



Dane County

Minutes - Final Unless Amended by Committee

Safety and Working Conditions Study Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, May 5, 2026

10:30 AM

Hybrid Meeting: Attend in person at CCB Room 351;
attend virtually via Zoom

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntwam qhov txheej txheem rau cov ntaub ntwav ntxiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

The May 5, 2026 Safety and Working Conditions Study Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City-County Building Room 351.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_2pP-k6xfQlyGiLp03vlaJg

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

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When prompted, enter the following Webinar ID: 945 3102 3494

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [teuscher.scott@danecounty.gov]

A. Call To Order

10:30 AM - Roll call taken

Members Present: Emmeran Geyer; Alex Dudek; Susan Percy; Tammy Hayens-Sauk; Erica Lopez; Tommy Shimenetto; Brian Tuescher; Lorin Fish; Charles Tubbs; Bert Schwab; Joshua Cotillier; Melanie Jicha

Members Absent: Michael Correa; Chad Haanen; Jennifer Fischer; Eddie Sherman (resigned); LeeAnn Grimm (resigned); Dario Jorge (resigned)

Others Present: Scott Teuscher; Teresa Sanchez

B. Consideration of Minutes

1. [2026](#) MINUTES OF THE MARCH 3, 2026 SAFETY AND WORKING CONDITIONS
[MIN-005](#) STUDY COMMITTEE

Motion to approve minutes: Dudek; Second: Geyer - Motion passed unanimously (Note - minutes were sent out prior to meeting but still not posted in Legistar. Scott Teuscher will look into why this wasn't in Legistar)

C. Discussion Items

1. Review the charge of this committee in the 2026 EBH

Alex Dudek reviewed the charge of this committee with the group. Dudek reminded the group to use Roberts rules to raise hands when discussing topics. Meet & Confer stated that the SWCSC would review policies for Air Quality, Extreme Heat, & Extreme Cold, and make recommendations to policies.

2. Review of current APM policies related to air quality

When reviewing Air Quality policy, topics of concerns raised include: is working in vehicle considered working indoors? Emmeran Geyer stated that Highway considers vehicles as indoors. Lorin Fish stated that Airport had days that Air Quality was a concern, employees were in and out of vehicles at this time as needed. Dudek stated that concerns of vehicles not providing the same protection level as home HVAC systems for filtering out hazards. This led to a lengthy discussion of respirator usage (voluntary vs. required) from Susan Percy, Scott Teuscher, and personal comfort variations of respirator usage on voluntary use from Bert Schwab. Schwab & Tommy Shimenetto stated that their department sent people to an outside agency for testing & medical clearance when needed for required usage of respirators. Dudek asked the question of who knew of the air quality policy and if so, how was it applied? Geyer was aware and instructed to stay inside as much as possible. Fish was aware of policy, and Brian Teuscher was vaguely aware policy existed.

3. Review DCEM ERH – Excessive Cold/Heat Events

Excessive Cold/Heat Events discussion was held: Charles Tubbs commented that Emergency Management is in the process of updating the Emergency Response Handbook. When Dudek asked about this handbook and its availability, Tubbs stated that is mostly available for Emergency Mgmt. and DOA. Percy asked if C.O.O.P. interacted with the Emergency Response Handbook or how it was associated with Extreme Heat, Cold, or Air Quality? Tubbs stated that D.O.A. is informed of conditions from Emergency Management. Recent weather related emergency (March 2026) was discussed at length, some departments informed employees not to come in (W&R) and Cotillier believed this was a departmental call based upon operational needs by location. Again, discussion of essential vs. non essential employees was had and how these employees are determined as essential/non? This added comp time, personal time, telecommuting agreements, update to essential list, should we add ice events, some departments closing but others not, and how variations within a department may change essential to non essential, using DOT as a starting point for travel to shut down operations. Dudek then asked if this committee should look at ice events or other related weather events, Cotillier recommended that the committee should stick to the original charge. (hot, cold, air quality)

4. Review State of WI building closure policy

When reviewing the State protocols or decision tree for closing, the state document showed Governor, Secretary, then DOA as decision tree as compared to Executive, DOA, Area Managers used by the County.

5. History of proposals for updating the Employee Benefit Handbook regarding extreme weather conditions

Dudek demonstrated how to access previous meet & confer items on the Intranet and the history of the Air Quality, Hot/Cold Weather policies in place. Dudek asked if thresholds should be established for these policies and if Cotillier has been involved with thresholds for these policies? Cotillier has not been involved in thresholds for these policies.

D. Items Requiring Committee Action

1. Determine formatting for this committee report

Report format discussion for recommendations to add to existing policies. Dudek displayed a template for the group to use to gather ideas for this report. Corp Council said that working alone was required because of open meeting laws, but forms could be worked on separately by individuals. The template that Dudek demo'd, there was a motion to approve by Cotillier, 2nd by Tuescher, to use the template for individuals to use when submitting ideas to policies. Passed unanimously. Cotillier asked about the timeline to submit these reports? Dudek stated ASAP. First was to send out template to members and see if there were any volunteers. Motion by Geyer, 2nd by Cotillier to have volunteers respond to Dudek by 5/15/26. Motioned carried. Dudek to send this out to members and response back by 5/15/26 of interested volunteers. Cotillier said he would volunteer, Percy to volunteer as well to fill out template. Max of 2 pages for reports.

2. Delegating report work to committee members

Delegating work after volunteer list is established. Cotillier asked if this was enough time prior to the next meeting? Joshua recommended to skip the June meeting and discuss template issues at the July meeting to provide more time? Dudek preferred to keep the June meeting to stay, even to review something very basic forms that are completed.

E. Future Meeting Items and Dates

1. June 2nd 10:30am – 12:30pm CCB Room 351

F. Public Comment on Items not on the Agenda

NONE

G. Such Other Business as Allowed by Law

NONE

H. Adjourn

Move to adjourn: Tuescher; 2nd: Geyer Approved/Adjourn 12:27 PM

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.

[Scott Teuscher], [608-219-8971] TTY WI RELAY 711