



Dane County, Wisconsin
210 Martin Luther King, Jr. Blvd
Madison, WI 53703

**Office of
Justice
Reform**

April 11, 2025

MEMORANDUM

TO: Personnel and Finance Committee
Controller Charles Hicklin

FROM: Colleen Clark-Bernhardt
Director
Office of Justice Reform

SUBJECT: Chapter 20 exception: Meal cost for Sequential Intercept Model Mapping Training

The Dane County Community Justice Council (CJC) applied for and won a MacArthur Foundation Safety and Justice Challenge technical award allowing national facilitators to travel to Dane County to host a 1.5 day training (mapping) exercise regarding the intersection of behavioral health and criminal justice systems. The event will occur on June 25 and June 26.

The Office of Justice Reform is coordinating this effort with the national consultants, Policy Research Inc. The Office of Justice Reform was able to secure a no cost conference space at the Lyman Anderson Agriculture and Conservation Center, Fen Oak Drive. The training will host up to sixty (60) Dane County leaders including peer advocates, clinicians, constitutional officers, elected officials, departmental staff, and others.

The guidelines from Policy Research, Inc. strongly suggest the host provides coffee, waters, danishes and lunch on day one; coffee/danishes on day two in order to maintain momentum and avoid a lower attendance rate after lunch.

By way of this memo, I am requesting approval of an exemption to Chapter 20 to allow the provision of meals within Dane County to county officials and staff, as well as community partners, in connection with the day and a half Sequential Intercept Modeling training. The total cost will not exceed \$900.

Please let me know if you need additional information.