

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 585
Vote Required:		Ordinance Amendment No. _____
Majority <u>X</u>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE RENEWAL WITH COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF  
MADISON FOR SPACE AT 2300 S. PARK STREET (VILLAGE ON PARK) – DCDHS – CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Department of Human Services (DHS) has been leasing space for its South Madison Office at 2300 S. Park Street since 1995. In May 2009, the Community Development Authority of the City of Madison entered into a lease with the County for approximately 23,085 square feet of space comprised of 22,400 square feet of office space and 685 square feet of storage space.

The original term of the lease is ten (10) years, ending on April 30, 2019. The lease includes two (2) options to extend the lease for consecutive periods of five (5) years each and contains an annual 3% escalator for the office space base rent and an annual 2% escalator on the storage space

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

DHS desires to continue to occupy its current space and wishes to exercise its extension option. The monthly base rental rate beginning May 1, 2019 is \$28,387.05 or \$340,644.60 annually. All other terms and condition of the original lease remain in full force and effect.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- X Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- X No Budget Effect
  - \_\_\_\_\_ Increases Rev. Budget
  - \_\_\_\_\_ Increases Exp. Budget
  - \_\_\_\_\_ Decreases Rev. Budget
  - \_\_\_\_\_ Decreases Exp. Budget
  - \_\_\_\_\_ Increases Position Authority
  - \_\_\_\_\_ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$227,096		\$340,665		Federal				
Contractual Services					State				
Capital					Other				
Total	\$227,096	\$0	\$340,665	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
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