



# Dane County

## Minutes - Final Unless Amended by Committee

### Personnel & Finance Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, August 28, 2023

5:30 PM

Hybrid Meeting: Attend in person at the City County  
Building in Room 351; attend virtually via Zoom.

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See below for additional instructions on how to attend the meeting and provide public testimony.

The August 28, 2023 Personnel & Finance Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City County Building Room 351.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_7ycjvYRaSV2mtKBjxTYNMg](https://zoom.us/webinar/register/WN_7ycjvYRaSV2mtKBjxTYNMg)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 940 9542 1641

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [krohn@countyofdane.com](mailto:krohn@countyofdane.com)

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

**A. Call To Order**

Erickson called the meeting to order at 5:30 PM.

Chair Miles was present.

Others Present: Chuck Hicklin, Greg Brockmeyer, Meg Krohn, Nick Bubb, Sam Olson, Sheriff Barrett, Adam Heffron, Chris Nygaard, Carlos Pabellon, John Welch, Gloria Reyes

Registrants: Sharron Hubbard-Moyer, Derek Wallace, Karlie Maggio, JESSICA WRATHKEY, Morgan Aten, Nick Browne, Mary Ambrosavage, DAWN AMORIELLO, Brenda Swenson, Kate Gravel, JOEL HEIMAN, Megan Thurston, Mary Wambold, Laurie Lane, John Pope Jr, CHEE XIONG, Heidi Van Lanningham, Kerri Jimieson, Carol Knepfel, Samantha Yngsdal, Sheila Wolff, Kelly Ford, Reyna Vasquez, Bobby Spoden, Chad Godfroy, Lisa Feken, Coral KAst, Matthew Moberg, Erik Anderson

**Present:** 4 - CHUCK ERICKSON, ELIZABETH DOYLE, MAUREEN McCARVILLE and MATT VELDRAN

## B. Consideration of Minutes

1. [2023 MIN-237](#) Approval of Minutes - Personnel & Finance August 14, 2023

**Attachments:** [PF20230814](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Minutes be approved. The motion carried by a voice vote 4-0.

2. [2023 MIN-238](#) Approval of Minutes - Personnel & Finance August 17, 2023

**Attachments:** [PF20230817](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Minutes be approved. The motion carried by a voice vote 4-0.

## C. Referrals (Resolutions & Ordinance Amendments)

1. [2023 OA-010](#) AMENDING CHAPTER 10 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING THE DEFINITION OF "DAY CARE CENTER"

**Sponsors:** DOOLAN, KIEFER, ENGELBERGER, JOERS and GLAZER

**Attachments:** [2023 OA-010 Memo to ZLR w Attachment](#)

[2023 OA-010](#)

[2023 OA-010 FISCAL NOTE](#)

[2023 OA-010 June 27 Newspaper Notice](#)

[Email to Towns RE Dane County Zoning Ordinance Amendment, 2023](#)

[OA-010, RE Definition of Day Care Center](#)

[2023 OA-010 RE Definition of Day Care Center Memo to Towns](#)

[2023 OA-010 Town Board Action Form](#)

[2023 OA 10 Town Action Tally and Scanned Actions](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Ordinance be recommended for approval. The motion carried by a voice vote 4-0.

2. [2023 OA-040](#) AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING A CATASTROPHIC LEAVE PROGRAM

**Sponsors:** DOYLE, SMITH and DOOLAN

**Attachments:** [2023 OA-040](#)  
[2023 OA-040 FISCAL NOTE](#)

*Derek Wallace spoke in support.*

*The following registered in support: Sharron Hubbard-Moyer, Derek Wallace, Karlie Maggio, JESSICA WRATHKEY, Morgan Aten, Nick Browne, Mary Ambrosavage, Brenda Swenson, Kate Gravel, JOEL HEIMAN, Megan Thurston, Mary Wambold, Laurie Lane, CHEE XIONG, Heidi Van Landingham, Kerri Jimieson, Carol Knepfel, Samantha Yngsdal, Sheila Wolff, Kelly Ford, Reyna Vasquez, Bobby Spoden, Chad Godfroy, Lisa Feken, Coral KAst, Matthew Moberg, Erik Anderson*

