

**2016**  
**Request for Waiver of Bid Procurement**

I. Program Description and Current Operations: Nutrition Site Management

Name of Service Provider currently under contract: There are 15 Senior Focal Points providing case management services. 2015 allocations reflect:

Belleville Senior Center	\$13,857
Colonial Club Senior Activity Center	\$50,021
DeForest Area Community & Senior Center	\$15,935
East Madison/Monona Coalition of the Aging	\$24,955
Fitchburg Senior Center	\$16,500
McFarland Senior Outreach Services	\$20,451
Middleton Senior Center	\$18,000
North/Eastside Senior Coalition	\$56,872
Northwest Dane Senior Services	\$50,373
Oregon Area Senior Center	\$19,502
South Madison Coalition of the Elderly	\$59,415
Southwest Dane Senior Outreach	\$21,005
Stoughton Area Senior Center	\$22,765
Waunakee Senior Center	\$23,342
West Madison Senior Coalition	\$35,435

Name of Contract Manager: Angela Velasquez, Area Agency on Aging Program Specialist

Division: Dane County Human Services/Adult Community Services

Current Contract Total: \$448,428

Name of Program (program description): Nutrition Site Management, which includes taking reservations for meals, preparing, serving, recording and accounting of meals and donations by participants in addition to the provision of nutrition education to seniors and extensive staff training required in the management of a food service program.

- II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

When a unique or opportune buying condition exists

- III. Request for Waiver Rationale: Dane County Department of Human Services has a long history of investing in and supporting the local Senior Focal Point network, which offers a unique buying opportunity to provide geographically specific, community-based programs and services for senior adults living in Dane County. Nutrition services are an important component of the available service mix. In addition, Dane County is one of a consortium of funders of this service. State, federal and local government funding, local citizen donations and private fundraising support these services as well.

Dane County's % funding of total budgets 2014: ( 59% total)

Belleville	48%	McFarland	60%	South Madison	96%
Colonial Club	54%	Middleton	33%	Southwest Dane	48%
DeForest	42%	NESCO	100%	Stoughton	23%
EMMCA	34%	Northwest Dane	64%	Waunakee	48%
Fitchburg	54%	Oregon	76%	West Madison	100%