

1 **2021 RES-009**

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3 **AUTHORIZING NEW HOUSING PROGRAM SPECIALIST PROJECT POSITIONS**
4 **DCDHS – HAA DIVISION**
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6 The Dane County Department of Human Services (DCDHS) continues to play a substantial role
7 in Dane County’s ongoing response to and recovery from the COVID-19 pandemic. The DCDHS’
8 Housing Access and Affordability Division (HAA) has administered multiple emergency response
9 programs providing non-congregate shelter to prevent exposure to and spread of COVID-19
10 among households experiencing homelessness, eviction prevention and rental assistance, small
11 business assistance, and more.

12 In 2021, Dane County is expecting to receive millions of dollars in emergency rental assistance
13 (ERA) from the federal and state government. More than \$8.5 million was made available earlier
14 this year, and an additional \$10 million in ERA is anticipated to be granted to Dane County by the
15 State of Wisconsin. Finally, the County is estimated to receive \$6.5 million in additional ERA from
16 the recently passed American Rescue Plan, for an overall anticipated total of \$24 million dollars
17 in federal funds to manage.

18 The ERA currently being administered through contracts and partnerships with local agencies
19 requires technical assistance, diligent oversight, and program closeout to ensure compliance with
20 complex federal regulations and reporting.

21 In addition, the proposed multi-million dollar effort to provide non-congregate shelter guests with
22 two years of rental assistance and case management to assist households in finding permanent
23 housing will require robust staff engagement, coordination, monitoring, and compliance oversight
24 as well.

25 Additional staff capacity is required in the HAA Division to monitor these contracts and manage
26 Dane County’s responsibilities related to ERA and other housing assistance. An additional 2.0
27 FTE Project Housing Program Specialists will be required.

28 NOW, THEREFORE, BE IT RESOLVED that position authority in the Human Services
29 Department is increased by 2.0 FTE, effective 6/01/2021 so as to add 2.0 FTE Project Housing
30 Program Specialists (P10) within the HAA Division Org 6080 of the Department of Human
31 Services; and,

32 BE IT FINALLY RESOLVED that the following revenue and expenditure accounts be adjusted in
33 the 2021 operating budget:
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35 Revenue

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
36 80000 81367	37 ARP Revenue	38 <u>\$120,200</u>
39 Total Revenue		\$120,200

40	Expenditure		
41	<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
42	80000 10009	Salary	\$78,200
43	80000 10099	Retirement	\$6,200
44	80000 10108	Social Security	\$6,000
45	80000 10117	Health	\$29,400
46	80000 10153	Dental	\$2,000
47	80000 10250	Salary Savings	(\$1,600)
48			
49	Total Expenditures		\$120,200