**A motion was made by McCARVILLE, seconded by DOYLE, that the Ordinance be recommended for approval. The motion carried by a voice vote 4-0.**

3. [2023 OA-048](#) AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING EMPLOYEES SERVING AS INTERIM DEPARTMENT HEADS

**Sponsors:** MILES

**Attachments:** [2023 OA-048](#)

**A motion was made by DOYLE, seconded by MILES, that the Ordinance be recommended for approval.**

**A motion was made by MILES, seconded by VELDRAN, that the Ordinance be postponed to the Personnel & Finance Committee, due back by 9/18/2023 The motion carried by a voice vote 4-0.**

4. [2023 RES-125](#) AMENDING THE 2023 OPERATING BUDGET AND AUTHORIZING ACCEPTANCE OF A DONATION FOR REUNIFICATION TRAINING

**Sponsors:** McCARVILLE, HUELSEMANN, ROSE and DOOLAN

**Attachments:** [2023 RES-125](#)  
[2023 RES-125 FISCAL NOTE](#)

**A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0.**

5. [2023 RES-128](#) AUTHORIZING A BEVERAGE AGREEMENT FOR THE ALLIANT ENERGY CENTER

**Sponsors:** RIPP

**Attachments:** [2023 RES-128](#)  
[2023 RES-128 Fiscal Note](#)  
[2023 RES-128 CONTRACT #15184](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

6. [2023 RES-129](#) AUTHORIZING PURCHASE OF MICROSOFT UNIFIED SUPPORT RENEWAL

**Sponsors:** DOYLE

**Attachments:** [2023 RES-129](#)  
[2023 RES-129 FISCAL NOTE](#)  
[2023 RES-129 CONTRACT #13728D](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

7. [2023 RES-131](#) AUTHORIZING WISCONSIN DEPARTMENT OF JUSTICE GRANT FUNDING FOR A SAFE NEIGHBORHOODS PROJECT

**Sponsors:** ANDRAE and ROSE

**Attachments:** [2023 RES-131](#)  
[2023 RES-131 FISCAL NOTE](#)  
[2023 RES-131 CONTRACT #15186](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0.

8. [2023 RES-132](#) CONTRACT ADDENDUM #3 TO THE AGREEMENT WITH SCS ENGINEERS FOR ENGINEERING DESIGN AND PERMITTING SERVICES

**Sponsors:** RIPP

**Attachments:** [2023 RES-132](#)  
[2023 RES-132 FISCAL NOTE](#)  
[2023 RES-132 CONTRACT #14888C](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

9. [2023 RES-134](#) AWARD OF AGREEMENT FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR ALLIANT ENERGY CENTER HVAC CONTROLS UPGRADES, 1919 ALLIANT ENERGY CENTER WAY, MADISON, WI  
CONTRACTOR: STRANG, INC.

**Sponsors:** RIPP

**Attachments:** [2023 RES-134](#)  
[2023 RES-134 FISCAL NOTE](#)  
[2023 RES-134 CONTRACT #15191](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

10. [2023 RES-137](#) AWARD OF CONTRACT FOR AUDIT SERVICES

**Sponsors:** DOYLE

**Attachments:** [2023 RES-137](#)  
[2023 RES-137 Fiscal Note](#)  
[2023 RES-137 CONTRACT #15194](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

11. [2023 RES-138](#) AWARD OF CONTRACT FOR CSS PARKING RAMP-SECURITY CAMERA SYSTEM FOR THE CAPITOL SQUARE SOUTH PARKING RAMP, 113 SOUTH HENRY STREET, MADISON, WI  
CONTRACTOR: UNIVERSAL POWER & SYSTEMS, INC.

**Sponsors:** RIPP

**Attachments:** [2023 RES-138](#)  
[2023 RES-138 FISCAL NOTE](#)  
[2023 RES-138 CONTRACT #15192](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

12. [2023 RES-139](#) AUTHORIZING A PURCHASE OF LAND IN THE TOWN OF VERONA AND TOWN OF MONTROSE FOR THE SUGAR RIVER WILDLIFE AREA

**Sponsors:** BARE, CHAWLA, RITT, COLLINS, ROSE and ANDRAE

**Attachments:** [2023 RES-139](#)  
[2023 RES-139 FISCAL NOTE](#)  
[2023 RES-139 SUBJECT MAP](#)  
[2023 RES-139 AREA MAP](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0.

