

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2020 RES-018
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

AMENDING CONTRACT TO FOCUS COUNSELING, INC. DCDHS - HAA DIVISION

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) Housing Access and Affordability (HAA) Division has a contract with Focus Counseling, Inc. for emergency staffing to provide case management, housing assistance, on-site programming, referrals to services and other housing support and services to individuals experiencing homelessness who are residing in hotels funded by the COUNTY and are considered at higher risk for contracting COVID-19 as determined by the Centers for Disease Control and Prevention. The need for these services has increased and the contract needs to be amended to meet these needs.

Current Policy or Practice -

Major contracts and their amendments over \$100,000 require County Board approval.

Impact of Adopting Proposal -

To meet current needs, the Focus Counseling, Inc. contract in the amount of \$134,000 is being increased by \$411,054 to a revised contract amount of \$545,054 for two months ending June 1, 2020. The need for these services will be evaluated monthly and will be continued as needed at a current rate of \$272,527 per month.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The funds are one time funds. The expenditure/revenue change information is for the two months of the increase. After the services will be evaluated monthly as needed at a current rate of \$272,527.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$411,054				State	\$411,054		\$0	
Capital					Other				
Total	\$411,054	\$0	\$0	\$0	Total	\$411,054	\$0	\$0	\$0

Personnel Impact/FTE Changes:

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Prepared By:

Agency:	Division:	
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