2018 RES-192 CONTRACT #12803A](#)

A motion was made by CHENOWETH, seconded by CORRIGAN, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

20. [2018 RES-193](#) AWARD OF CONTRACT FOR INMATE LAUNDRY AND LINEN SERVICE

Sponsors: RUSK, KRAUSE, McCARVILLE and SCHWELLENBACH

Attachments: [2018 RES-193](#)
[2018 RES-193 Fiscal Note](#)
[218 RES-193 CONTRACT #13465](#)

A motion was made by CORRIGAN, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

21. [2018 RES-194](#) CONTRACT CHANGE ORDER #9 TO CONTRACT FOR BIOFERM USA, INC. FOR BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION (PHASE III)

Sponsors: NELSON

Attachments: [2018 RES-194](#)
[2018 RES-194 FISCAL NOTE](#)
[2018 RES-194 CO#9](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote.

22. [2018 RES-206](#) AMENDING DANE COUNTY PLANNING AND DEVELOPMENT DEPARTMENTS 2018 BUDGET TO TRANSFER FUNDS TO THE DANE COUNTY CLERK'S 2018 BUDGET TO FACILITATE THE COMPLETION AND EXECUTION OF THE VOTER ID EDUCATION PLAN

Sponsors: MILES

Attachments: [2018 RES-206](#)
[2018 RES-206 FISCAL NOTE](#)

A motion was made by STUBBS, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

23. [2018 RES-224](#) MERGING TWO PART-TIME FOOD SERVICE HELPER POSITIONS AT CONSOLIDATED FOOD SERVICE

Sponsors: MILES

Attachments: [2018 RES-224](#)
[2018 RES-224 FISCAL NOTE](#)

A motion was made by CORRIGAN, seconded by PERTL, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 7-0 (YGP 1-0).

E. Items Requiring Committee Action

1. [2018 ACT-151](#) Request to Fill Position Vacant for More than Six Months - Public Health - Nurses (#2696, #1406, #2848)

Attachments: [2018 act-151 PF Public Health Nurses \(3\)](#)
[2018 act-151 PF Public Health Nurses position description](#)

A motion was made by CORRIGAN, seconded by PERTL, that the Action Item be approved.

A motion was made by CORRIGAN, seconded by ERICKSON, that the Action Item be postponed to the Personnel & Finance Committee. The motion carried by a voice vote 7-0 (YGP 1-0).

2. [2018 ACT-152](#) Request to Fill Position Vacant for More than Six Months - Public Health - Disease Intervention Specialist (#2846)

Attachments: [2018 act-152 PH DIS 8.24.2018](#)
[2018 act-152 PH DIS 8.24.2018 PD](#)
[2018 act-152 PH DIS 8.24.2018 class spec](#)

A motion was made by CORRIGAN, seconded by PERTL, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

3. [2018 ACT-153](#) Request to Fill Position Vacant for More than Six Months - Badger Prairie Health Care Center - CNA (#2433 and #2923)

Attachments: [2018 act-153 Personnel and Finance hiring authorization memo -CNA 2433 and 2923](#)

A motion was made by CORRIGAN, seconded by STUBBS, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

4. [2018 ACT-154](#) Request for Exception to Co. Ord. 20.14(2) - Human Services - EAWS staff training 10/4/18

Attachments: [2018 ACT-154 PF Refreshment Request 8-28-18](#)

A motion was made by STUBBS, seconded by CORRIGAN, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

5. [2018 ACT-158](#) Approval of Bills and Accounts - September 17, 2018

A motion was made by CORRIGAN, seconded by PERTL, that the Action Item be approved. The motion carried by a voice vote 7-0 (YGP 1-0).

F. Reports to Committee

1. [2018 RPT-219](#) Vacancy Report - September 7, 2018

Attachments: [2018 RPT-219 VACANCY REPORT 20180907](#)

This Report was placed on file

2. [2018 RPT-225](#) Affordable Housing Development Fund Staff Team Report

Attachments: [2018 RPT-225 AHDF Awards and Summary](#)

Kathryne Auerback, representing Movin Out addressed the committee. Hicklin and Phillips answered questions of the committee. This Report was placed on file.

G. Future Meeting Items and Dates

Chenoweth requested a status report on the Pipeline Project including information on contracts.

H. Public Comment on Items not on the Agenda

None

I. Such Other Business as Allowed by Law

None

J. Adjourn

A motion was made by Vice Chair CHUCK ERICKSON, seconded by SHARON CORRIGAN, that this was adjourned. The motion carried unanimously.