13. [2023 RES-144](#) AUTHORIZING AMENDMENT OF 2023 BUDGET TO ACCEPT COST-SHARE FUNDS

**Sponsors:** CHAWLA

**Attachments:** [2023 RES-144](#)  
[2023 RES-144 FISCAL NOTE](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0.

14. [2023 RES-145](#) AUTHORIZING DONATION OF FUNDS FOR CHAINSAW WORKSHOPS FOR WOMEN FROM THE FOUNDATION FOR DANE COUNTY PARKS

**Sponsors:** CHAWLA, RITT and DOOLAN

**Attachments:** [2023 RES-145](#)  
[2023 RES-145 FISCAL NOTE](#)

A motion was made by McCARVILLE, seconded by DOYLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0.

#### D. Items Requiring Committee Action

1. [2023 ACT-114](#) Request for Waiver of Bid - Alliant Energy Center - Maintenance of Coliseum Roof (Superior Soft Wash Systems)

**Attachments:** [2023 ACT-114 Bid Waiver- Coliseum Roof Maintenance](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Action Item be approved. The motion carried by a voice vote 4-0.

- 2. [2023 ACT-115](#) Request for Authorization to Accept Donation - Sheriff's Office - Fire Suppression Tool from Commonwealth Lodge #325 of the Wisconsin Free and Accepted Masons

**Attachments:** [2021 Letter to PF Approval for In-Kind Donation Fire Suppression Tool PDF](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Action Item be approved. The motion carried by a voice vote 4-0.

- 3. [2023 ACT-117](#) Approval of Bills and Accounts - August 28, 2023

**Attachments:** [BILLS 08-28-23FIN-1 20230828 Per Diems April, May, June 2023 per diems](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Action Item be approved. The motion carried by a voice vote 4-0.

- 4. [2023 ACT-130](#) Request for Waiver of Bid - County Clerk - Ballot Printing (Wisconsin Graphics, Ad Madison)

**Attachments:** [2023 ACT-130 2024 Bid Waiver - Ad Madison](#)

A motion was made by McCARVILLE, seconded by VELDRAN, that the Action Item be approved. The motion carried by a voice vote 4-0.

**E. Discussion Items**

- 1. [2023 DISC-009](#) Personnel & Finance Committee Oversight of Department Head Hiring Process

The committee discussed the role of Personnel & Finance in the hiring process for Department Heads.

**F. Future Meeting Items and Dates**

The committee will meet on 9/7/2023 at 6:30 PM for bond sale and 9/18/2023 for next regular meeting.

**G. Public Comment on Items not on the Agenda**

None

**H. Such Other Business as Allowed by Law**

None



**I. Closed Session - WPPA Deputy & Supervisory Bargaining Discussion**

A motion was made by McCARVILLE, seconded by VELDRAN, that the committee enter into closed session to discuss collective bargaining strategies for labor negotiations. The authority for a closed session for such purposes is Sec. 19.85(1) (e) Wisconsin Statutes. The motion carried by the following vote:

**Ayes:** 4 - Vice Chair ERICKSON, Chair DOYLE, Supervisor McCARVILLE and Supervisor VELDRAN

**J. Return to Open Session**

A motion was made by McCARVILLE, seconded by VELDRAN, that the be exit out of closed session. The motion carried by the following vote:

**Ayes:** 4 - Vice Chair ERICKSON, Chair DOYLE, Supervisor McCARVILLE and Supervisor VELDRAN

**K. Adjourn**

A motion was made by McCARVILLE, seconded by VELDRAN, that the meeting be adjourned at 6:31 PM. The motion carried unanimously.

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

Dane County Controller's Office at 608-266-4110 or krohn@countyofdane.com

[2023](#)  
[RPT-255](#)

Personnel & Finance - Registration List August 28, 2023

**Attachments:** [PF20230828 Final](#)