

**2015 RES-147**  
**MODIFYING POSITION AUTHORITY**  
**DCDHS - ACS DIVISION**

The Developmental Disabilities section of the Adult Community Services Division has a substantial need for increased Social Worker / case management capacity to better serve consumers with complicated medical conditions and behaviors. A DD Social Worker who currently is 0.6 FTE is willing to go full time. The Developmental Disabilities section also has a 1.0 FTE Clerk Typist I-II position that is vacant. The increased use of electronic Medicaid Waiver records by community agencies and at the county and state level has streamlined work processes, resulting in reduced support staff workload. DD system managers have determined that expanding DD Social Worker capacity is a higher priority than filling the 1.0 FTE Clerk Typist I-II vacancy.

This resolution requests that Clerk Typist I-II position authority be reduced by 0.4 FTE in order to increase DD Social Worker position authority by 0.4 FTE. This change requires that funds from ACS Division administration salary and benefit accounts be transferred to Developmental Disabilities salary and benefit accounts.

Both positions are funded by Medicaid Waiver program revenue. No GPR savings are achieved while the Clerk Typist I-II position is vacant. A decision will be made at a later date regarding whether to fill the remaining vacant 0.6 FTE Clerk Typist I-II.

NOW, THEREFORE, BE IT RESOLVED that in the Human Services Department, Adult Community Services Division, Clerk Typist I-II position authority, org code 4740, position #2199, is decreased 0.4 FTE and Social Worker position authority, org code 5070, position #1448, is increased by 0.4 FTE, effective the start of pay period #21, September 20, 2015.

BE IT FINALLY RESOLVED that the following expenditure accounts in the Department of Human Services be modified:

<b>Expenditure</b>	<b>Account Number</b>	<b>Account Title</b>	<b>Amount</b>
ACDCSMGT	AAYAAA	Salaries and Wages	\$6,600
ACDCSMGT	AAYMAA	Retirement	\$500
ACDCSMGT	AAYPAA	Social Security	\$500
ACDCSMGT	AAYSAA	Health	\$500
ACDCSMGT	AAZBAA	Dental	\$200
ACDCSMGT	AAZXAA	Salary Savings	(\$100)
ACAADMIN	AAYAAA	Salaries and Wages	(\$6,600)
ACAADMIN	AAYMAA	Retirement	(\$500)
ACAADMIN	AAYPAA	Social Security	(\$500)
ACAADMIN	AAYSAA	Health	(\$500)
ACAADMIN	AAZBAA	Dental	(\$200)
ACAADMIN	AAZXAA	Salary Savings	\$100
		Total	\$0