



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
EMPLOYEE RELATIONS DIVISION

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GREG BROCKMEYER
Director of Administration

AMY UTZIG
Human Resources Director

MEMORANDUM

DATE: February 20, 2018

TO: Janel Heinrich

FROM: Amy Utzig
Human Resources Director

SUBJECT: Reclassification of several positions to Public Health Nurses.

On February 20, 2018, Greg Brockmeyer, Director of Administration, approved the reclassifications of the positions listed below to create 3.0 FTE Public Health Nurses for the JFF program.

1. Communications Coordinator, #2696, N18, 1.0 FTE= 1.0 FTE PHN
2. .4 FTE Health Equity Coordinator, #1093, P11 + .5 FTE Dietetic Specialist, #2848, G14 + .1 FTE Clerk IV #2838, G15 = 1.0 FTE PHN
3. .9 FTE Breastfeeding Coordinator, #1406, N18A + .05 FTE Public Health Nurse, #1420, N18 + .05 FTE Clerk IV, #2838, G15 = 1.0 FTE PHN

These positions are all vacant and the reclasses are effective February 18, 2018.

c: Michelle Goldade
Renee Endres
Helen Anderson
Joe Kroll
Cathy Lippart
Amy Utzig
Shannon Maier
Crystal Martzall
Jerry McDonough
File