

# CONTRACT COVERSHEET

*NOTE: Shaded areas are for County Executive review.*

|  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
|--|--|--------------------------|--|----------|---|--|---|-------------------------------------|-----|--------------------------|--------------------------|----------|--------------------------|--------------------------|-----------|--------------------------|--------------------------|-------------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|---------------|--------------------------|--------------------------|--------|--------------------------|
| DEPARTMENT<br><b>Public Works, Highway &amp; Transportation</b>  | CONTRACT/ADDENDUM #:<br><span style="font-size: 1.5em; font-weight: bold;">13157</span>  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS   | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-bottom: 1px solid black;">Contract</td> <td style="width: 40%; border-bottom: 1px solid black;">If Addendum, please include original contract number</td> <td style="width: 30%; border-bottom: 1px solid black;">Addendum</td> </tr> <tr> <td style="text-align: center;">↓</td> <td></td> <td style="text-align: center;">↓</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;">POS</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Co Lesse</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Co Lessor</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Intergovernmental</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Purchase of Property</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Property Sale</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | Contract                 | If Addendum, please include original contract number | Addendum | ↓ |  | ↓ | <input checked="" type="checkbox"/> | POS | <input type="checkbox"/> | <input type="checkbox"/> | Co Lesse | <input type="checkbox"/> | <input type="checkbox"/> | Co Lessor | <input type="checkbox"/> | <input type="checkbox"/> | Intergovernmental | <input type="checkbox"/> | <input type="checkbox"/> | Purchase of Property | <input type="checkbox"/> | <input type="checkbox"/> | Property Sale | <input type="checkbox"/> | <input type="checkbox"/> | Other: | <input type="checkbox"/> |
| Contract   | If Addendum, please include original contract number   | Addendum                 |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| ↓  |  | ↓                        |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input checked="" type="checkbox"/>  | POS  | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Co Lesse   | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Co Lessor  | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Intergovernmental  | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Purchase of Property   | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Property Sale  | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| <input type="checkbox"/>   | Other:   | <input type="checkbox"/> |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 2. This contract is discretionary <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 3. Term of Contract or Addendum: From: <u>1/1/17</u> To: <u>12/31/19</u>   |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 4. Amount of Contract or Addendum <b>\$0</b>   |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 5. Purpose:<br>Jurisdictional transfer of CTH M/Main St from Prairie Oaks Drive north to it's southern intersection with Stoney Ridge Circle on November 1, 2019.  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 6. Vendor or Funding Source: <b>City of Verona</b>   |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 7. MUNIS Vendor Code: <b>1391</b>  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 8. Bid/RFP Number:   |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 9. If grant: Funds Positions? <input type="checkbox"/> YES <input type="checkbox"/> NO      Will require on-going or matching funds? <input type="checkbox"/> YES <input type="checkbox"/> NO  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 10. Are funds included in the budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 11. Account No. & Amount, Org. & Obj. _____ Amount \$ _____<br>Account No. & Amount, Org. & Obj. _____ Amount \$ _____<br>Account No. & Amount, Org. & Obj. _____ Amount \$ _____  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 12. Is a resolution needed: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO      If "YES," please attach a copy of the Resolution.<br>If Resolution has already been approved by the County Board, Resolution No. & date of adoption <u>2017 RES-080</u> |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 13. Does Domestic Partner equal benefits requirement apply? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |
| 14. Director's Approval <i>[Signature]</i>   |  |                          |  |          |   |  |   |                                     |     |                          |                          |          |                          |                          |           |                          |                          |                   |                          |                          |                      |                          |                          |               |                          |                          |        |                          |

### CONTRACT REVIEW/APPROVALS

### VENDOR

| Initials                               | Ftnt  | Date In       | Date Out      |
|--|-------|---------------|---------------|
| <i>[Signature]</i> Received            | _____ | <u>7-5-17</u> | _____         |
| <i>[Signature]</i> Controller          | _____ | _____         | <u>7/5/17</u> |
| <i>[Signature]</i> Corporation Counsel | _____ | <u>7/5/17</u> | <u>7/5/17</u> |
| <i>[Signature]</i> Risk Management     | _____ | <u>7/5/17</u> | <u>7/5/17</u> |
| _____ ADA Coordinator                  | _____ | _____         | _____         |
| _____ Purchasing Agent                 | _____ | _____         | _____         |
| _____ County Executive                 | _____ | _____         | _____         |

|   |
|---|
| Vendor Name & Address<br>City of Verona<br>111 Lincoln St<br>Verona, WI 553593-1520 |
| Contact Person<br>Kami Scofield   |
| Phone No.<br>848-9947   |
| E-mail Address<br>kami.scofield@ci.verona.wi.us                                     |

