



# Dane County

## Minutes - Final Unless Amended by Committee

### Community Development Block Grant (CDBG) Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Tuesday, January 7, 2025

5:00 PM

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#### A. Call To Order

Meeting was called to order at 5:00pm by Chair Taylor Brown, with a quorum present.

**Staff Present:** Joanna Cervantes, Cindy Grady, Michelle Bozeman, Caleb Odorfer

**Present** 8 - GODWIN AMEGASHIE, TERESITA TORRENCE, JEREMIAH DEGOLLON, TAYLOR BROWN, KATHERINE KAMP, MARTIN LACKEY, JEFF GLAZER, and MICHAEL ENGELBERGER

**Excused** 1 - RON JOHNSON

#### B. Consideration of Minutes

[2024](#) 12-03-2024 CDBG Commission Meeting Minutes  
[MIN-372](#)

**Attachments:** [12-3-2024 CDBG Commission Meeting Minutes](#)

*The agenda stated 10-1-2024 meeting minutes, however the attachment is the correct minutes from the 12-3-2024 CDBG Commission meeting.*

**Motion was made by Supervisor Glazer and seconded by Torrence to approve the 12-3-2024 meeting minutes. Motion passed unanimously by voice vote.**

#### C. Presentations

[2024](#) URBAN TRIAGE  
[PRES-166](#)

**Attachments:** [Urban Triage Presentation 2025](#)

*Brandi Grayson from Urban Triage presented on the programs and services offered by the organization, including the Doubled-up and Unhoused Youth programs funded by CDBG and CDBG-CV grants.*

[2024  
PRES-167](#)

WWBIC (WISCONSIN'S WOMEN'S BUSINESS INITIATIVE CORPORATION)

**Attachments:** [WWBIC 2025 Dane County Presentation](#)

*WWBIC presented first, and gave an overview of the organization's trainings, services and success stories. They also discussed how the CDBG grant has supported new and existing businesses, and micro-businesses.*

3. [2024  
PRES-158](#)

CDBG/HOME 2025-2029 CONSOLIDATED PLAN - PRELIMINARY CITIZEN PARTICIPATION & SURVEY RESULTS

**Attachments:** [Citizen Participation & Survey Results](#)

*Cindy Grady presented on the preliminary results from the community surveys and engagement meetings; and noted that the visuals are in draft format. The data and information will be used, along with other components, in the 2025-2029 Consolidated Plan and will help to guide the funding priorities for the next five years. A public hearing on the draft Consolidated Plan is tentatively scheduled for March 2025.*

## D. Action Items

1. [2024  
ACT-302](#)

APPOINTMENT TO APPLICATION REVIEW TEAM

**Attachments:** [CDBG Commission Subcommittees - Ch 15.40](#)  
[Proposal Viewer & Evaluation Agreement](#)

*Chair Brown asked for volunteers for the Application Review Team, which will review and score applications for the 2026 CDBG/HOME funding. The subcommittee must have a minimum of 2, but no more than 5, members.*

*Taylor Brown, Supervisor Glazer, Kathy Kamp and Martin Lackey volunteered to be on the Application Review Team. Jeremiah DeGollon volunteered as an alternate, should any members have a conflict of interest with applicants.*

**Motion was made by Chair Brown and seconded by Kamp to approve the appointments to the Application Review Team. Motion passed unanimously by voice vote.**

## E. Reports to Committee

1. [2024  
RPT-436](#)

CDBG COMMISSION RE-APPOINTMENTS FOR DANE COUNTY CDBG COMMISSION

**Attachments:** [CDBG Commission Terms Ending](#)

*Chair Brown indicated that terms are ending on April 19, 2025, for seven members of the CDBG Commission. If members would like to be reappointed for another 2-year term, let Cindy Grady know by the end of February. Those interested in continuing service on the Commission will be reappointed by the County Executive.*

## 2. Monitoring Updates

*Joanna Cervantes gave an update on the monitoring of grant recipients. Annually, staff are required to perform a risk analysis, which scores each agency on programmatic, financial and operational categories. Staff determine which agencies need to be monitored with an on-site visit. Program Specialists have performed the necessary site visits, with the exception of 3 agencies that had to be rescheduled.*

## F. Future Meeting Items and Dates

February 4, 2025

## G. Public Comment on Items not on the Agenda

## I. Adjourn

**Motion was made by Amegashie and seconded by Kamp to adjourn the meeting at 6:18pm. Motion passed unanimously by voice vote.**

Minutes respectfully submitted by Cindy Grady pending committee approval.