

Dane County Contract Cover Sheet

Dept./Division	Sheriff's Office, Field Services Division	Contract # <small>Admin will assign</small>	13607
Vendor Name	Wisconsin Department of Justice	Addendum	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vendor MUNIS #	2155	Type of Contract	
Brief Contract Title/Description	The Wisconsin Department of Justice is providing grant funding to the Dane County Narcotics Task Force for the purchase vehicles and equipment.	<input type="checkbox"/>	Dane County Contract
Contract Term	1-11-2019 through 12-31-2019	<input checked="" type="checkbox"/>	Grant
Total Contract Amount	\$ 50,000	<input type="checkbox"/>	County Lessee
		<input type="checkbox"/>	County Lessor
		<input type="checkbox"/>	Intergovernmental
		<input type="checkbox"/>	Purchase of Property
		<input type="checkbox"/>	Property Sale
		<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	SHRFFLD	Obj Code	New Exp Line	Amount	\$ 50,000
Req #	Org Code	SHRFFLD	Obj Code	New Rev Line	Amount	\$ 50,000
Year	Org Code		Obj Code		Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.						
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.						
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.					Res #	520
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.					Year	2018

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	2/7/19		
CA	Controller		2/12/19	
CCJ	Purchasing	2/20/19	2/20/19	
JJ	Corporation Counsel	2-8-19	2-8-19	
DL	Risk Management	2/8/19	2/8/19	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Lillian Radivojevich	Name	Lieutenant Erik Fuhremann
Phone #	(608) 284-4801	Phone #	
Email	radivojevich@danesherriff.com	Email	efuhrmann@cityofmadison.com
Address	PSB, 115 West Doty Street, Madison, WI, 53703	Address	Dane County Narcotics Task Force, 211 S. Caroll Street, Madison, WI, 53703

Certification: The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
		2-5-19
	Printed Name	
	Jeff Hook, Chief Deputy	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Division of Law Enforcement Services
Training and Standards Bureau

17 West Main Street
P.O. Box 7070
Madison, WI 53707-7070
(608) 266-8800
FAX (608) 266-7869
V/TTY 1-800-947-3529

January 11, 2019

Lieutenant Erik Fuhremann
Commander DCNTF
Dane County Narcotics Task Force
211 S Carroll Street
Madison, WI 53703-3400

RE: Drug Offender Interdiction
DOJ Grant Number: 2019-DT-01-14921

Dear Lieutenant Fuhremann:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to Dane County in the amount of \$50,000. Funding is provided by the State of Wisconsin to support the investigation and response to drug trafficking within the state. This grant supports Dane County's Drug Offender Interdiction Program.

To accept this award, have the authorized official sign the *Signatory Page* in addition to initialing the bottom right corner of Attachment A. The project director should sign the acknowledgement notice. One of the two award packets enclosed should be returned to DOJ within 30 days. The other should be maintained for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,

Joshua L. Kaul
Wisconsin Attorney General

JLK:ja

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: Dane County
Project Title: Drug Offender Interdiction
Grant Period: From 1/1/2019 To 12/31/2019
Grant Number: 2019-DT-01-14921 Program Area: 1

APPROVED BUDGET

	<u>State Funds</u>
Personnel	
Employee Benefits	
Travel (Including Training)	
Equipment	\$45,000
Supplies & Operating Expenses	\$5,000
Consultants	
Other	
TOTAL APPROVED BUDGET	\$50,000

Award Conditions:

1. Budget changes in excess of 10% of the approved line item amount and **any** increases for personnel compensation not included in the approved budget require approval from DOJ. **All changes to the contractual category require prior DOJ approval.**
2. Failure to submit an acceptable Equal Employment Opportunity Plan (if required under 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of DOJ's Certified Assurances and may result in grant termination.
3. To be allowable under a grant program, costs must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
4. Grant funds will be disbursed upon DOJ receipt of copies of paid vendor invoices and requests for reimbursement (G-2).
5. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
6. Any changes in personnel involved with the grant including the project director, financial officer and/or signatory needs to be reported in a modification to DOJ via Egrants.
7. Recipient fully understands DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
8. Reimbursement for mileage from the grant will be limited to the state of Wisconsin maximum of \$.51 per mile. Reimbursement for in-state hotel rates will be limited to the State of Wisconsin maximum of \$82.00 per night.
9. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition.
10. The Wisconsin Department of Justice reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to the Department of Justice such as background check fees, etc.
11. **All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of grant award documents.**

**LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE
ACKNOWLEDGEMENT NOTICE**

Date January 2019
Grantee: Dane County Grant No. 2019-DT-01-14921
Project Title: Drug Offender Interdiction

The following reporting requirements apply to your grant award.

PROGRESS REPORTS must be submitted on a scheduled basis and **should be completed in Egrants:** <http://www.doj.state.wi.us/>, scroll to the bottom of the website, under Resources, (in blue) and click on Grants. Narrative reports on the status of your project are due to DOJ on:

<u>4/12/2019</u>	<u>7/12/2019</u>	<u>10/12/2019</u>	<u>1/30/2020 Final</u>
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NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/30 includes October, November and December program activity.

FINANCIAL REPORTS serve two functions: to report fiscal status and to request funds. Requesting reimbursement is done by completing the Fiscal Report in Egrants and attaching any other supporting documentation. This grant is set up to certify with electronic signatures in the Egrants Fiscal Report. Reports are due to DOJ on:

<u>4/12/2019</u>	<u>7/12/2019</u>	<u>10/12/2019</u>	<u>1/30/2020 Final</u>
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NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/30 includes October, November and December program activity.

Complete and return a W-9 Taxpayer Identification Number Verification Form, enclosed.

OTHER: _____

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

1/30/19
Date

Erik Fuhremann, Project Director
Erik Fuhremann