**Footnotes:**

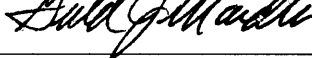
1. \_\_\_\_\_
2. \_\_\_\_\_

|   |
|---|
| <b>Return To:</b> Name/Title: <u>Jim Matzinger</u> Dept.: <u>PW, Highway &amp; Transportation</u><br>Phone: <u>266-4040</u> Mail Address: <u>2302 Fish Hatchery Rd</u><br>E-mail: <u>matzinger@countyofdane.com</u> <u>Madison WI 53713</u> |
|---|

**CERTIFICATION**

The attached contract: *(Check as many as apply)*

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract which has been reviewed or developed by corporation counsel which has not been changed since that review/development
- is a non-standard contract previously reviewed or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy<sup>1</sup>
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy<sup>1</sup>

Date: 7/5/17 Signed:   
 Telephone Number: 266-4039 Print Name: Gerald Mandli

**MAJOR CONTRACTS REVIEW (DCO Sect. 25.20)** This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

**EXECUTIVE SUMMARY** *(Attach additional pages, if needed).*

1. **Department Head**  Contract is in the best interest of the County.  
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: 5/18/17 Signature: \_\_\_\_\_

2. **Director of Administration**  Contract is in the best interest of the County.  
Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

3. **Corporation Counsel**  Contract is in the best interest of the County.  
Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

<sup>1</sup>A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract my means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

**AGREEMENT FOR THE JURISDICTIONAL TRANSFER OF CTH M/MAIN STREET  
IN THE CITY OF VERONA**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the County of Dane, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as “COUNTY”), and the City of Verona; a municipal corporation in the State of Wisconsin (hereinafter referred to as “CITY”)

**WITNESSETH:**

**WHEREAS** CITY and COUNTY have determined that certain portions of County Trunk Highway (“CTH”) M/Main Street, located in and adjacent to CITY, are in need of reconstruction (the “Project”), and the cost sharing of the Project is covered under separate agreements with the City of Madison by CITY AND COUNTY, respectively; and

**WHEREAS** the Project is scheduled to be completed in 2019; and

**WHEREAS** this Agreement addresses the jurisdictional transfer of CTH M/Main Street, from Prairie Oaks Drive north to its southern intersection with Stoney Ridge Circle, a distance of 0.43 of a mile, after the Project is complete; and

**WHEREAS**, COUNTY has obtained consent of the CITY as required by Wis. Stat. 83.025(1)(a) to delete this portion of CTH M from the county trunk highway system. CITY consent was obtained on June 26, 2017 at a meeting of the CITY Council; and

**WHEREAS**, COUNTY obtained the consent of the Department as required by Wis. Stat. 83.025(1)(a) to delete this portion of CTH M from the county trunk highway system on May 16, 2017; and

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, CITY and COUNTY do agree as follows:

1. CITY agrees to accept jurisdiction of CTH M/Main Street, from Prairie Oaks Drive north to its southern intersection with Stoney Ridge Circle, a distance of 0.43 of a mile (the “Jurisdictional Transfer”), on November 1, 2019. CITY and COUNTY agree as follows with respect to the Jurisdictional Transfer.
  - a. All regulatory authority and responsibility over the roadway subject to the Jurisdictional Transfer shall be transferred to CITY, including, but not limited to, all access rights and permitting control. Further, the City of Verona Police Department shall have jurisdiction over the roadway subject to the Jurisdictional Transfer.

- b. Any State of Wisconsin or federal aid associated with the roadway subject to the Jurisdictional Transfer shall also be transferred to CITY on November 1, 2019.
  - c. State of Wisconsin levy adjustments shall be made to reflect the Jurisdictional Transfer, effective November 1, 2019.
2. During the term of this Agreement, CITY and COUNTY, each for itself, agree to abide by its own equal employment and nondiscrimination policies and affirmative action plan.
3. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.
4. This Agreement may be amended in writing upon agreement by both parties.
5. Each party warrants for itself that it has complied with all necessary requirements to execute this Agreement and that the person executing this Agreement on its behalf is authorized to do so.
6. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE**

**FOR THE COUNTY:**

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Joe Parisi, Dane County Executive

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Scott McDonell, Dane County Clerk

**FOR THE CITY OF VERONA:**

Date Signed: 6/26/17

Jon Hochhammer  
Jon Hochhammer, Mayor

Date Signed: 6/26/17

Ellen Clark  
Ellen Clark, City Clerk