

# FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Parks	LEGISTAR FILE	2018 FTR-36		
<b>TRANSFER AMOUNT(S) FROM</b>				<b>CURRENT BALANCES</b>			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	11,000	Schumacher Friends Revenue	LEWSLUNY 80271				
2							
3							
4							
5							
<b>TRANSFER AMOUNT(S) TO</b>				<b>CURRENT BALANCES</b>			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	11,000	Schumacher Farm Restoration	LEWSLUNY 57104				
2							
3							
4							
5							
<b>EXPLANATION</b>				<b>APPROVALS</b>			
To increase Schumacher Friends Revenue and Schumacher Farm Restoration Expense \$11,000 to reflect the change orders requested by the Friends of Schumacher Farm Park. The Friends agreed to reimburse Dane County for these costs. These funds shall carry forward until expended.					DATE	APPROVED	DENIED
				Controller			
				County Executive			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							